

2015 INGHAM COUNTY COMMUNITY AGENCIES

ORGANIZATION	CONTACT INFORMATION	PROGRAM
Advent House Ministries, Inc.	www.adventhouse.com 517-485-4722	Weekend Day Shelter Program Offering Food and All Day Shelter to Homeless or Needy Persons
Boys & Girls Club of Lansing	www.bgclansing.org 517-394-0455	Food Program
Capital Area Community Services, Inc.	www.cacs-inc.org Lansing 517-393-1722 Mason 517-676-1081	Low Income Heating Assistance
Capital Area Literacy Coalition	www.thereadingpeople.org 517-485-4949	Literacy Services for Adults and Children
Cristo Rey Community Center Senior Citizen Program	www.cristo-rey.com 517-372-4700	Senior Citizen Program - Seniors Meet 4 Times per Week for a Meal and Activities
Cristo Rey Community Center Prescription Assistance		Prescription Assistance Program
Cristo Rey Community Center Direct Assistance Food Pantry		Direct Assistance Food Pantry Program
Edgewood Village Non-Profit Housing Corp	www.edgewoodvillage.net 517-489-2850	2 AmeriCorp Member Positions to Oversee & Educate Youth Gardeners @ Edgewood Village, Establish Walking Club or Other Exercise Programming
EVE, Inc.	www.eveinc.org 517-372-5976	Shelter and Support Services for Victims of Domestic Violence
Gateway Community Services	www.gatewayservices.org 517-351-4000	Crossroads Homeless Youth Shelter
Greater Lansing Food Bank	www.greaterlansingfoodbank.org 517-853-7809	Community Gardening and Fresh Food Access
Greater Lansing Housing Coalition Tuesday Toolmen	www.glhc.org 517-372-5980	Completes small home maintenance and repair jobs for low-income homeowners who are senior citizens or persons with disabilities in Ingham, Eaton, and Clinton County.
Greater Lansing Housing Coalition Ballentine Apartment Program		Supportive Apartment Program for Families. Provides Permanent Supportive Housing in an 18 Unit Facility Owned by the GLHC.

2015 INGHAM COUNTY COMMUNITY AGENCIES

ORGANIZATION	CONTACT INFORMATION	PROGRAM
Haven House	www.havenhouseel.org 517-337-2731	Emergency Shelter for Families
Lansing Area Aids Network	www.laanonline.org 517-394-3560	HIV Continuum of Care Basic Needs Assistance
Leslie Outreach, Inc.	leslie_outreach@att.net 517-589-5814	Food Pantry & Low Income Assistance
Listening Ear	www.theear.org 517-337-1728	Crisis Intervention for Mental health issues
MSU Detroit College of Law Clinical Programs - Rental Housing	www.law.msu.edu/clinics 517-336-8088	Affordable Housing Initiatives for Economically Disadvantaged People in Ingham County
MSU Safe Place	www.safeplace.msu.edu 517-355-1100	Shelter, Advocacy and Support for Domestic Violence Survivors
National Council on Alcoholism Lansing Regional Area, Inc.	www.ncalra.com 517-887-0226	Housing with Supportive Services for Homeless Ingham County Males
Northwest Initiative	www.nwlansing.org 517-999-2894	ARRO Ex-Offender Assistance Program
Refugee Development Center	www.refugeedevelopmentcenter.org 517-253-8025	Bridges: Basic Needs to Self Sufficiency
RSVP Retired Senior Volunteer Program	www.rsvp-lansing.com 517-887-6116	Adult Respite Services & Capital Area Interfaith Respite Working Together to Address the Respite Needs of Those Who Take Care of Individuals that Require Special Attention such as Adults with Disabilities with Chronic Illnesses while Providing Companionship and Socialization for Individuals.
Rural Family Services of Ingham County	browndo1@msu.edu 517-676-4487	Coalition of Food Banks - Clothing and Housing Assistance

2015 INGHAM COUNTY COMMUNITY AGENCIES

ORGANIZATION	CONTACT INFORMATION	PROGRAM
Southside Community Coalition	www.southsidecommunitycoalition.org 517-394-6840	Meeting Basic Needs in South Lansing
Southside Community Kitchen	www.southsidecommunitykitchen.org 517-375-2977	Feeding the Hungry
Stockbridge Community Outreach	outreach49285@frontier.com 517-851-7285	Food Pantry, Transportation and Prescriptions
YMCA Westside Community	www.ymcaoflansing.org 517-827-9670	"Y" Achievers Program

DETAILED SCOPE OF WORK

ADVENT HOUSE MINISTRIES, INC. - WEEKEND DAY SHELTER PROGRAM

- 1. A statement regarding the general nature of the services and population with which your agency concerns itself.**

Advent House Ministries, Inc. (AHM) has offered services in the Lansing area since 1987. Our mission is to provide food, shelter, education, and employment services to those who struggle with homelessness and poverty in our community. Our core program is the Weekend Day Shelter, from which all other of our programs have developed. This past year we provided over 33,552 hot meals (an increase of 4% over last year), as well as a safe and healthful day shelter, for 2,272 persons (this represents an 11% increase over the number served last year and includes 814 homeless and 1,458 non-homeless individuals). This year we served 394 children, 174 veterans, and 219 elderly. In addition to food, we provided over 600 personal needs bags. On Christmas Day we served more than 400 persons with meals and day shelter, as well as providing each child with an age-appropriate gift and each adult with a sweatshirt, hat and gloves. With consistent availability during times when other services are unavailable, this program provides a stabilizing service to those most at-risk in Lansing/Ingham County.

- 2. A statement explaining how the proposal will address the County's long-term objective of Meeting Basic Needs. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding. Priority consideration will be given to applicants that meet the objective of Meeting Basic Needs; however, if there are funds available, secondary consideration will be given to agencies serving vulnerable populations.**

The Weekend Day Shelter Program meets the basic needs of food and day shelter, as well as other services that build life skills. The program serves those in our community who face serious on-going challenges to gaining stability, as well as those who have more recent loss of resources and need only assistance with food. Other AHM programs provide literacy tutoring and GED preparation; employment assistance to the homeless, including programming designed to meet the needs of Veterans and those re-entering the community after incarceration; and case management to families/individuals in permanent supportive housing/transitional shelters. AHM provides the environment and tools (including food, day shelter, education, and employment assistance) essential to setting goals and achieving stability.

- 3. A statement detailing the specific services which will be provided by Ingham County's appropriation. A statement of the specific target group for these areas.**

The Ingham County Community Agency Grant will be used to purchase food and food-related supplies to provide nutritious meals for at least 300 homeless and 500 non-homeless at-risk individuals and families (i.e., homeless, individuals/families struggling to purchase food, and those without sufficient resources for food storage/preparation). Funding will also be used to support staffing, which provides oversight of meals, organization of activities, and advocacy/referral to assist participants in building stability.

- 4. A statement describing the eligibility criteria for these services. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding and must serve residents of Ingham County to be eligible)**

The services offered at the Weekend Day Shelter are open to anyone who comes to us. Guests are required only to sign-in and identify whether or not they are homeless. Most are City of Lansing/Ingham County residents or sheltered homeless who walk or take a city bus and many are known to us. The Weekend Day Shelter Program is available every weekend day from 8a to 5:30p, as well as on Christmas Day and New Year's Day. This program extends its hours on days when weather conditions present a health risk; at those times, staff works with guests to ensure that they get to shelter/home safely.

- 5. A statement describing the time for the performance of these services.**

DETAILED SCOPE OF WORK
BOYS & GIRLS CLUB OF LANSING - FOOD PROGRAM

- 1. A statement regarding the general nature of the services and population with which your agency concerns itself.**

The Boys & Girls Club of Lansing (BGCL) programs and staff give boys and girls ages 6-18 the opportunity to develop a positive self-concept, a sense of responsibility toward themselves and their community, and to uphold the standard that all youth deserve the chance to reach their full potential. The programs offered include a broad range of services: recreation programs, arts & crafts, educational development, character development, drug & alcohol prevention education, goal-setting activities, tutoring/mentoring opportunities, and leadership groups. In addition, Club members can participate in organized sports leagues, advanced computer enrichment activities, and daily snack/ meal program. The young members of the Club tend to need a stabilizing influence in their life that teaches social skills, self-respect, and personal accountability. Approximately 1,978 Ingham County youth are currently members of the Boys & Girls Club of Lansing. Another 1,150 more participate each year as visitors in our programs, which operate year-round, afternoons, evenings and during school vacations.

- 2. A statement explaining how the proposal will address the County's long-term objective of *Meeting Basic Needs*. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding).**

We see a growing number of children from a variety of ethnic, economic, and family structures who seem to be growing up with disadvantages that limit the development of their potential, compromise their health, impair their sense of self, and generally restrict their chances for successful lives. The Boys & Girls Club of Lansing serves more lunches to youth (310-360 lunches every day!) during the summer, than any other youth serving organization in the county! More than 76% of children who attend the Boys & Girls Club of Lansing qualify for free or reduced lunch. During the school year we are open from 3:00 – 8:45 p.m. Every child gets a snack after-school, but what we don't advertise is the fact that we also provide food in the evening around 7:30 p.m. to children who are still in the building – 99% of whom have come to the Club after school so they have not been home since 6:30/7:00 a.m. that morning! These 50 or so youth tend to be foster kids or kids being raised by grandparents. We feed them whatever we can make stretch: sloppy-joes, mac-n-cheese, etc. Some restaurants or service groups that meet in the area will bring their "left over" food to the Boys & Girls Club to assist us in feeding hungry kids.

- 3. A statement detailing the specific services which will be provided by Ingham County's appropriation. A statement of the specific target group for these areas.**

We will serve lunch to youth ages 6-18 at the Boys & Girls Club of Lansing during the summer; and during the school year we will serve snacks to youth after school and a small meal in the evening.

- 4. A statement describing the eligibility criteria for these services. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2014 Applications for Community Agency Funding and must serve residents of Ingham County to be eligible).**

The BGCL serves youth ages 6-18. ALL Ingham County youth are eligible for youth development programs at the BGCL (97% of kids who attend the Boys & Girls Club live in Ingham County).

- 5. A statement describing the time for the performance of these services.**

Summer months: Monday – Friday 7:30 a.m. – 5:00 p.m.

School months: Tuesday – Friday 3:30 p.m. – 8:45 p.m. & Saturday 10:00 – 3:00 p.m.

DETAILED SCOPE OF WORK

CAPITAL AREA COMMUNITY SERVICES - LOW INCOME HEATING ASSISTANCE PROGRAM

- 1. A statement regarding the general nature of the services and population with which your agency concerns itself.**

CACS provides services to the low income population in the four county service area which includes Rural Ingham County. The local office is located at 218 E. Maple Street in Mason and, both outreach and direct services are provided to the outlying areas as well, Stockbridge, Dansville, Leslie etc.

CACS services include FREE tax preparation assistance, Emergency Food Bank and surplus commodity food distribution, Senior Services, MMAP, Weatherization, Homeless Prevention and Homeless Case Management, Family Stability to prevent homelessness through direct payment assistance to vendors on the clients behalf, home heating assistance, Client Education including Budgeting and Money Management, Energy Conservation and Home Buyer Education, as well as Information and referral and linkage to other services in the community.

- 2. A statement explaining how the proposal will address the County's long-term objective of Meeting Basic Needs. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding. Priority consideration will be given to applicants that meet the objective of Meeting Basic Needs; however, if there are funds available, secondary consideration will be given to agencies serving vulnerable populations.**

This proposal addresses the Ingham County Board of Commissioners objective of providing direct home heating assistance to meet Basic Needs and avoid duplication of resources.

Direct home heating assistance prevents homelessness by maintaining basic services and result in greater stability of the family unit.

- 3. A statement detailing the specific services which will be provided by Ingham County's appropriation. A statement of the specific target group for these areas.**

Direct Home Heating Assistance for low income individuals/families in Rural Ingham County, with specific emphasis on Seniors 60+ years of age. Direct payment assistance provided through CACS requires participation in an Energy Education workshop prior to payment to the heat related vendor.

- 4. A statement describing the eligibility criteria for these services. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding and must serve residents of Ingham County to be eligible)**

Eligible households must have an annual income level at or below 150% of the federal poverty level income guidelines, which for a family of two (2) in 2013 is \$23,265 and must be a resident of Rural Ingham County as outlined in this proposal guidelines and any other restrictions so set by the Ingham County Board of Commissioners.

- 5. A statement describing the time for the performance of these services.**

Services will be proved between January 1, 2013 and September 30, 2014, or as otherwise determined by the Ingham County Board of Commissioners

DETAILED SCOPE OF WORK

CAPITAL AREA LITERACY COALITION – LITERACY SERVICES FOR ADULTS & CHILDREN

1. A statement regarding the general nature of the services and population with which your agency concerns itself.

CALC provides free, one-on-one confidential instruction to adults and children - in our nationally recognized Read to Succeed program - in reading, writing, spelling, English as a Second Language (ESL), Pre-GED and GED preparation as well as computer interactive coursework. In the FSP *Star* program children and teens living in low – income housing receive educational enrichment and mentoring. CALC’s services are provided to adults and youth including dropouts, refugees and other special populations in Ingham County. Literacy diagnostic literacy testing and vision screening are provided free of charge. CALC staff pre and post-tests adults and children participating in tutoring programs. Membership in professional organizations such as the International Reading Association and ProLiteracy keeps CALC current with the latest research findings on best practices. According to the U.S. Census Bureau American Community Survey, 2006 Michigan Age by Education Attainment for the Population 18 and over, one out of three working-age Michigan adults – 1.7 million people – lack the basic skills or credentials to attain a family-sustaining job and contribute to the state’s economy.

2. A statement explaining how the proposal will address the County’s long-term objective of Meeting Basic Needs. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding. Priority consideration will be given to applicants that meet the objective of *Meeting Basic Needs*; however, if there are funds available, secondary consideration will be given to agencies serving vulnerable populations.

Literacy is an individual’s ability to read, write and speak English and compute and solve problems at levels of proficiency necessary to function on the job and in society, to achieve one’s goals and develop one’s knowledge and potential. As the demands on individuals, families and businesses increase, higher levels of basic skills are required to function effectively in many areas of life. As addressed in the Ingham County Board of Commissioners Resolution #14-222, improvement of the functional literacy levels of Ingham County residents fosters: Economic well-being; An educated and participating citizenry; A quality workforce; Accessible health care and the ability to follow medical instruction; Appropriate youth development. If an adult cannot complete applications for jobs and services for which they qualify, they will continue to struggle to meet the needs of themselves and their families.

3. A statement detailing the specific services which will be provided by Ingham County’s appropriation. A statement of the specific target group for these areas.

The appropriation from Ingham County will assist in the funding of eight CALC programs: Literacy Diagnosis, Adult Basic Reading and Writing; English as a Second Language; Pre-GED and GED preparation; Family Literacy; Read To Succeed; Family School Partnership *Star*; and Children’s Book Drop. Program services include: recruiting students & volunteer tutors; professionally training tutors; literacy diagnosis and remediation recommendations for students; matching tutors and students; provision of follow-up support for tutors and students; promoting family literacy activities in the home; provision of free children’s books to start and/or expand home libraries. Additional services also include Career Development for at-risk teens and curriculum for parents, including teen parents, with an emphasis on developing literacy skills in the birth to five population. The appropriation will allow CALC to continue providing free literacy services to the least literate residents of Ingham County. These CALC programs directly serve the literacy and tutoring needs of adults, at-risk teens and at-risk children reading below their appropriate level.

4. A statement describing the eligibility criteria for these services. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding and must serve residents of Ingham County to be eligible)

The programs of the CALC are provided free and are available to all residents of Ingham County. Adult Ingham County residents are eligible for a comprehensive literacy diagnosis, recommendations for remediation and to be tutored in the adult Basic Reading and Writing, English as a Second Language, Family literacy, Pre-GED and GED programs if they are 16 years or older. Children and youth living in Ingham County may participate in Read to Succeed and Family School Partnership *Star* programs. CALC gives priority status to residents who are at-risk and low income.

5. A statement describing the time for the performance of these services.

With the exception of the Read to Succeed program aligned with the academic school year, the CALC's programs operate year 'round. Ingham County funding support will be used to assist in covering costs incurred throughout the contract year.

DETAILED SCOPE OF WORK
CRISTO REY COMMUNITY CENTER – FOOD PANTRY

- 1. A statement regarding the general nature of the services and population with which your agency concerns itself.**

Cristo Rey Community Center is a 501© 3 organization and multicultural agency located in the North Lansing that is working to break the cycle of poverty in the Tri-County area of Eaton, Ingham and Clinton counties. CRCC's purpose is to serve the vulnerable population within our community by offering need-based programs ranging from basic needs to self-sufficiency advocacy. CRCC was opened in 1968 to help meet the needs of the poor, and the vulnerable people regardless of language or culture. Since its inception, CRCC has vastly expanded the programs and community outreach provided. All the services offered at CRCC are available in both English and Spanish to help ensure greater community access to basic needs programs including access to health care, prescription assistance, food, clothing and counseling services. Additional programs offered through CRCC include youth, senior, and disable adult programs in addition to classes teaching basic computer skills and English as a Second language.

- 2. A statement explaining how the proposal will address the County's long-term objective of Meeting Basic Needs. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding. Priority consideration will be given to applicants that meet the objective of *Meeting Basic Needs*; however, if there are funds available, secondary consideration will be given to agencies serving vulnerable populations.**

CRCC clients come to us with many needs and concerns. Fortunately we are uniquely qualified to meet the challenges. In our facility we provide physical & mental health services, prescription assistance, a community kitchen, and food assistance. In addition, the community has an outlet for personal needs, household, and other items.

- 3. A statement detailing the specific services which will be provided by Ingham County's appropriation. A statement of the specific target group for these areas.**

The CRCC Direct Assistance (Food Pantry) Program will provide food items for families to prepare at home, homeless packs for those in transition of permanent residency, fresh fruit and vegetable bi-weekly distribution, and nutrition education. Our target is individuals and families basic food/nutritional needs.

- 4. A statement describing the eligibility criteria for these services. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding *and must serve residents of Ingham County to be eligible*)**

Anyone in need that has address verification and a valid Michigan I.D. with Lansing/East Lansing address.

- 5. A statement describing the time for the performance of these services.**

Services will be provided January 1, 2015 – December 31, 2015

DETAILED SCOPE OF WORK

CRISTO REY COMMUNITY CENTER – PRESCRIPTION PROGRAM

- 1. A statement regarding the general nature of the services and population with which your agency concerns itself.**

Cristo Rey Community Center is a 501© organization and multicultural agency located in the North Lansing that is working to break the cycle of poverty in the Tri-County area of Eaton, Ingham and Clinton counties. CRCC's purpose is to serve the vulnerable population within our community by offering need- based programs ranging from basic needs to self-sufficiency advocacy. CRCC was opened in 1968 to help meet the needs of the poor, and the vulnerable people regardless of language or culture. Since its inception, CRCC has vastly expanded the programs and community outreach provided. All the services offered at CRCC are available in both English and Spanish to help ensure greater community access to basic needs programs including access to health care, prescription assistance, food, clothing, and counseling services. Additional programs offered through CRCC include youth, senior, and disable adult programs in addition to classes teaching basic computer skills and English as a Second language.

- 2. A statement explaining how the proposal will address the County's long-term objective of Meeting Basic Needs. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding. Priority consideration will be given to applicants that meet the objective of *Meeting Basic Needs*; however, if there are funds available, secondary consideration will be given to agencies serving vulnerable populations.**

Prescription medications are crucially important for the prevention and treatment of medical conditions and illnesses. If community patients do not have access to the efficient assistance and advocacy that CRCC's Prescription Assistance Program provides, the clients who need prescription medications could negatively impact their health which immediately results in a decreased standard-of living and eventually resulting in costly hospitalizations that they cannot afford.

The CRCC Prescription Assistance Program responds to the great community need for prescriptions and healthy living by providing advocacy and information services to vulnerable populations while guiding them to programs which allow access to the essential prescription medications. It is the purpose of the Cristo Rey' Prescription Assistance Program to help manage their chronic diseases and illnesses without having to choose between medications and their other basic needs such as shelter, food and clothing.

- 3. A statement detailing the specific services which will be provided by Ingham County's appropriation. A statement of the specific target group for these areas.**

The target population for the CRCC Prescription Assistance Program consists of low-income Tri County residents without medical insurance for prescription coverage. This may include individuals who are unemployed without Medicaid benefits, the employed without medical insurance benefits unable to afford medications, mentally ill clients who do not have medical insurance for prescription coverage or do not qualify for programs that provides prescription assistance for needed psychotropic medications, and elderly with Medicare who are not enrolled in Part D (prescription coverage).

- 4. A statement describing the eligibility criteria for these services. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding and must serve residents of Ingham County to be eligible)**

To be eligible for the program you must be:

- * Low-income Tri-County resident without medical insurance for prescription coverage.
- * Must provide a valid prescription and be under the care of a licensed healthcare provider who is authorized to prescribe medicine in the US.
- * Must provide proof of income such a copy of the most recently federal income tax return, W-2, 1099, unemployment benefit statement, pension statement or pay stubs. (Client must meet the appropriate financial criteria for programs)
- * Must provide valid photo identification such as Michigan ID or driver license.

- 5. A statement describing the time for the performance of these services.**

Services will be provided January 01, 2015 to December 31, 2015.

DETAILED SCOPE OF WORK

CRISTO REY COMMUNITY CENTER – SENIOR CITIZEN PROGRAM

- 1. A statement regarding the general nature of the services and population with which your agency concerns itself.**

Cristo Rey Community Center is a 501© 3 organization and multicultural agency, located in the North Lansing area, that is working to break the cycle of poverty in the Tri-County area of Eaton, Ingham and Clinton counties. CRCC's purpose is to serve the vulnerable population within our community by offering need-based programs ranging from basic needs to self-sufficiency advocacy. CRCC was opened in 1968 to help meet the needs of the poor, and the vulnerable people regardless of language or culture. Since its inception, CRCC has vastly expanded the programs and community outreach provided. All the services offered at CRCC are available in both English and Spanish to help ensure greater community access to basic needs programs including access to health care, prescription assistance, food, clothing and counseling services. Additional programs offered through CRCC include youth, senior, and disabled adult programs in addition to classes teaching basic computer skills and English as a Second language.

- 2. A statement explaining how the proposal will address the County's long-term objective of Meeting Basic Needs. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding. Priority consideration will be given to applicants that meet the objective of *Meeting Basic Needs*; however, if there are funds available, secondary consideration will be given to agencies serving vulnerable populations.**

One of our many goals for our Senior Program is to be inclusive of the Spanish only speaking elderly in our community. This effort makes a major impact on the lives of Spanish only speaking seniors. Language creates many barriers to access of basic needs requirements. We do our best at CRCC to narrow that gap. Our overarching goal is to foster independence and/or enhance health and well-being through improved nutrition and increased mental and social interaction. From a basic needs prospective, our program assures that Seniors have a balanced meal as well as the benefit of the needed services located in our facility which include a health clinic, mental health services, prescription drug program, food & personal needs pantries, and bi-weekly fresh fruit and vegetable distributions.

- 3. A statement detailing the specific services which will be provided by Ingham County's appropriation. A statement of the specific target group for these areas.**

Our Senior Program provides services and information to all populations including seniors in need of assistance to maintain community connections, access to basic needs, comradery, meaningful activities, and physical/mental health services.

- 4. A statement describing the eligibility criteria for these services. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding *and* must serve residents of Ingham County to be eligible)**

We welcome anyone over 60 years old, to be part of the CRCC Senior Program family.

- 5. A statement describing the time for the performance of these services.**

The CRCC Senior Program is open Monday, Tuesday, Thursday and Friday from 10:00 am to 4:00 pm.

DETAILED SCOPE OF WORK

EDGEWOOD VILLAGE NON-PROFIT HOUSING CORPORATION – AMERICORPS POSITION

- Edgewood Village is a 135 unit property built to serve low and very low income families. There are 391 people living in the Village, 170 children and 212 adults including 10 refugee families.
- Beyond providing housing for otherwise homeless people, we provide a community garden and assistance for the residents to raise fresh produce and learn how to prepare it. They also develop more healthy and nutritious meal plans.
- We run an after school program in tutoring and computer skills for 40 youth in the Village every semester with the help of 40 volunteers from the Center for Service and Civic Engagement at Michigan State University.
- We are providing a 7yr college prep program for 45 youth from the 6th grade through the first two years in college.
- We provide support services for our seniors and residents with disabilities through the services of local health care providers.
- Our philosophy is based on the understanding that all of the residents have unique potential, so we are not providing charity but investing in them.
- We are members of the Power of We Consortium and the Community Economic Development Association of Michigan (CEDAM) who help our residents in filing their Income Tax report forms and for those who have been refused a checking account in the past.

Addressing The County's Long Term Objectives and Priorities

The availability of an AmeriCorps person(s) will assist all families at risk throughout Edgewood Village and the surrounding community youth in securing fresh produce grown in our community garden and hoop house. We will train and support residents and youth of the Village in learning about growing and preparing their own nutritious produce. This program also supports the YOUTH DEVELOPMENT PRIORITY of the County with this enhancement of our work with youth and their parents who live in the Village.

The people who will be eligible for these services will be our residents whose admission into the Village depends on their low and very low income. Many of the residents currently use the Food Pantries of the churches in Haslett and Okemos. This service will be performed from mid-May 2015 through the end of the growing season in October 2015.

First AmeriCorps Member Position Description

450 Hours Summer Part Time

1. Oversee and educate youth gardeners at Edgewood Village, including implementing new or old gardening techniques. Provide physical, hands on assistance in the youth garden and hoop house to improve soils, vegetation, and physical structures. Encourage community connection for all children to participate in the garden space.
2. Lead and help develop educational projects in the youth garden, hoop house, and in the Village Network Center to spread the knowledge of new skills and techniques, nutrition information, and how to prepare youth friendly recipes from their garden. Stress the importance of sharing produce with family, friends, and others in the community.
3. Develop discussion topics and projects for Youth Garden Club.
4. Improve the compost system teach youth about the difference between dirt and soil and how healthy soil benefits us.

5. Prep the Youth Garden and Hoop House for the new growing season with the Garden Leader and volunteers.
6. Weed, water, and prune as needed in the youth garden and Hoop House .
7. Oversee and instruct youth in hoop house operations, including planting seeds for transplants, watering, and maintaining garden beds.
8. Oversee planting and maintenance of the Youth Demonstration Garden with Edgewood Village and Towar Garden neighborhood youth.
9. Establish walking club or other exercise programming to encourage physical fitness among youth participants.

AmeriCorps Member Position Description

300 Hours Summer Part Time

1. Oversee and educate adult gardeners at Edgewood Village, including implementing new or old gardening techniques. Provide physical, hands on assistance in the butterfly and community garden to improve soils, vegetation, and physical structures. Encourage community connection through the garden space.
2. Lead and help develop educational projects in Garden and the Village Network Center to spread the knowledge of new skills and techniques, nutrition information, and how to prep/store produce harvested from their garden. Stress the importance of sharing produce with family, friends, and others in the community.
3. Develop discussion topics and projects for Community Garden Club.
4. Improve the compost system and teach adult gardeners about compost and how it is an essential ingredient in our health and well-being.
5. Oversee adult community garden and with the management of the Peace Thyme Butterfly Garden.
6. Prep the community garden for the new growing season with the Garden Leader and volunteers.
7. Weed, water, and prune as needed in the community garden and butterfly garden.
8. Oversee and instruct in planting seeds for transplants, watering, and maintaining garden beds. Stress the importance of weed control and organic practices for disease and pest problems that may arise.
9. Conduct monthly community garden club meetings for residents.
10. Establish walking club or other exercise programming to encourage physical fitness among adult participants.

DETAILED SCOPE OF WORK

EVE, INC. – SHELTER & SUPPORT SERVICES FOR VICTIMS OF DOMESTIC VIOLENCE

- 1. A statement regarding the general nature of the services and population with which your agency concerns itself.**

EVE, Inc. serves victims of domestic and dating violence and their children through provision of safe shelter support services (crisis line, advocacy, and counseling) and legal protections to maintain the safety of the victim and to support the re-structuring of their lives. Persons served are female between the ages of 18 and 60+ years with children ranging from 0 to 17 years. Women who seek out shelter and stay the longest tend to have fewest financial resources and many barriers.

- 2. A statement explaining how the proposal will address the County's long-term objective of Meeting Basic Needs. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding. Priority consideration will be given to applicants that meet the objective of *Meeting Basic Needs*; however, if there are funds available, secondary consideration will be given to agencies serving vulnerable populations.**

EVE's proposal addresses the County's long term objective of meeting basic needs by 1) providing a safe, secure well maintained, emergency shelter for Ingham County victims of domestic violence and their children; 2) providing three meals a day and snack, personal needs items, transportation, phone, emergency cell phone, emergency clothing and clothing vouchers; 3) activities for children in shelter; and 4) advocacy and counseling services to eliminate barriers and secure resources that lead to self-sufficiency (access to housing, increased economic security through employment, increased income).

- 3. A statement detailing the specific services which will be provided by Ingham County's appropriation. A statement of the specific target group for these areas.**

Ingham County funds will be used toward safe shelter supplies, security, facility repairs and maintenance, waste removal, telephone and shelter insurance. All above services will be available to Ingham County residents who are victims of dating/domestic violence or sexual assault.

- 4. A statement describing the eligibility criteria for these services. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding *and* must serve residents of Ingham County to be eligible)**

Ingham County residents who are victims of dating or domestic violence or sexual assault are eligible for services

- 5. A statement describing the time for the performance of these services.**

Safe shelter services are performed 24-hours a day, 7 days a week, 365 days a year. Facility maintenance staff is on-call 24 hours a day with regular work hours scheduled 9 am to 6 pm Monday – Friday and Midnight to 6am daily. Crisis Line staff assist with maintenance duties from Midnight to 6 am daily.

DETAILED SCOPE OF WORK

GATEWAY COMMUNITY SERVICES – CROSSROADS HOMELESS YOUTH SHELTER

- 1. A statement regarding the general nature of the services and population with which your agency concerns itself.**

Gateway Community Services (GCS) provides individual, group and family counseling, shelter, crisis intervention, educational and employment assistance and independent living skills to **youth ages 12 to 21**. These services are provided through our Crossroads, Higher Ground, and Street Outreach Programs. GCS accepts unaccompanied youth for shelter 24 hours a day, 7 days a week, 365 days a year. Services under this proposal will be performed during calendar year 2015.

- 2. A statement explaining how the proposal will address the County's long-term objective of Meeting Basic Needs. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding. Priority consideration will be given to applicants that meet the objective of Meeting Basic Needs; however, if there are funds available, secondary consideration will be given to agencies serving vulnerable populations.**

Gateway Community Services, through the Crossroads program, works to provide homeless youth with the tools necessary for them to become independent, functioning adults. During the period we provide **stable and safe living accommodations** in a structured environment we are also able to address the issues that led to their homelessness. Some of these issues include their family of origin becoming homeless, family dysfunction, substance abuse, mental illness, lack of educational support, lack of training leading to the acquisition of employable skills, lack of medical treatment, or pregnancy. **Gateway Community Services provides for their basic needs of food, clothing and shelter** allowing our residents to focus on learning the skills necessary to become independent. Additionally we provide the emotional support to allow them the opportunity for success by providing a case manager to help them navigate the various social service systems and counseling to help them deal with the potentially debilitating emotional repercussions of premature separation from the family.

- 3. A statement detailing the specific services which will be provided by Ingham County's appropriation. A statement of the specific target group for these areas.**

Youth are the fastest growing segment of the homeless population. Our youth are at risk to be disadvantaged by lifelong struggles to meet basic needs if they do not acquire the skills necessary to function in society. This proposal asks for partial funding for a case manager and counselor to work with our residents and move them toward independent functioning. We are not requesting any funds to assist with administrative overhead but rather for direct services which will lead to our clients obtaining the skills necessary for independent living. In other words we are teaching our clients to fish rather than just giving them a fish. Our Crossroads residents can stay in our shelter for up to 18 months. During this time staff help them to save for a security deposit if they are employed, complete their GED if they have not completed High School, gain employment skills and work on the emotional barriers that have prevented them from developing skills necessary for a successful transition to adulthood.

- 4. A statement describing the eligibility criteria for these services. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding and must serve residents of Ingham County to be eligible)**

Crossroads residents participate in our program voluntarily. We are able to work with youth who have aged out of the foster care system but we cannot work with youth currently in the foster care system. The program is open to youth ages 16 through 21 who do not have a safe home in which to reside. Our service area includes **Ingham**, Eaton and Clinton Counties. The overwhelming majority of youth served are from Ingham County.

- 5. A statement describing the time for the performance of these services.**

DETAILED SCOPE OF WORK

GREATER LANSING FOOD BANK – COMMUNITY GARDENING AND FRESH FOOD ACCESS

1. A statement regarding the general nature of the services and population with which your agency concerns itself.

The Garden Project of the GLFB works to improve the food security of low-income families and individuals in the mid-Michigan region through community gardening with an aim towards self-sufficiency. Annually over 1,000 families register with the Garden Project for support with gardening, including 450+ at-home gardens for low-income residents. Our average family size served is 3.2, suggesting 3,200 individuals are directly served through our work. Approximately 80% of the population served is low-moderate income, according to HUD guidelines. The Garden Project serves a large proportion of children, elderly, and refugees by working to help locate gardens at senior homes, near subsidized apartment complexes, or in partnership with schools. The target populations of our work are the most vulnerable citizens of our community.

2. A statement explaining how the proposal will address the County's long-term objective of Meeting Basic Needs.

The Garden Project assists individuals with the basic need of food, in as dignified manner as possible, by helping folks provide for themselves. Average gardeners with our program produce over \$200 worth of food in their home and community garden plots. In addition, a number of new donations gardens have been started that serve area pantries. Last year the gleaning program harvested and distributed over 160,000 lbs. of fresh produce to distribute to those in need. As mentioned in point 1, the Garden Project has been trying to target and prioritize meeting the basic needs of the more vulnerable populations of our community. Children, elderly, and refugees are the fastest growing populations of the individuals we serve. In addition, we are supporting recreational opportunities, fostering economic well-being, promoting environmental protection, preventing disease through improved nutrition, and through youth garden programs supporting appropriate youth development.

3. A statement detailing the specific services which will be provided by Ingham County's appropriation. A statement of the specific target group for these areas.

The Garden Project will utilize funds provided specifically for our most vulnerable and at-risk populations. As we continue to try and prioritize serving children, seniors, and refugees with the basic needs of food access, we find that the amount of time and resources needed to do so is considerably greater than other low-income populations we serve. We are, therefore, seeking funds in greater amount than has typically been provided in the past. We've increased staffing to handle this greater workload and want to be able to make sure we can provide the help that is necessary to those in need. Garden Project will:

- Offer Garden Leaders Training courses, targeting schools, senior centers, and refugee population dense locations;
- Provide support to approximately 1,000 low-income families through gardening education, materials and supplies. Items such as seeds, plant starts, tool libraries, book libraries and other resources.
- Support approx. 500 low-income households for at-home garden support
- Provide land preparation, garden supplies and technical support for at least eight (8) groups engaged in vegetable gardening activities with children, including schools, non-profit agencies, or neighborhood organizations.

- Provide educational opportunities in gardening, nutrition, and food preservation to all participating gardeners through:
 - Newsletters offering tips on growing and using vegetables, nutrition and recipes;
 - Workshops and demonstrations on growing vegetables, garden pests, and food preservation. The Garden Project will work with Ingham Co. MSUE and others to develop these workshops.
 - Informal and structured opportunities for gardeners to share information and experiences.
- Work with food pantries, human service agencies, and low income housing complexes to provide fresh vegetables in season for their clients. The Project will organize crews of volunteers to glean excess produce from donors such as commercial, U-Pick, or research farms, and will supervise volunteers growing vegetables in food bank gardens.

4. A statement describing the eligibility criteria for these services.

Home garden assistance is open to low-income eligible households. Community garden plots are open to everyone¹, regardless of income. Gleaned produce is available through our pantry network to individuals in need, regardless of income.

5. A statement describing the time for the performance of these services.

The Garden Project office is open year round and we are busy preparing for the growing season each winter. Land preparation begins in April or May depending on the weather. Gardens will remain open until late October. Gleaning activities generally happen from June or July through November.

¹ Please note that though the community gardens are open to all our annual registration data shows that over 70% of our community gardeners fit into a very-low income category and over 80% fit into a low to moderate income category based on HUD income data for our area.

DETAILED SCOPE OF WORK

GREATER LANSING HOUSING COALITION – BALLENTINE SUPPORTIVE APARTMENT PROGRAM

- 1. A statement regarding the general nature of the services and population with which your agency concerns itself.**

The Greater Lansing Housing Coalition (GLHC) concerns itself with providing decent affordable housing, revitalizing neighborhoods, and providing programs based on housing to homeless individuals and families with special needs who meet eligibility criteria. Our program based housing utilizes community partners such as Community Mental Health, Advent House Ministries, the Greater Lansing Homeless Resolution Network agencies, and others as needed. The program is for low income families who are homeless, chronically homeless, disabled and/or survivors of domestic violence. Clients served last year were 40. Steadily increased independence is a goal worked toward by residents.

- 2. A statement explaining how the proposal will address the County's long-term objective of Meeting Basic Needs. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding. Priority consideration will be given to applicants that meet the objective of *Meeting Basic Needs*; however, if there are funds available, secondary consideration will be given to agencies serving vulnerable populations.**

This program addresses the County's long term needs by providing shelter and housing stability with supportive services to all residents. The facility is designed for families, with an onsite service center area for case management, classes, group activity and meetings and an outside play area for children. Working with community partners and food banks, families locate food and clothing and other essential needs.

- 3. A statement detailing the specific services which will be provided by Ingham County's appropriation. A statement of the specific target group for these areas.**

The target group for services is the current 18 families (40 residents in 2013/14 year) who reside at Ballentine apartments. With the Ingham County Controllor Grant, our case manager is funded at approximately ½ FTE hours to provide support services guidance and direction to adult residents on how to reach their goals. Grant program funds would be used to maintain these hours for case management support. The Case Manager provides weekly meetings and as needed sessions with residents; provides tools to residents on how to reach goals regarding education, employment, budgeting and time management; provides information on nutrition, health issues, parenting; and provides referrals to community resources. The Case Management piece of this program is the linchpin for success.

- 4. A statement describing the eligibility criteria for these services. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding *and* must serve residents of Ingham County to be eligible)**

To be eligible for the program applicants must demonstrate that they are homeless, chronically homeless, are survivors of domestic violence and/ or have special needs. They must be referred by a community agency. They must be eligible for a project based voucher from Section 8, (Becka Management); and be committed to working toward an independent lifestyle and permanent housing.

- 5. A statement describing the time for the performance of these services.**

Services will be provided throughout the 2015 calendar year. Services are available through office hours three days a week, and by appointment as needed. In addition we provide community outreach and education through orientation sessions to referred individuals. We would continue this schedule and hours with funding from Ingham County.

DETAILED SCOPE OF WORK

GREATER LANSING HOUSING COALITION – TUESDAY TOOLMEN

- 1. A statement regarding the general nature of the services and population with which your agency concerns itself.**

We are requesting funds to cover staffing and support expenses for the Tuesday Toolmen program in Ingham County. Ingham County funds will only be used for the Tuesday Toolmen Coordinator staff expenses, not administrative staffing expenses. The Tuesday Toolmen Coordinator is a **critical staff position** that handles application intake, home visits and inspections, scope-of-work development, volunteer management, and material acquisition. This program completes small home maintenance and repairs for low-income homeowners who are senior citizens or persons with disabilities.

- 2. A statement explaining how the proposal will address the County's long-term objective of Meeting Basic Needs. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding. Priority consideration will be given to applicants that meet the objective of *Meeting Basic Needs*; however, if there are funds available, secondary consideration will be given to agencies serving vulnerable populations.**

According to a 2006 Department of Health and Human Services report, most older adults and their families and caregivers prefer to live as independently as possible, for as long as possible. Persons with disabilities of all ages also value their independence and want to live in non-institutional environments. However, appropriate physical design changes, care giving resources, and accessibility to needed services are required if individuals with physical limitations and chronic health conditions are to maintain independent housing. Medicare, Medicaid, and health insurance policies provide for care giving services and some home services, and public transportation services, including door to door van service, are available in Ingham County. In contrast, home repair services are typically only available through commercial contractors, and can be costly. Low-income seniors and persons with disabilities typically don't have the resources to hire qualified contractors to make the necessary modifications, so they face leaving their home for an assisted care facility. Keeping consumers in their homes, rather than in nursing facilities can save subsidizing governmental agencies an average of \$74,500 per individual, annually.

- 3. A statement detailing the specific services which will be provided by Ingham County's appropriation. A statement of the specific target group for these areas.**

The Goals of the Tuesday Toolmen program are to:

- Provide free home repairs and modifications for income-qualified senior and disabled homeowners, allowing them to stay in their homes as long as they wish. These projects include such things as construction of wheelchair ramps, installation of grab bars, motion and smoke detectors, step and railing repair, small electrical and plumbing fixes, and replacing doors and windows to conserve heat and provide better security;
- Provide our volunteers, who are retired or semi-retired skilled tradesmen, meaningful work experiences assisting others, thereby maintaining their sense of self-worth, their social and professional contacts, and their ability to contribute to the community in their retirement years; and
- Maintain, stabilize and improve area neighborhoods and housing stock and property values.

- 4. A statement describing the eligibility criteria for these services. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding and must serve residents of Ingham County to be eligible)**

To qualify for Tuesday Toolmen program services, the applicant must be a homeowner who is at least 50 years old or permanently disabled, and whose gross annual household income is at or below 80% of the area mean household income, as set out by the City of Lansing's Home/CDBG programs.

- 5. A statement describing the time for the performance of these services.**

We are seeking funding to provide services for one year, to commence with the criteria set out in the Ingham County grant program.

DETAILED SCOPE OF WORK

HABITAT FOR HUMANITY OF GREATER INGHAM COUNTY – MARKETING/ADVERTISING

- 1. A statement regarding the general nature of the services and population with which your agency concerns itself.**

HFHGI seeks to eliminate substandard housing throughout the rural areas of Ingham County. HFHGI historically has built new homes on vacant lots, but has expanded to include renovations, demolitions, home repairs, and wheelchair ramps. Habitat serves communities through programs that educate and empower – the foundation of which simply brings people together to help their neighbors.

- 2. A statement explaining how the proposal will address the County's long-term objective of Meeting Basic Needs. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding. Priority consideration will be given to applicants that meet the objective of *Meeting Basic Needs*; however, if there are funds available, secondary consideration will be given to agencies serving vulnerable populations.**

HFHGI helps families meet their basic need for shelter. Decent, affordable shelter provides a foundation for a better life. Stable homeowners are invested in the community and foster general economic well-being.

HFHGI needs funds to assist in spreading the word to the community. HFHGI prides themselves in helping those in need to meet their basic needs of safe, decent and affordable homes. This includes building new or rehabilitating homes, construction wheelchair ramps, fixing or replacing roofs and weatherization.

HFHGI has received several grants over the past year to help financially cover the upfront costs of critical home repairs. These grants have come from ICCA, Granger Foundation and most recently Capital Region Community Foundation (CRCF). These grant awards total about \$20,000 that is strictly to be used for the Critical Home Repair Program through HFHGI. Having additional funds to help in the marketing and advertising of HFHGI will help spread the funds throughout the community that has great need of assistance for their basic needs.

Additionally, marketing and advertising funds will increase not only the awareness to those that need help but also to community members to get involved in volunteering. Volunteers enjoy the opportunity to participate to improve the community while learning about local housing conditions and construction best practices. We constantly leverage our resources through volunteer hours and local partnerships.

- 3. A statement detailing the specific services which will be provided by Ingham County's appropriation. A statement of the specific target group for these areas.**

Marketing and advertising funds will increase awareness in the communities that we serve. We will be able to send out direct mailings to the community to raise awareness for HFHGI programs and ReStore support, fundraising events for the year, donation requests as well as potentially updating the outdated HFHGI website. HFHGI would like to use some of the funds to help carry overhead on some of the annual fundraisers that are held to raise money on an annual basis. HFHGI fundraisers do not carry high overhead on fundraisers however, with extra funds HFHGI could promote these events on a larger scale in an effort to increase community participation.

4. A statement describing the eligibility criteria for these services. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding and must serve residents of Ingham County to be eligible)

The partner families demonstrate a need for a change in their housing situation, are able to repay the value of the materials and skilled trades (Habitat finances this), and are willing to partner. Partner family incomes range from 30% to 60% of the county median.

5. A statement describing the time for the performance of these services.

HFHGI provides services year-round regardless of rain, sun or snow fall. The community needs to not depend on the time of year, which is why HFHGI provides assistance throughout the entire year. HFHGI holds the following fundraisers annually:

- June – Red Cedar Run 5K and Jubilee Auction
- August – Building Hope Golf Classic November and December – Gingerbread House Competition
- The following are also held during the year however the dates change:
 - Community Days Coupon Books – Younkers
 - Max and Erma’s Donate 10% of Dinner bill to HFHGI
 - Blood Drive with American Red Cross

HFHGI would like to send direct mail letters or post cards to the community at least twice a year to keep them up to date on what HFHGI is working on in their community.

HFHGI is estimating the following for marketing/advertising:

\$850 for postage to mail mailing list 3 times in 2015

- Mailings will only go to community members that have not provided an email address.

\$400 for fundraiser overhead

- Include flyers or brochure printing, poster board for signs, medals for Red Cedar Run, etc.

\$396 for monthly cost for Constant Contact email service (\$33/month x12 months)

- HFHGI currently uses Constant Contact to target market previous fundraiser participants, volunteer recruitment, Church participation, general information to community.

\$350 for marketing and advertising supplies

- Includes envelopes, paper, ink for copy machine, etc

\$704 uncategorized

- Funds will be used as additional money for any of the above needs or signage, website hosting, website development, etc.

HFHGI will not use any of these funds for salaries or wages of HFHGI staff members.

DETAILED SCOPE OF WORK

HAVEN HOUSE – EMERGENCY SHELTER FOR FAMILIES

- 1. A statement regarding the general nature of the services and population with which your agency concerns itself.**

Haven House is a temporary shelter for homeless families with children. We serve approximately 400 people each year of which two-thirds are children staying with their parents. In addition to a place to sleep, residents receive three meals per day, help with job and housing search, goal setting and budgeting and referrals to community services. The average stay is approximately 18 days. **60%** of our families are able to move into permanent housing and have a fresh start. This is the highest success rate of any shelter in the county.

- 2. A statement explaining how the proposal will address the County's long-term objective of Meeting Basic Needs. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding. Priority consideration will be given to applicants that meet the objective of *Meeting Basic Needs*; however, if there are funds available, secondary consideration will be given to agencies serving vulnerable populations.**

Haven House helps parents and children of Ingham County obtain **Basic Needs** such as shelter, food, clothing and personal needs. We provide shelter for families with children, all meals, personal care needs including diapers, over the counter medications, transportation, and we have limited funding to assist with move in costs. Haven House is able to provide meals at very reasonable rate of 40 cents per meal. We utilize the GLFB to purchase canned and packaged goods along with weekly pick ups of free perishables, Food Movers delivers weekly and community food donations. We supplement with purchases of perishables such as meat, milk, eggs and vegetables from local grocers.

- 3. A statement detailing the specific services which will be provided by Ingham County's appropriation. A statement of the specific target group for these areas.**

Haven House provides temporary housing for families with children. The families staying at Haven House are engaged through intensive case management to look for permanent, affordable and safe housing. Staff works closely with families on how to contact and communicate with landlords, access available resources in the community, to prepare a budget to identify affordable housing, create back-up plans for housing, employment, and day care, and increasing income to stabilize the family. It is the goal of each family to leave Haven House and to move into permanent housing. Each family is given a resource book upon intake that gives them additional information on community resources and programs. Haven House staff works intensively to glean information from the clients to identify underlying factors to the homelessness. We work directly with the family or will make appropriate referrals to community agencies to assist with these underlying issues. Each day staff works with the families on daily, weekly and long-term goals that they have set for themselves. Haven House has outside agencies come to the shelter to work on issues affecting the family. Families that enter shelter are in the extremely low income bracket. The average income is approximately \$500 per month. 1/3 of those entering our shelter are disabled.

- 4. A statement describing the eligibility criteria for these services. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding and must serve residents of Ingham County to be eligible)**

Eligibility for our program is based on a phone intake. Families must be homeless, cannot be a domestic violence situation, families must include children and, if a two parent family, the adults have had to lived together for a minimum of one year. Families are given an overview of the rules before entry and asked if they will be able to comply or have any issues or questions before they enter.

- 5. A statement describing the time for the performance of these services.**

Haven House operate 365 days a year, 24 hours each day. The average stay for a family is approximately 18 days. After families leave shelter they are offered our Partners In Progress Program where a case manager will continue to meet with them in their new home for up to six months. Statistically families are most likely to lose their housing within the first three months. Our program continues to assist families on their road to self-sufficiency, stability and financial responsibility. 91% of our families continue to be housed after six months!

DETAILED SCOPE OF WORK

LANSING AREA AIDS NETWORK – HIV CONTINUUM OF CARE BASIC NEEDS ASSISTANCE

1. A statement regarding the general nature of the services and population with which your agency concerns itself

The Lansing Area AIDS Network (LAAN) was established in 1985 to meet community needs arising from HIV/AIDS with a stated mission of a “dedication to the delivery of services and programs to meet the needs of those living with HIV/AIDS and programs to help prevent the further spread of HIV”. Since its’ founding, LAAN has provided essential services to the residents of Ingham, Clinton, Gratiot, Eaton, Montcalm, Shiawassee and other counties. The vast majority of the individuals provided services are Ingham County residents. Of an active caseload of 340 clients over the past 12 month period, 249 (or 73.2%) are Ingham County residents. In the six county area which LAAN serves, of the 640 persons currently diagnosed with HIV, 481 (75%) are from Ingham County. Ingham County continues to rank second in the state relative to the HIV infection rate, second only to the Detroit Metropolitan area. Since 1985, LAAN has served 1,224 individuals living with HIV/AIDS. These services have included; case management, housing and utility assistance, medical expenses and medication co-pays, transportation, nutritional assistance, and mental health assistance. LAAN has provided HIV testing to over 4,000 individuals in the Central Region in the past decade and HIV risk reduction and educational presentations to thousands in our community. The vast majority of testing venues are within Ingham County. LAAN maintains a vital volunteer component that was soundly established in its early years. Volunteers assist in nearly every aspect of the work; providing clerical support and transportation assistance, food pantry operations, providing support to clients through the Buddy Program, assisting with special events, and HIV counseling and testing. Currently LAAN has over 40 active volunteers who provide services equivalent to over 7 full time employees in terms of hours served.

During the past five years there has been a dramatic increase in the provision of *Basic Need* assistance to individuals living with HIV, nearly tripling in size. As shown in the table below, even with necessary cuts to direct client assistance, there has been an increase of \$83,159 in a five year period, or an increase of 179%.

Basic Need Assistance to Client	2010	2011	2012	2013	2014
Food/Groceries	\$12,471	\$13,703	\$ 21,192	\$21,217	\$20,497
Housing and Utilities	\$14,696	\$36,588	\$50,400	\$71,241	\$80,396
Transportation for Medical Care	\$10,206	\$9,391	\$15,409	\$13,018	\$15,850
Medical Care	\$9,040	\$15,359	\$14,367	\$18,766	\$12,829
Total Basic Need Assistance	\$46,413	\$75,041	\$101,368	\$121,242	\$129,572

As the AIDS pandemic has changed, LAAN’s programs and services have evolved to meet the growing number of new cases of HIV/AIDS in the region and the fortunate changes in longevity realized by persons living with HIV. LAAN has always been successful in responding to this ever changing pandemic. These changes include; recruiting and training new volunteers, building a support network of community resources and collaborators, diversifying funding, and promoting staff development in areas of diversity, medical treatment options, emerging psycho-social issues, and emerging risk populations such as youth and seniors. In addition, LAAN has had to respond to challenges such as immigration law, substance abuse treatment, criminal justice issues, a distressed economy, domestic violence and homelessness.

- 2. A statement explaining how the proposal will address the County's long-term objective of Meeting Basic Needs. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding. Priority consideration will be given to applicants that meet the objective of *Meeting Basic Needs*; however, if there are funds available, secondary consideration will be given to agencies serving vulnerable populations.**

The services to be provided through this proposal address the long term priority of *Assisting in Meeting Basic Needs*. Direct client assistance is provided in the form of food assistance, assistance with housing and utilities, medical assistance, and transportation for medical care. The medical and emotional needs of the HIV-infected population are many. Even with medical advancements, because HIV impacts the immune system, there are a variety of associated complications that increase as the disease progresses and as the body responds to sometimes complex and often difficult medication regimens. Increased life expectancies have not necessarily eradicated other quality of life complications and financial hardships for all. Direct client assistance in the form of medical assistance, food and nutritional supplements, housing assistance, transportation assistance, Buddy support, and supports through the Volunteer Services component of the agency are provided the majority of care clients and remain critical.

- 3. A statement detailing the specific services which will be provided by Ingham County's appropriation. A statement of the specific target group for these areas.**

LAAN is requesting an appropriation of \$5,000 as outlined in the proposed budget. The entire \$5,000, if awarded, would be used for direct client assistance for *Basic Needs* in the form of food pantry (\$2,000), housing (\$1,000), utilities (\$750), medical/mental health assistance (\$500), child care (\$250), and transportation for medical care (\$500).

- 4. A statement describing the eligibility criteria for these services. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding *and* must serve residents of Ingham County to be eligible)**

If appropriated, these funds will be used specifically for Ingham County residents who are HIV-positive and those at greatest risk for contracting or transmitting the disease. Currently 74.8% of those individuals receiving case management services are from Ingham County. Clients are deemed eligible for direct client assistance only if they are at or below 300% of the federal poverty line. Currently the percentage of clients falling within this range is greater than 97%.

- 5. A statement describing the time for the performance of these services.**

This proposal represents a continuation of the case management and direct client basic needs assistance which currently exists and would be initiated immediately. The appropriation will assist LAAN in providing a level of service to the community similar to the level prior to state allocation reductions. There are no new initiatives that would be realized. This level of service would be continued through Fiscal 2014/15 and beyond.

DETAILED SCOPE OF WORK

LANSING HOUSING COMMISSION

PROVIDING PERMANENT & SAFE HOUSING FOR THE CHRONICALLY HOMELESS POPULATION

- 1. A statement regarding the general nature of the services and population with which your agency concerns itself.**

To provide safe and affordable housing services to assist low income and at risk individuals and families obtain and maintain permanent housing while accessing community resources to increase self-sufficiency.

- 2. A statement explaining how the proposal will address the County's long-term objective of Meeting Basic Needs. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding. Priority consideration will be given to applicants that meet the objective of *Meeting Basic Needs*; however, if there are funds available, secondary consideration will be given to agencies serving vulnerable populations.**

LHC will primarily address Ingham County's long-term objective of assisting in meeting basic needs through providing permanent and safe housing for our clients. The PSH program not only provides housing assistance, but the additional tools to address the barriers that often prevent the chronically homeless population from maintaining permanent housing.

- 3. A statement detailing the specific services which will be provided by Ingham County's appropriation. A statement of the specific target group for these areas.**

Funds appropriated from Ingham County will be used to enhance LHC's Permanent Supportive Housing Program by providing mental health counseling and safe, affordable housing.

- 4. A statement describing the eligibility criteria for these services. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding *and* must serve residents of Ingham County to be eligible)**

Eligibility requirements for the Permanent Supportive Housing program are as follows: Participants must be residents of Ingham County, homeless, provide documentation of mental, physical and or substance abuse disability, be 18 years or older and have income that is at or below 30% of the area median income limit.

- 5. A statement describing the time for the performance of these services.**

The Lansing Housing Commission's Permanent Supportive Housing Program is currently in operation and will be ongoing. Funds from the grant will be utilized once received.

DETAILED SCOPE OF WORK
LESLIE OUTREACH, INC – FOOD PANTRY & LOW INCOME ASSISTANCE

1. A statement regarding the general nature of the services and population with which your agency concerns itself.

Services - Leslie Outreach shall serve all the residents in the Leslie Public School District, on an as needs basis, targeting low-income families. The services provided to the individual resident shall be based upon the resident's needs and/or those of his/her family, with some services limited by income level according to grant requirements. The services which may be provided may include, but are not limited to the following:

- Offering food bank assistance and nutritional information.
- Items donated by community; household appliances, clothing, books, toys, etc. and referrals and to other clothing sites.
- Transportation.
- Cooperation with other community organizations in the event of a local emergency.
- Educating adults on nutrition and health, notifying them of workshops and other available programs, and providing assistance in forming work ethic.

2. A statement explaining how the proposal will address the County's long-term objective of Meeting Basic Needs. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding. Priority consideration will be given to applicants that meet the objective of Meeting Basic Needs; however, if there are funds available, secondary consideration will be given to agencies serving vulnerable populations.)

Proposed Summary - The goals of the Leslie Rural Emergency Outreach are as follows:

- To provide the basic needs of those deemed in-need in the Leslie School District, supplying a six-day emergency food order every 30 days and a "personal needs" order every 60 days
- To provide clothes, coats, blankets, etc. as needed
- To provide safe, healthy and educational opportunities and programs for Leslie's youth on a continuing basis
- To provide holiday assistance, as in food baskets, toys, etc.
- To maintain an office (paying for rent, utilities, phone, etc.) where the above activities may transpire

3. **A statement detailing the specific services which will be provided by Ingham County's appropriation. A statement of the specific target group for these areas.**
4. **A statement describing the eligibility criteria for these services. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding *and* must serve residents of Ingham County to be eligible)**

To receive Leslie Outreach Services, the following eligibility requirements must be met:

- Must be a resident of Leslie Public School District in Ingham County.
- To be eligible for most basic needs services, income must fall at or below 185% of the poverty level Income Guidelines (see attached form).
- All youth, regardless of income, shall be able to participate in most of Leslie Outreach youth activities and programs.

5. **A statement describing the time for the performance of these services.**

Leslie Outreach shall be open at a minimum from 9am to 1pm on Tuesday and Wednesday and 1 pm to 5pm on Thursday - available for some emergencies at all times.

DETAILED SCOPE OF WORK
LISTENING EAR – CRISIS INTERVENTION FOR MENTAL HEALTH ISSUES

- 1. A statement regarding the general nature of the services and population with which your agency concerns itself.**

Human connection is a vital part of life, especially when under stress. The Listening Ear provides free and confidential emotional support through crisis intervention, information/referral, sexual assault counseling, and medical advocacy for survivors of sexual assault. These services are available 24/7/365 and free of charge.

- 2. A statement explaining how the proposal will address the County's long-term objective of Meeting Basic Needs. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding. Priority consideration will be given to applicants that meet the objective of *Meeting Basic Needs*; however, if there are funds available, secondary consideration will be given to agencies serving vulnerable populations.**

Emotional support in everyday life is as important as food, clothing and shelter. The Listening Ear addresses this basic need by empowering people to take control of their lives and connect with their community in ways that are mutually supportive. We are cost-effective, easily accessible, and knowledgeable in referring to other services.

- 3. A statement detailing the specific services which will be provided by Ingham County's appropriation. A statement of the specific target group for these areas.**

The specific services that will be provided are operation of a crisis line, referral to other community resources, advocacy for survivors of sexual assault, and short-term counseling for survivors of sexual assault and/or their significant others. These services are provided free of charge, 24/7/365.

- 4. A statement describing the eligibility criteria for these services. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding *and* must serve residents of Ingham County to be eligible)**

Anyone who can reach us may use our services. The majority of our sexual assault program clients are from Ingham County, and approximately 67% of our known crisis line calls last year were from Ingham County.

- 5. A statement describing the time for the performance of these services.**

The performance of these services is ongoing and would be continued through 2015 with funds provided from Ingham County to assist in keeping the center open and in full operation.

DETAILED SCOPE OF WORK
MSU COLLEGE OF LAW - CLINICAL PROGRAMS RENTAL HOUSING CLINIC
AFFORDABLE HOUSING INITIATIVES FOR ECONOMICALLY DISADVANTAGED
PEOPLE IN INGHAM COUNTY

1. A statement regarding the general nature of the services and population with which your agency concerns itself.

The Housing Law Clinic at the Michigan State University College of Law works to achieve its multi-layered mission of safe, sanitary, fair, open, and affordable housing through direct client assistance, public advocacy, and by providing electronic and community educational outreach, and resources to a broad audience in Michigan. Our initiatives focus on issues that will have the greatest impact on the housing conditions and opportunities of the consumers (low and moderate income) in the Ingham County, Lansing, East Lansing and greater Michigan region. Our housing issues are now broad and comprehensive and include the affordability of housing, landlord-tenant, housing discrimination, foreclosures (involving the rights of tenants), medical marijuana (how the Michigan law affects housing overall for landlords and tenants), and the rights of individuals residing in housing subsidized by the federal government. Our clinic also provides legal assistance in many other areas of the state with difficult housing and quality of life issues. Our work has extended to Detroit, Inkster and even Taylor, Michigan. However, our focus remains Lansing, East Lansing, and the tri-county area including our main area – Ingham County.

As examples of some of the unique programs of the Housing Law Clinic, the clinic last year presented the following programs and projects to the public:

- Served approximately 700 Ingham Country residents through the Eviction Diversion Program
- Provide direct representation to approximately 200 consumers in legal matters in several of the county's District Courts;
- Spoke to real estate brokers in western and northern Michigan on housing discrimination;
- Presented a Town Hall on bed bugs on current housing issues in East Lansing, Michigan
- We also have expanded our Fair Housing Project by working with the Property Management Association of Western Michigan by providing seminars across the state. This allows our students to educate themselves on housing discrimination law in Michigan. We receive numerous calls from Ingham County residents on housing discrimination.
- Testified before the Michigan legislature on pending legislation;

Advocacy, education, and outreach are the core components of our work. If consumers understand their problems, and recognize an issue when it occurs, they can address the issue on their own without the need for legal intervention. However, the Housing Law Clinic will represent consumers in court and in administrative matters. Our students, who staff the clinic, will assist clients directly. Our clinic will also advocate for new laws and regulations to assist the needs of the community.

For the coming year, the Housing Law Clinic will continue to expand its work and seek solutions to overall problems of housing in the area as opposed to focusing all of its resources on cases on an individual basis. Our planned programs for the year include:

- The Housing Law Clinic will continue to collaborate with the Ingham County Health Department (specifically 'Environmental Justice Coordinator') on their "Healthy Homes Initiatives" with the Department of Housing and Urban Development. Currently, the clinic is part of many organizations committed to securing grant funding for a "Healthy Homes" grant with HUD. Clinic will provide legal advice and technical support.
- Continue the Eviction Diversion Program at District Court in Mason seeking legal assistance, eviction diversion, or representation.

- Continue our efforts on “bed bugs” to devise a strategy to better combat the growing problem;
- Reach out to non-profit organizations engaged in anti-poverty efforts seeking limited legal assistance
- Development and distribution of information to the public by various means of information on medical marijuana, tenants’ rights when their landlord’s home is foreclosed upon, and housing discrimination (especially mental disability cases) in the Ingham County area.
- Educate the public on emerging housing issues including bed bugs, eminent domain, and fair housing (housing discrimination).Housing forum to discuss medical marijuana and housing in the area and how the new law impacts public and private housing;

2. A statement explaining how the proposal will address the County’s long-term objective of Meeting Basic Needs. (See the attached Resolution #13-233 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding. Priority consideration will be given to applicants that meet the objective of Meeting Basic Needs; however, if there are funds available, secondary consideration will be given to agencies serving vulnerable populations.

MSU Law’s Clinical Programs address Ingham County’s long-term objectives by *assisting in meeting basic human needs* through our work assisting low income residents obtain and keep affordable and safe housing.

With respect to the thousands of households in Ingham County that we have served, and will continue to serve, we listen to the problems outlined by the aggrieved person or persons, provide him or her or them with explanations and options, and offer counseling services to solve many of the problems. Some problems are mediated, while some are negotiated. When these options fail, we advocate for our clients through Michigan District Courts. Short explanations follow to clarify the character of the actual services we provide:

- *Housing Assistance:* The Housing Law Clinic has expanded the scope of our services over the last few years to include the following new services:
 - ✓ Assist tenants residing in homes that have been sold due to foreclosure with understanding their rights and options;
 - ✓ Assist individuals in understanding various new laws and how these laws affect them including Michigan’s Medical Marijuana Law, Michigan new Domestic Violence Tenant Protection law, and the federal government’s new regulations on housing access;
 - ✓ Assist residents of public housing in understanding their procedural protections under the law;
 - ✓ In addition, we still provide the following landlord-tenant related services as well:
- *Educational Assistance:* These services include explaining both landlord and tenant rights and obligations; developing and providing educational brochures, pamphlets, and handouts, including housing leases and other controlling documents and forms.
- *Legal Assistance:* These services include litigating summary-proceedings actions on a limited basis; negotiating settlements in lieu of litigation; and explaining grounds for and defenses to eviction proceedings.
- *Lease Assistance:* These services include reviewing and explaining various lease provisions; providing copies of a model lease, a model sublease, or a model roommate agreement; and helping to negotiate terms of a lease.
- *Maintenance Assistance:* These services include working with the various municipal code enforcement offices within Ingham County to provide inspections and citations for code violations; working with the Ingham County Health Department to improve rental unit habitability; and setting up escrow accounts for rent.
- *Referral Assistance:* These services include making referrals to municipal code enforcement offices and the Ingham County Health Department; referrals to other practicing attorneys when the prospective client exceeds our income eligibility requirements for advocacy services; referrals to public assistance agencies and organizations within Ingham County; and referrals to Ingham County mental health providers.

3. A statement detailing the specific services which will be provided by Ingham County's appropriation. A statement of the specific target group for these areas.

The *specific services* that will be provided by Ingham County's appropriation will include:

- Providing competent, experienced, and FREE legal services in a variety of much-needed contexts;
- Ensuring compliance with, and fair application of, federal, state, and local laws;
- Representation of some residents in cases of importance that could impact their livelihood and the overall community;
- Develop relationships with government officials and non-profit groups to achieve these goals;
- Monitoring new laws and regulations that affect the citizens in the region seeking housing and commenting when necessary upon these new developments;
- Promoting a greater understanding of the law and the importance of available housing through non-traditional means such as films, community forums, and outreach to the public.

The *specific target group* that will be served by Ingham County's appropriation will include approximately 2,450 Ingham County residents by the MSU College of Law Housing Clinic. Additionally our legal clinic will serve approximately 2,500 Ingham County residents by one or more of our other clinics; Tax, Immigration, Chance at Childhood and Investor Advocacy.

Please note: This is a rough estimate of anticipated clients in 2014, and does not include the many thousands of Ingham County residents who may be reached through publications and other media presentations conducted by these programs.

4. A statement describing the eligibility criteria for these services. (See the attached Resolution #13- 233 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding and must serve residents of Ingham County to be eligible.)

All Ingham County residents who qualify from an income perspective, and who have matters that are within the subject-matter identities, are eligible for our services. Our clinic can provide assistance to individuals and families with an income above the guidelines used by Legal Services of South Central Michigan.

5. A statement describing the time for the performance of these services.

These services will be provided from January 1, 2015 through December 31, 2015 during business hours as available.

DETAILED SCOPE OF WORK

MSU SAFE PLACE – SHELTER, ADVOCACY, AND SUPPORT FOR DOMESTIC VIOLENCE SURVIVORS

1. **A statement regarding the general nature of the services and population with which your agency concerns itself.**

MSU Safe Place provides free services to those victimized by domestic violence and stalking, and their minor aged children. Services include counseling, support group, safety planning, advocacy services, emergency shelter, and transportation. Additionally, MSU Safe Place provides community education, trainings for professionals, collaboration with other agencies on special projects, leadership within the Capital Area Domestic and Sexual Violence Coordinating Council, and expert witness testimony.

2. **A statement explaining how the proposal will address the County's long-term objective of Meeting Basic Needs. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding.)**

This proposal will allow MSU Safe Place to **meet basic needs of survivors of domestic violence and stalking** by providing food and supplies for shelter residents, advocacy assistance funds, and shelter telephone service. **Food and shelter supplies** will meet the needs of adult and minor children while they reside in the MSU Safe Place shelter. **Advocacy assistance funds** will be provided to shelter resident and non-resident clients to pay for bills or other essential items to help them move on from their abusive relationships and obtain financial independence and safety. Lack of financial resources is often a major factor in a survivor's decision to stay or leave an abusive relationship. Examples of advocacy assistance may include a gas card for a client who needs to drive to job interviews, payment for a replacement driver's license or state ID, or payments toward medical co-pays and utility bills. Lastly, **shelter telephone service** will allow survivors and others seeking support or resources to connect with MSU Safe Place.

3. **A statement detailing the specific services which will be provided by Ingham County's appropriation. A statement of the specific target group for these areas.**

Food- Provided to adults and children to cover nutritional needs during their time in shelter. **Request: \$5,000**

Shelter Supplies- Paper supplies, personal hygiene items, cleaning supplies, over the counter medication and essential household items are provided at the shelter intake and as needed while clients are in shelter. **Request: Part of \$5,220** (to be divided between this category, and Advocacy Assistance, as needed)

Advocacy Assistance- Financial assistance provided to shelter resident and non-resident clients to pay for bills or services to help survivors obtain financial independence and safety. The Advocacy Assistance Fund assists with needs that are often not met elsewhere in the community. Client needs vary, but amount spent per client could range from approximately \$10 to replace a Michigan ID to \$200 for a past due utility bill. **Request: Part of \$5,220**

Telephone Service- Maintain telephone lines at the shelter and an on-call cell phone for full-time staff, to be utilized by new and current clients seeking support from MSU Safe Place. **Request: \$2,600**

4. **A statement describing the eligibility criteria for these services. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding and must serve residents of Ingham County to be eligible.)**

All residents of Ingham County who are victims of domestic violence and stalking are eligible for services.

5. **A statement describing the time for the performance of these services.**

Services funded by Ingham County will be provided from January 1, 2015-December 31, 2015.

DETAILED SCOPE OF WORK
NATIONAL COUNCIL ON ALCOHOLISM/LANSING REGIONAL AREA, INC.
HOUSING WITH SUPPORTIVE SERVICES FOR HOMELESS INGHAM COUNTY MALES

- 1. A statement regarding the general nature of the services and population with which your agency concerns itself.**

These funds will provide cash match for NCA/LRA's HUD grant to provide housing for homeless and chronic homeless adult males with a substance use disorder. This housing program enhances the agencies long standing continuum of care that includes assessment and treatment services for Ingham County residents. Persons in the housing program receive intensive case management with a focus on identifying permanent stable housing, securing an income and self-sufficiency which includes sobriety. NCA's services are all located within Ingham County, in the City of Lansing.

Ingham County residents comprise **100% of our housing admissions (all from Ingham County and homeless at admission)**. During the **first half** of 2014 we served **313** Ingham County residents across all programs and of those **97%** of our outpatient clients and 100% of all other clients required a subsidy. The housing program served **22** clients, all fully subsidized - they are able to stay in the program longer providing they are making documented progress on the goals of income and housing. Currently nine (**9**) men are living at Transitions with three (**3**) moving into permanent housing with an income by the end of this month. We have a wait list for those beds at this time. All three are leaving with employment and two are moving into housing which they are able to pay for at market rate, the third will be accessing subsidized housing as his income is low. All were chronically homeless and chronically addicted at admission. While the numbers are lower than other shelters the reduction in the cost to the community is significantly higher than average. The clients we house are high users of community resources and well-known by the local shelters.

- 2. A statement explaining how the proposal will address the County's long-term objective of Meeting Basic Needs. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding. Priority consideration will be given to applicants that meet the objective of *Meeting Basic Needs*; however, if there are funds available, secondary consideration will be given to agencies serving vulnerable populations.**

Clearly housing is a most basic fundamental need and all county residents should be afforded the opportunity to be sheltered. **NCA's housing program successfully addresses the needs of homeless individuals who are also experiencing a chronic substance use disorder.** This sub-population of the county's homeless and chronic homeless adults would otherwise be on the street or in other shelters in our community. If they have gained short-term sobriety this would be jeopardized by their homeless status. They are the users of a disproportionate amount of county resources including emergency services, jail, hospitalizations, and shelter beds. They are not only provided shelter, they also receive case management and peer recovery support that assures long term sobriety, an income, permanent housing and stability. In addition, while not funded specifically with this grant the agencies treatment programs have been and will continue to be made available to indigent Ingham County residents and basic needs assistance is provided through referral there as well. **This program also assist with the basic needs of assuring accessible health care and providing food and clothing.** The primary health care need for these residents is treatment for their substance use disorder which they would be unable to access without NCA's programs. All NCA clients are specifically assisted with accessing primary health care. **Residents are provided meals free of charge and assisted with securing necessary clothing. Many come into the program without proper clothing and with no income or public assistance to secure food.**

3. A statement detailing the specific services which will be provided by Ingham County's appropriation. A statement of the specific target group for these areas.

This grant will provide housing services for homeless and chronic homeless adult male Ingham County residents. In addition to the basic need of shelter they are also eligible to receive other services including case management, peer recovery support, outpatient education, assessment, group therapy, and/or individual counseling. Although not specifically funded with this grant NCA offers county residents other levels of care including our Intensive Outpatient Program or Residential treatment. **The target population for this proposal is Ingham County male residents who are homeless or chronically homeless and have a substance use disorder.** Residents of our housing program are not required to pay and may stay as long as they are demonstrating progress on the goals of securing housing, an income, and self-sufficiency. They participate in treatment and use community supports during the time they are housed.

4. A statement describing the eligibility criteria for these services. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding and must serve residents of Ingham County to be eligible)

Clients residing in NCA's housing program must be homeless or chronically homeless adult males and diagnosed with a substance use disorder. All programs at NCA have only one criterion and that is adults at least 17 years of age with an alcohol or other drug problem. All residents of Ingham County who meet these criteria are eligible. Per resolution #14-222 this proposal meets all listed ranking criteria: meets basic housing and healthcare needs, leverages funding with our HUD grant and others, is collaborative, and is accredited and licensed to assure "best practices".

5. A statement describing the time for the performance of these services.

These services will be performed during calendar year 2015.

DETAILED SCOPE OF WORK

NORTHWEST INITIATIVE – ARRO EX-OFFENDER ASSISTANCE PROGRAM

1. A statement regarding the general nature of the services and population with which your agency concerns itself.

NorthWest Initiative is a small nonprofit resident-driven community development organization working to improve the overall health of the community and quality of life for low to moderate income individuals and neighborhoods in northwest Lansing (www.nwlansing.org). There are approximately 25,000 households in our target area which was expanded in 2014 as follows: Waverly Road to the west; Sheridan Road to the north, Larch Road to the East and The Grand River to the south. The ethnic breakdown of this territory is as follows: 41% are Caucasian; 32% African-American; 18% Hispanic/ Latino; and 9% Other. Also, approximately 32% of the residents live at or below the federal poverty level according to the most recent US Census data. These figures do not include the total ex-offender population that we assist who live throughout Ingham County. We assist 250 ex-offenders annually.

2. A statement explaining how the proposal will address the County's long-term objective of Meeting Basic Needs. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding. Priority consideration will be given to applicants that meet the objective of *Meeting Basic Needs*; however, if there are funds available, secondary consideration will be given to agencies serving vulnerable populations.

Our grant application will address the County's long-term objective of meeting basic needs. Our target population is ex-offenders returning to Ingham County from a local jail, state or federal correctional institution. Our goal is to provide ex-offenders/returning citizens with the emergency resources that they need to live and work, as well as connect them with a network of people who are compassionate, sympathetic, and understanding of their respective situations and are willing to help them recreate a new life that will have a positive impact in our communities.

3. A statement detailing the specific services which will be provided by Ingham County's appropriation. A statement of the specific target group for these areas.

This grant will allow NorthWest Initiative to continue to offer supportive wrap-around services to ex-offenders living in or returning to Ingham County. Our services are directed to all ex-offenders who are NOT Prisoner Re-entry eligible (which is about 2/3 of the returning population), however as PR funding has been cut, we have seen an increase in the number of PR eligible clients coming to our office for services! Over the past seven years, we have assisted over 1,300 ex-offenders with a variety of services including basic needs, transportation, housing, and helping them to obtain a variety of social services such as health coverage, signing up for food stamps, Medicaid, Medicare, disability, food pantries, soup kitchens, education, job skills, employment assistance, workshops on a variety of topics designed to provide improved life skills, building positive relationships, leadership development, advocacy, and much more. We continue to offer support groups such as AA/NA who meet twice a week on Mondays and Fridays from 9:30-10:30am, and a Change Your Thinking...Change Your Life group that meets every Wednesday morning at 9:30am. We will continue to offer all of these services in 2015.

4. A statement describing the eligibility criteria for these services. (See the attached Resolution #14-222 – Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding and must serve residents of Ingham County to be eligible).

NorthWest Initiative's ARRO Program is open to all ex-offenders who reside in Ingham County.

5. A statement describing the time for the performance of these services.

NorthWest Initiative's ARRO Program is open Monday through Friday from 9:00 am to 4:00 pm, and by appointment. We are located at 530 W. Ionia St., Suite D, Lansing, MI 48933. The ARRO Advisory Committee meets monthly generally from 4:30-6:00 pm and is open to all ex-offenders, family members and community stakeholders. Our office is easily accessible via public transportation, is handicap accessible and has plenty of free parking.

DETAILED SCOPE OF WORK

REFUGEE DEVELOPMENT CENTER – BRIDGES: BASIC NEEDS TO SELF-SUFFICIENCY

- 1. A statement regarding the general nature of the services and population with which your agency concerns itself.**

This project will target at-risk refugees and immigrants in Ingham County who are in need of food, clothing, and the resources necessary to obtain such supplies on their own.

- 2. A statement explaining how the proposal will address the County's long-term objective of Meeting Basic Needs. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding. Priority consideration will be given to applicants that meet the objective of *Meeting Basic Needs*; however, if there are funds available, secondary consideration will be given to agencies serving vulnerable populations.**

This proposal will facilitate basic needs acquisition in three ways: (1) it will directly distribute food and clothing to clients (2) it will support an outreach and referral process so clients can access basic needs not provided by the RDC (3) it will teach refugees the survival English necessary to access the resources they need to live in this community.

- 3. A statement detailing the specific services which will be provided by Ingham County's appropriation. A statement of the specific target group for these areas.**

Because of the successful outcomes achieved by Bridges in 2014, the RDC proposes continuation of this program with the goal of expanding the scope of services by providing home-based basic needs lessons written specifically for language learners in 2015. Service areas include:

- 1. Direct Distribution of Food and Clothing:** In partnership with local food vendors and Michigan State University, the RDC will provide food and clothing to alleviate immediate suffering. This distribution, however, will be directly linked to:
 - An orientation on where in the community such resources can be found at reduced cost (including assistance on the physical location of agencies as our families are new to the county and some have never used public transportation in their lives).
 - The English vocabulary necessary to access the resources and talk with American born/native speaking staff in such community agencies
 - Education regarding steps clients can take to become self-sufficient members of our community (lessons include information on how to access healthy food, store food safely, use American money, tell time, read CATA bus schedules, use US phones (some of our clients have never used a phone as they have spent their lives in refugee camps or in under-resourced and war torn nations), what constitutes "household utilities" and the steps necessary to obtain and maintain them (i.e. how and where to pay bills, what to do with shut-off notices etc.).

200 individuals will be targeted for direct distribution of food and clothing (note: because our 2014 outcomes regarding donation solicitation and clients served have met our initial goals, we commit to serving more clients in 2015 by offering services with basic needs distribution/education in clients homes).

- 2. Basic Needs Outreach & Referral Services:** Available to ALL clients at the RDC, this service will expand the RDC's effort to create a resource guide and a support network newcomers can access for services the RDC does not directly provide (note: in 2013 the RDC served 925 clients through its overall program).

3. Open Entry/Open Exit English as a Second Language class: This class will employ curriculum specifically designed to teach newcomers the communication skills they need to access and obtain basic needs resources. Vocabulary and oral lessons will specifically address “survival” English so students have the opportunity to learn what is necessary to become self-sufficient residents of Ingham County. 100 students will be targeted.

Note: We recognize personnel expenses are discouraged but have requested funding in this area because our population is in *disproportionate* need of educational opportunities so they can transition AWAY from direct delivery of basic needs resources. Many come from refugee camps where UN agencies provided all food and clothing and consequently, they have never learned to secure these resources on their own. When they come to the US they often expect local service agencies to continue this type of support (which is declining with changes on the horizon regarding DHS cash benefits etc.). Too, language is an impediment to their ability to access resources and so, foreign language interpreters and RDC staff (i.e. personnel) are necessary and critical if we are to assist them. Refugees are survivors but also people who have at times been forced into situations of dependency. It isn't that our families can't secure basic needs, it is that they don't yet know how to. If we don't teach them, they are in jeopardy of becoming a permanent underclass in our county. The RDC's goal is to challenge this dependency, empower them, AND also provide immediate resources to help families not slip too far into poverty.

4. **A statement describing the eligibility criteria for these services. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding and must serve residents of Ingham County to be eligible)**

Clients will be refugees and immigrants who are: Ingham County Residents, new arrivals, newly unemployed, and at-risk due to their limited proficiency in English.

5. **A statement describing the time for the performance of these services.**

1. Direct Distribution of Food and Clothing:

- a. Formal distribution will be offered in conjunction with ESL classes, client home visits & associated education. Exceptions, however, will be made on a case by case basis as emergencies emerge.

2. Basic Needs Outreach & Referral Services:

- a. Offered year round (January 1, 2015- December 31, 2015)

3. Entry/Open Exit English as a Second Language class:

DETAILED SCOPE OF WORK

RETIRED SENIOR VOLUNTEER PROGRAM

Adult Respite Services & Capital Area Interfaith Respite working together to address the respite needs of those who take care of individuals that require special attention s uch as adults with disabilities with chronic illnesses while providing companionship and socialization for individuals

- 1. A statement regarding the general nature of the services and population with which your agency concerns itself.**

Adult Respite Services (ARS) and Capital Area Interfaith Respite (CAIR) work together to address the respite needs of those who take care of individuals that require special attention such as adults with disabilities and with chronic illnesses while providing companionship and socialization for individuals. ARS provides relief for caregivers by providing day services to individuals 60 and older that are mobile enough to attend our daycare. CAIR serves those who care for individuals that are unable to attend ARS either because they are homebound or are under 60 years of age, which provides much needed respite for the caregiver. In 2013, ARS helped 20 individuals and their families by providing them with a total of 4675 hours of respite care. During the same time frame, CAIR provided 1524 hours of respite service to 33 adults and their families. 90% of individuals served by ARS in 2013 had low income and 50% were minorities.

- 2. A statement explaining how the proposal will address the County's long-term objective of Meeting Basic Needs. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding. Priority consideration will be given to applicants that meet the objective of Meeting Basic Needs; however, if there are funds available, secondary consideration will be given to agencies serving vulnerable populations.**

ARS and CAIR's population that it serves is vulnerable in that they are elderly and/or disabled, and often have limited means. The programs work together to meet basic needs in a few different ways. First ARS and CAIR screen applicants at the initiation of services for resources that they may need and refer them to area agencies that can help them in obtaining assistance for food, health insurance and other services. Secondly, ARS provides clients morning and afternoon snacks that help ensure they are getting enough fruits and vegetables each day. A hot noon lunch is also provided through Meals on Wheels. Also, the respite care and companionship provided by ARS and CAIR can help seniors and individuals with disabilities remain in their homes longer by decreasing the stress of the caregiver. This saves the county and the state money by decreasing the need of the caregiver to seek government resources for facility placement or other services.

- 3. A statement detailing the specific services which will be provided by Ingham County's appropriation. A statement of the specific target group for these areas.**

ARS/CAIR services provided by the Ingham County's appropriation will include community outreach, and the recruitment and training of volunteers that will serve clients in Ingham County. Trained CAIR volunteers will provide 2-4 hours per week of companionship and engaging activities for the care recipient. ARS will provide activities for clients that address their physical, emotional, intellectual, social needs. In addition, ARS will provide two snacks and a lunch for clients for each day that they attend.

- 4. A statement describing the eligibility criteria for these services. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding and must serve residents of Ingham County to be eligible)**

To obtain CAIR/ARS services clients must either have a caregiver or show a social need (such as age 75 and older and essentially homebound), functional need (such as limitations in activities of daily living, physically or mentally unable to perform specific tasks, or acute and chronic health conditions), and/ or a economic need. Priority is given to individuals who show the greatest need and are greatest at risk. Services are provided for those caregiver families who have the greatest need and limited resources regardless of race, color, religion, national origin, age, sex, gender identity, sexual orientation or disability.

- 5. A statement describing the time for the performance of these services.**

Services performed by CAIR/ARS with the help of the Ingham County Community Agency Funding will occur during the grant year from January 1st, 2015 to December 31st, 2015.

DETAILED SCOPE OF WORK

RURAL FAMILY SERVICES – COALITION OF FOOD BANKS, CLOTHING AND HOUSING ASSISTANCE

1. A statement regarding the general nature of the services and population with which your agency concerns itself.

RFS is a coalition of food banks and voluntary assisting organizations throughout rural Ingham County. It's goal is to render help to individuals and families in need in the rural areas of Ingham County, excluding the diocese on Lansing and East Lansing, and through this process, strengthen the social fiber of Ingham County as a whole. RFS is organized exclusively for charitable, religious, educational, and scientific purposes, including, for such purposes, the making distributions to organizations that qualify as exempt organizations under section 501c3 of the Internal Revenue Code, or corresponding section of any future federal tax code.

RFS is committed to serving all the residents in its geographical area without regard to race, creed, gender or religion as fully as possible, being limited only by resources obtained by the organization for such purpose. Such goals are achieved by a) offering food and nutritional information; b) limited medical screening and services as determined by the Board of Directors; c) clothing, furniture and housing assistance; d) promoting and participating in community projects for the betterment of families and children; and e) establishment and implementation of any other programs or services as authorized by the Board of Directors.

RFS shall work closely with other pantries, food banks, and community programs, and will cooperate with other community organizations in the event of a local emergency

Rural Family Services Spending Chart so far for 2014. All funds from all sources are being spent on housing.

Ingham County Funds Food Bank	Families	Adults	Children
Holt	5	8	9
Lansing Twp.	1	2	
Leslie	5	9	4
Stockbridge	1	2	
Haslett	1	1	
Williamston	3	3	1
Okemos	1	1	4

2. A statement explaining how the proposal will address the County's long-term objective of Meeting Basic Needs. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding. Priority consideration will be given to applicants that meet the objective of *Meeting Basic Needs*; however, if there are funds available, secondary consideration will be given to agencies serving vulnerable populations.

This proposal is for obtaining basic needs for Ingham County Residents. We help with food, shelter, and emergency utility payments for the working poor, newly laid-off and elderly.

3. A statement detailing the specific services which will be provided by Ingham County's appropriation. A statement of the specific target group for these areas.

Although hunger has been our primary concern, the food banks have been getting by with their other sources of income. The last two years RFS has been focusing on keeping people in their homes. The request for mortgage and rent help *has* greatly increased. Rent and mortgage payments are so high that monies go extremely fast. We reserve a portion Of this grant for food emergencies . See attached chart.

4. A statement describing the eligibility criteria for these services. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding *and* must serve residents of Ingham County to be eligible)

- Be a resident of Ingham County.
- Referrals from existing organizations such as schools, churches, community Mental Health, Greater Lansing food bank, etc. Needs are based on clients lack of financial resources, unexpected emergency health issues, etc.
- Completed and signed a Recipient data form that includes a disclaimer that the Information disclosed is correct and may be used for statistical purposes and networking with other agencies on the recipient's behalf.

5. A statement describing the time for the performance of these services.

Funding permitting, the operation of food pantries in Rural Ingham County will be ongoing during published hours of operation at each member access site until such time as hunger no longer exists in Ingham County. Food pantries are our source of discovering the needs of those persons seeking help.

DETAILED SCOPE OF WORK

SOUTH SIDE COMMUNITY COALITION – MEETING BASIC NEEDS IN SOUTH LANSING

- 1. A statement regarding the general nature of the services and population with which your agency concerns itself.**

The South Side Community Coalition provides services to the low income community of primarily to the population of Lansing, Michigan. We do not turn away anyone who is interested in our services. We provide youth programs, senior programs, food, clothing, employment, housing and medical care programs. We serve a population that is rich in diversity.

- 2. A statement explaining how the proposal will address the County's long-term objective of Meeting Basic Needs. (See the attached Resolution #13-233 - Resolution Approving Criteria for Ranking 2014 Applications for Community Agency Funding. Priority consideration will be given to applicants that meet the objective of Meeting Basic Needs; however, if there are funds available, secondary consideration will be given to agencies serving vulnerable populations.**

The South Side Community Coalition has several programs that help to meet basic needs for members of our community. We have a computer lab where we are able to help people apply for services with the department of human services. This enables them to check on their cases and apply for food assistance and assistance with utilities shutoffs. Many people do not have scanners or fax machines and we make it easier for people to upload documents to their human services caseworker.

We are also able to assist with basic services such as providing assistance in enrolling in the new Healthy Michigan program under the Affordable Care Act and the Ingham Health Plan so that people will be able to access health care. We also have a program where people with Medicaid will be able to receive assistance managing their chronic diseases.

We provide programs distributing food and clothing. During the summer months and school vacations we serve breakfast and lunch to children from low income families. We provide free tutoring for children and summer camps activities so children in need have basic educational services to help with basic skills like reading and math. We have a monthly senior luncheon and program. We have holiday programs which provide meals for our participants.

- 3. A statement detailing the specific services which will be provided by Ingham County's appropriation. A statement of the specific target group for these areas.**

Food Programs: During the summer we serve breakfast and lunch to an average of 35-45 children each weekday. In addition we have a monthly senior lunch program for 25 seniors (ten months a year excluding June and July)

In 2013 we distributed 16,231 pounds of fresh vegetables and baked goods to low income families. This program is open to anyone and we serve between 100 and 150 families each month.

Through the continued support of Ingham county MSU extension, 4H youth involved in our summer programs grow vegetables in a community garden. About 30 to 40 youth participated in this program and shared the food with their families.

Our organization is among the few fully trained agencies able to complete senior citizen food stamp applications through the MiCafe program sponsored by the Elder Law Center in partnership with the Michigan Department of Human Services.

Clothing Programs: We continue to operate a clothing closet free to anyone. We have casual clothes and some clothes suitable for job situations and interviews. We also have clothing for youth and small children.

Health Care: Our organization has been a top enrollment site for Ingham Health Plan. The grant helped us expand our services to include assisting children, women, and pregnant women with access to health care coverage.

Now, under the Affordable Care Act, we are able to help people enroll in Medicaid online for health care for themselves and their families. During the open enrollment periods, we are able to help refer people to the health care market places to sign up for affordable coverage. We are able to help youth enroll in Medicaid or MiChild. We are able to help refer women to the Breast and Cervical Cancer Control Programs. We are able to help refer women to the Plan First program.

Our program also provides outreach through partnerships with other organizations. Last year our health care program was assisted by the work of two graduate students placed by the MSU School of Social Work.

We also participate in the program Pathways to Better Health. This program is designed to improve health outcomes for adults with multiple disabilities who receive either Medicaid or Medicare. The goal of the program is to help people manage their chronic diseases and avoid trips to the emergency room.

Employment Programs: We partner with Michigan Works to help teens get jobs during the summer. We are one of the job sites for Hill Vocational Center. Hill refers youth to us; we help them with their paperwork; and, if suitable, we place them in our summer program as program assistants.

Teen Programs: The South Side Community Coalition operates a teen life skill building program under the Michigan Department of Community Health Abstinence Program. 21 youth have completed the program since October and 34 youth are currently in the program. Our goal is to have 150 youth complete the program by the end of the state's fiscal year. Last year 130 youth completed the program.

South Side also had a mentoring program through our 4-H program that enabled older youth to connect with younger youth. Last year teens complete a service learning project that they present at the statewide Peace Jam Youth Conference hosted by a Noble Peace prize winner. Last year 15 teens participated in the 4H program and 20 teens participated in the Peace Jam Conference.

Housing: We maintain a subsidized housing list that we update from the State of Michigan which includes local shelters and temporary housing opportunities. We regularly use this and people commonly ask for it. We also have an agreement to work with Gateway to assist homeless teens. If teens come to our center, we help them make contact with and provide transportation to Gateway.

After School Program: Our popular after school program is attended by 20-25 youth on a regular basis during the school year. The main goal of the program is to help youth succeed in school by working with tutors from MSU's service learning center. During school break and when there are half days, the program is open for full days to provide activities and breakfast and lunch. The program also hosts guest speakers from various community partners including MSU 4H, the Capital Area Humane Society and the MSU extension. With a generous donation from the Wharton Center, we are able to expose children to the arts through field trips to Broadway productions. During Halloween, Easter, and the Holiday Season our program also hosts family celebrations.

Other Services: Our center provides information and referral services to anyone who comes in and our phones and computers are available to low income people

- 4. A statement describing the eligibility criteria for these services. (See the attached Resolution #13-233 - Resolution Approving Criteria for Ranking 2014 Applications for Community Agency Funding *and* must serve residents of Ingham County to be eligible.)**

Our services are open to anyone in the community and all residents of Ingham County.

- 5. A statement describing the time for the performance of these services.**

Our center is open from 9 to 5 Monday to Friday during the school year. The after school program operates during this time. During the summer months the summer months the center is open from 8 to 4. The summer program operates during these hours. Healthcare, housing, clothing and food programs are walk in or by appointment. Our senior lunch program is once a month. Our food distribution program is twice a month.

DETAILED SCOPE OF WORK

SOUTHSIDE COMMUNITY KITCHEN – FEEDING THE HUNGRY

- 1. A statement regarding the general nature of the services and population with which your agency concerns itself.**

Our Feeding the Hungry program addresses hunger and food insecurity in our community. We are open to anyone who is hungry for any reason for any length of time. We are particularly concerned with people living on very low fixed incomes, including the elderly, physically and mentally challenged, and children. We also recognize the fact that many of our guests do not have access to a kitchen or skills to cook for themselves. Providing meals 4 days a week is a way to help stretch budgets by saving money on food bills and provides health benefits through nutritious meals.

- 2. A statement explaining how the proposal will address the County's long-term objective of Meeting Basic Needs. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding. Priority consideration will be given to applicants that meet the objective of *Meeting Basic Needs*; however, if there are funds available, secondary consideration will be given to agencies serving vulnerable populations.**

Our goal is to meet basic nutritional needs and to help alleviate hunger in Ingham County (particularly in South Lansing- although we are open to all-no questions asked) by providing nutritious meals year round, served with dignity with no prerequisite requirements. We strive to treat every guest with dignity and compassion. We primarily work with people living in poverty and struggling to make ends meet. We help by providing a reliable source of nutrition to meet basic needs. Our facilities are accessible to all and have accessible restroom facilities. Meals are served to each guest at their place at the table.

- 3. A statement detailing the specific services which will be provided by Ingham County's appropriation. A statement of the specific target group for these areas.**

Our dedicated staff and committed volunteers plan, prepare and serve nutritionally balanced mid-day meals four days a week to all who come to the Southside Community Kitchen hungry. Guests do not stand in line or need to qualify in any way. We offer coffee and a warm place to gather prior to meal service. Volunteers bring each guest a plate of food and beverage to their place at the table. We not only provide nutrition, but also provide a social connection and community experience to those who live in the margins of society.

- 4. A statement describing the eligibility criteria for these services. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding *and must serve residents of Ingham County to be eligible*)**

Our partners are our host churches, Christ United Methodist Church and Galilee Baptist. Both partner churches donate their facility for our meal service. Other partners include 35 area churches who support our organization with funding, volunteers, food, supplies and prayers. Other community organizations like the Kiwanis clubs and individuals volunteer time and resources to our effort.

The Southside Community Kitchen employs 4 part-time staff. Director, Marcia Beer, holds a Bachelor's degree and has more than 20 years program director experience in small non-profit organizations. Assistant Director, Joanne Boss is a former social worker and familiar with the needs of the low-income community. Our Cooks, Nina Machtel and Margo Switzer, are long time supporters and were volunteers at the Kitchen before joining the staff. Both are talented and knowledgeable in food preparation, safety, and nutrition and have been on staff for more than 8 years. The all-volunteer Board of Directors includes members with education, financial and legal expertise. The Board is actively engaged in community relations and fundraising efforts. We have more than 130 dedicated and experienced volunteers who are scheduled at least once a month to serve meals and assist with food preparation and cleanup.

5. A statement describing the time for the performance of these services.

The Southside Community Kitchen began serving meals in August of 1987 and is committed to serve as long as there is a need. By helping our guests stretch their limited resources, we assist in their ability to pay essential bills, transportation, and medication costs. This request for funding is for our 2014-2015 program year.

DETAILED SCOPE OF WORK
STOCKBRIDGE COMMUNITY OUTREACH
COUNSELING SERVICES FOR PERMANENT SUPPORTIVE HOUSING PARTICIPANTS

1. **A statement regarding the general nature of the services and population with which your agency concerns itself.**

We assist people in the Stockbridge School Transportation System.

2. **A statement explaining how the proposal will address the County's long-term objective of Meeting Basic Needs. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding. Priority consideration will be given to applicants that meet the objective of *Meeting Basic Needs*; however, if there are funds available, secondary consideration will be given to agencies serving vulnerable populations.**

We provide food from the pantry, gas certificated for medical or other important Appointments and provide funds for prescriptions. We also, through the TIDE ME OVER program, provide weekend food for children who are eligible and for the last two years have had a summer TIDE ME OVER program which provides a bag of food and meat per family in the TIDE ME OVER program. We also provide food for special holidays: Easter, Thanksgiving, and Christmas.

Our area of service is the Stockbridge School Transportation System. If people are out of our area we do "emergency" assistance and then refer them to help in the area they reside.

3. **A statement detailing the specific services which will be provided by Ingham County's appropriation. A statement of the specific target group for these areas.**

We would use the funds for transportation, utilities and, as needed, for the TIDE ME OVER program.

4. **A statement describing the eligibility criteria for these services. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding *and* must serve residents of Ingham County to be eligible)**

For adults we ask for proof of residency (Michigan State ID), a Social Security card or number and proof of income. For children we ask for a Birth Certificate or immunization record.

5. **A statement describing the time for the performance of these services.**

Our hours are: Monday and Friday from 9:00am to Noon and 1:00pm to 3:00pm, and Wednesday from 1:00pm to 4:00pm and 5:00pm to 7:00pm.

DETAILED SCOPE OF WORK
YMCA METROPOLITAN OF LANSING (NEW)
CAPITAL DEVELOPMENT PROJECT – OAK PARK YMCA

- 1. A statement regarding the general nature of the services and population with which your agency concerns itself.**

The Oak Park YMCA is a branch of the YMCA of Metropolitan Lansing. It is the only Y located within the city of Lansing which serves the south side of the city. The Y has been in existence since 1877 with a commitment to nurturing the potential of kids, promoting healthy living and fostering a sense of social responsibility. The Oak Park YMCA is committed to building healthy, confident, connected, and secure children, adults, families and communities. The population we serve is primarily Ingham County residents.

- 2. A statement explaining how the proposal will address the County’s long-term objective of Meeting Basic Needs. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding. Priority consideration will be given to applicants that meet the objective of *Meeting Basic Needs*; however, if there are funds available, secondary consideration will be given to agencies serving vulnerable populations.**

There is much need in this section of the community. According to the Great Start for Kids data, one-fifth of the children in the county are living below the poverty line. In the Lansing School district the federal food assistance program has deemed that 69% of the students meet the need for free lunch exceeding the state average of 25%. During the summer months for the past two years, the Oak Park YMCA has provided breakfast and lunch to these youth who have come to depend on us for food assistance. Since the third week in June, they have served 262 children with a total of 997 meals. The Oak Park YMCA definitely addresses the long term objective of “meeting basic needs.” In addition, the Y provides direct services to those who are in crisis including memberships for those who are homeless. It is part of the Y’s pledge that no person is denied service due to their inability to pay. When called upon direct support is given to provide basic needs through assistance from our scholarship programs both in our child care program and throughout the community. The Y depends on a holistic approach to care and models this behavior in all that we do. So, the Y is so much more than a place to work out for adults and children. This proposal address this very same population and provides youth development and healthy living for them by giving them a safe and secure environment with structured and supported activities.

- 3. A statement detailing the specific services which will be provided by Ingham County’s appropriation. A statement of the specific target group for these areas.**

This application for capital campaign support is to help the Oak Park YMCA build healthy communities. The Y has a long history of doing this both through their licensed day care center for infants from birth to those who are senior adults. The campaign project calls for three conjoined design elements including the renovation of the Oak Park’s child care facilities, kid’s gym and providing a new outdoor recreational park for underserved children and their families in a community where no such facility currently exists. 3,000 youth will be directly impacted from this proposal, many of whom struggle to find food and shelter. These youth will have access to the outdoor recreational park and pavilion both during the time of operation of the Oak Park Y and also when the Y is not in operation. In addition, the child care center and kids gym renovations will impact close to 350 children daily providing them with educational care and fitness, this is important as it also addresses one of Ingham County’s long term objectives of fostering appropriate youth development.

- 4. A statement describing the eligibility criteria for these services. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding and must serve residents of Ingham County to be eligible)**

The YMCA of Metropolitan Lansing serves those in the tri-county area, however this grant proposal focuses primarily on residents of Ingham County who reside on the south side of Lansing. This capital initiative would provide close to 3,500 youth with vital programming and services.

- 5. A statement describing the time for the performance of these services.**

The Oak Park Capital Campaign is seeking to raise \$350,000 to fund facility improvements which is an investment in Ingham County. This effort will create new health and wellness facilities to meet the growing needs for youth in the county. To date \$183,000 has been raised with an additional \$100,000 in grants and requests pending. A grant of \$5,000 will put us close to the 60% raised mark. Construction will begin when the monies have been secured. The Oak Park YMCA constantly runs program and will continue to do so until its capital campaign goal is met and construction can begin.

DETAILED SCOPE OF WORK

YMCA WESTSIDE COMMUNITY – “Y” ACHIEVERS PROGRAM

- 1. A statement regarding the general nature of the services and population with which your agency concerns itself.**

Since 1877, the YMCA of Metropolitan Lansing’s primary purpose has been the principle center for programs that; instill a strong sense of positive values, develop character and leadership skills, enhance and promote healthy lifestyles and strengthen family life. Our Mission is to enhance the lives of men, women, boys and girls regardless of race, creed, age, economic circumstances, and physical or mental abilities. The Y provides quality programs, activities and facilities which develop and maintain Christian values and ideas.

- 2. A statement explaining how the proposal will address the County’s long-term objective of Meeting Basic Needs. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding. Priority consideration will be given to applicants that meet the objective of *Meeting Basic Needs*; however, if there are funds available, secondary consideration will be given to agencies serving vulnerable populations.**

The Y Achievers Program addresses Ingham County’s long term objective of “**Meeting Basic Needs**” in the following manner. The Y Achievers Program serves students in families who have been adversely affected by the current economic climate. While the program does not provide direct crisis care, the Y Achievers Program does meet the county’s objective in **providing basic necessities** by helping students with nutritional snacks during meeting and helps develop marketable skills. The corporate mentoring component of the program affords students the opportunity to meet with area professionals to gain a greater understanding of the current and emerging job market and the skills needed to successfully compete for employment. Directly related to basic needs the Y Achievers Program does provide its participants with lunch during its bi-weekly meetings and provides referrals for participant’s families to local agencies who might need direct service or crisis care. On some occasions the YMCA of Metropolitan Lansing does provide support to help families meet basic needs through direct support and assistance.

The Y Achievers Program also addresses Ingham County’s long term objective of “**Fostering Appropriate Youth Development**”. Our program delivers quality asset based programming that provides: positive interaction with caring adult role models, support and incentives for youth to stay in school, exposure to colleges, academic programs and curriculum, exposure to careers and working professionals who help young people develop academic and career goals, and leadership skills. The Y Achievers Program also provides students with referrals to academic support programs, assistance with college admissions and structured activities in safe and supportive environments. Goals for the program include improving grades & attendance, exposure to colleges & universities, and interaction with adult caring adult role models.

- 3. A statement detailing the specific services which will be provided by Ingham County’s appropriation. A statement of the specific target group for these areas.**

The Y Achievers Program targets first generation graduates, and moderate to low income youth who reside within Ingham County. These youth may have little or no exposure to positive adult role models and preparation for higher education. They are actively recruited from local middle and high schools with special attention given to those at risk of educational or social failure. However, any student actively enrolled in grades 7-12 is encouraged to participate. In the 2013/2014 program year, the program served youth from nine area high schools and three middle schools.

4. A statement describing the eligibility criteria for these services. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding and must serve residents of Ingham County to be eligible)

The Y Achievers Program is a twelve month program that operates during the academic school year. Students and mentors meet twice monthly at Saturday sessions in small career clusters. These clusters reflect the youth's career interest and are facilitated by an adult who is selected based on their level of accomplishment in his/her profession. At the end of the program, employers, youth and community supporters all come together for a Salute/Recognition event for the adult mentors, youth and program sponsors.

5. A statement describing the time for the performance of these services.

The appropriation by Ingham County will support meals during the bi weekly career cluster and help deserving students to attend the National College Tour. Annually, the Y Achievers Program conducts a tour of historic colleges and universities across the United States which exposes students to college programs and curriculums. Along with the highly popular college tour program, the Y Achievers Program maintains a 100% high school graduation rate of its ongoing program participants.