

CAPITAL EXPENDITURE PLAN AND BUDGET

This section contains the proposed 2018 Capital Expenditure Plan and Budget as adopted by the Board of Commissioners.

THE CAPITAL BUDGET PROCESS

Departments submit a list of their capital expenditure needs along with their operating budget request. These requests are reviewed by the directors of Innovation & Technology, Facilities, Purchasing, the Controller, and the budget staff. The recommendations for funding department requests are derived from the review process of this ad hoc committee.

The primary review responsibility for the capital expenditure budget rests with the County Services Committee. The other Liaison Committees may propose changes to the County Services Committee regarding the recommended capital budget. Once the final recommendations are made by the County Services Committee, the budget is then reviewed by the Finance Committee and incorporated into the Finance Recommended Budget. The capital improvements plan is made a part of the budget adopted by the Board of Commissioners' appropriations resolution.

OVERVIEW OF THE PROPOSED 2018 CAPITAL BUDGET

The items in this plan come from requests submitted by the various departments and recommendations by the Innovation & Technology Department, Facilities, Purchasing and the Controller, concerning the identified needs. The resulting list is prioritized based on policies established by the Board in previous years. The plan authorizes new expenditures for 2018 and reappropriates funds for multi-year projects or purchases which had been authorized but not completed in previous years.

The 2018 budget contains appropriations totaling \$8,954,124 for debt obligations and capital expenditures. This includes debt service payments of \$493,500 for the Community Mental Health Building and \$424,200 for the jail renovation project. Also included is \$844,883 to continue debt service payments on the Grady Porter Building renovation and \$269,085 for debt service payments for the Ingham County 911 Dispatch Center. The remaining obligations include, \$1,128,575 for debt service for the Veterans Memorial Courthouse, \$1,626,250 for debt services to be paid by drainage districts, \$4,148,631 for various capital expenditures including the general County, Medical Care Facility, Fairgrounds, and Parks Department.

The General Fund portion of the debt and capital expenditures totals \$1,707,301. The County's share of the Grady Porter Building debt is \$844,633 and Jail Renovation debt is \$423,900. The general fund also includes \$438,768 for various capital expenditures.

MAJOR PROJECTS

Several major projects are proposed for 2018, the largest are replacement of the chiller at the Sheriff's Office (\$450,000), parking lot repairs at the Human Services Building (\$240,000) and the repair of the Mason Courthouse Clock Tower (\$220,000).

MAINTENANCE AND IMPROVEMENTS

Capital improvements in this category include building or office improvements. Five projects totaling \$88,000 are funded in this category for 2018.

EQUIPMENT AND FURNITURE

A total of \$368,941 is recommended for the purchase of furniture and equipment in 2018. The General Fund portion of this total is \$82,118. Some funding will also come from the 911 Millage, the Drain Revolving Fund, the Jail Commissary Fund, Zoo Millage, and the Michigan Municipal Risk Management Authority/Risk Avoidance Program Grant.

INFORMATION/TECHNOLOGY EQUIPMENT

The 2018 capital budget includes \$1,465,450 for the purchase of new computers, the upgrade of computers, and the purchase of other information and technology equipment. Departments are charged for the operating and replacement costs associated with information and technology services based on the number of employees in the department. Funds created from these chargebacks are used for the purchase of new equipment as well as the upgrade of existing equipment. In addition to the replacement and upgrade of existing equipment, some major projects in this category include funding for Information and Technology's network redesign and implementation (\$500,000), courtroom technology replacements for Circuit Court (\$160,000), Probate Courtroom updates (\$80,000), and 15 other projects.

OTHER COUNTY EXPENDITURES

\$444,500 is authorized for improvements at the Ingham County Fairgrounds, which are funded by the Hotel/Motel Fund. The Fair Board receives 10 percent of the tax for Fairgrounds improvements. The largest Fair project for 2018 is purchase of 2 portable shower and restrooms, ADA compliant trailers (\$180,000).

A total of \$192,500 is recommended for capital expenditures to improve County Parks, \$80,000 from the Equipment Revolving Fund, \$7,500 from Parks Fund balance and \$105,000 from the Trails and Parks millage. These funds are primarily for routine building repair, equipment maintenance, and equipment purchases.

\$517,240 is authorized from the Medical Care Facility Depreciation Fund for building improvements, roof repairs and Therapeutic Activities and Long Term Care Rehab Gyms. This fund allows for the continued maintenance and improvements at the facility, as well as equipment purchases. The depreciation fund balance is committed toward repayment of loaned proceeds for major renovations and additions to the facility.

EFFECT ON THE OPERATING BUDGET

This capital budget is primarily made up of replacement and new equipment and repair to existing buildings. There are two main effects on the operating budget. First, a lump sum appropriation is set aside in general fund monies of \$438,768 to assist in the payment of equipment and repairs. Second, depreciation charges are billed back to departments for equipment purchases to make available replacement funds when the equipment's useful life is over. In the "Description Funded Projects" at the end of this section, there is a column that details each project's effect on the operating budget. Where the effect is quantifiable, the dollar amounts are noted with a brief description. Other projects are not expected to affect the operating budget, and are identified as having "no measurable impact."

FORMAT OF THE PROPOSED 2018 CAPITAL BUDGET

The next several pages present the 2018 budget portion of the capital budget plan and include all of the requested projects for 2018 and identify the sources of funding.

POLICY STATEMENT FOR CAPITAL IMPROVEMENTS

Adequate County facilities and major equipment play an essential role in enabling County Departments to perform their functions efficiently and effectively and deliver their services.

The development and adoption of a multi-year plan that addresses the acquisition, improvement, and disposition of facilities and major equipment needs enhances the provision of County services while avoiding unanticipated expenditures in these areas.

To arrive at a plan which best serves the County's needs, the following objectives should be incorporated:

1. Existing County facilities will not be allowed to deteriorate (i.e., major deficiencies that negatively impact the condition of existing facilities should be corrected.)
2. Normal maintenance needs will be scheduled and accomplished in a timely and ongoing basis (i.e., roofs approaching their anticipated life expectancy should be scheduled for replacement.)
3. The ongoing operational and maintenance costs of existing facilities, as well as any proposed major improvements, will be evaluated against the cost of acquiring replacement facilities (i.e., the cost of making the Hilliard Building totally usable for office space - including the installation of an elevator - should be evaluated against the cost of disposing of that building and replacing it with a new one.)
4. Maintenance or improvements to County facilities will incorporate applicable energy conservation measures necessary to contain and reduce energy usage.
5. Maintenance or improvements to County facilities will incorporate applicable measures to assure that the facilities become accessible to the handicapped as required by State and Federal law and regulations.
6. The needs of County Departments for improved office space will be evaluated in terms of the following criteria:
 - a. The effect of such change on the efficiency and effectiveness of the department's and County's operation.
 - b. The cost of modifying existing and available space.
 - c. The cost of acquiring a new facility, and the cost/benefit analysis of owning versus renting will be evaluated.

d. The ongoing operational and maintenance costs.

7. Replacement of County office equipment will be based on an evaluation of the equipment's operational and life cycle cost, annual maintenance cost versus replacement cost, frequency of use, anticipated life of equipment, state of technology, and effect upon the efficiency and effectiveness of the Department's operations. Requests for equipment or improved technology will be evaluated in terms of the impact on the ability of the Departments to perform their functions more effectively and efficiently.
8. The County Budget will annually include the appropriation necessary for daily operation and maintenance needs. In addition, consideration will be given annually to appropriating the equivalent of 1/10th of a mill from the General Fund for major maintenance and capital improvement needs.
9. Ingham County maintenance and improvements to historic buildings will be done whenever feasible in a way that preserves significant architectural and artistic features.
10. To the extent feasible all Ingham County Capital Improvements projects will be implemented in a way that minimizes permanent adverse impact on surrounding uses and neighbors.
11. Adequate records, plans, and blueprints of all County facilities and properties will be maintained by the Purchasing Director to facilitate proper planning and maintenance.

GUIDELINES FOR COMPUTER AUTOMATION

The County Innovation and Technology Department, under the direction of the County Services Committee of the Ingham County Board of Commissioners is committed to providing electronic data processing services, programming and operational support, training, and maintenance to all County departments. Priority of these services is based upon, but not limited to, the following criteria:

1. The development and operation costs of any proposed data processing projects will be compared with the potential savings in departmental resources used to carry out those functions.
2. Proposed projects will be generally prioritized as to whether the project is for automation of a current department function, major enhancement of a currently automated function, or development of a new function.
3. New systems will be designed to enhance the capability of the local department to manage its own data and generate its own reports to the extent appropriate.
4. Selection of equipment and software for proposed projects will be determined based on consistency and compatibility with equipment currently in use in the County.

2018 CAPITAL BUDGET

<u>DEPARTMENT</u>	<u>DEPARTMENT REQUEST</u>	<u>FUNDED AMOUNT</u>	<u>GENERAL FUND</u>	<u>EQUIP. REVOLV. FUND</u>	<u>OTHER</u>
<u>DEPARTMENT</u>	<u>DEPARTMENT REQUEST</u>	<u>FUNDED AMOUNT</u>	<u>GENERAL FUND</u>	<u>EQUIP. REVOLV. FUND</u>	<u>OTHER</u>
EQUIPMENT & FURNITURE	844,723	370,941	82,118	10,000	278,823
FAIR PROJECTS	444,500	444,500	0	0	444,500
MCF PROJECTS	517,240	517,240	0	0	517,240
PARKS PROJECTS	2,093,100	211,500	0	80,000	131,500
ZOO PROJECTS	30,000	30,000	0	0	30,000
MAJOR PROJECTS	1,629,000	1,063,000	43,050	0	1,019,950
MAINTENANCE & IMPROVEMENT	195,500	88,000	7,050	0	80,950
DATA PROCESSING	1,698,050	1,465,450	306,550	451,800	707,100
TOTAL BUDGET	\$7,452,113	\$4,190,631	\$438,768	\$541,800	\$3,210,063

2018 CAPITAL BUDGET

<u>DEPARTMENT</u>	<u>DEPARTMENT REQUEST</u>	<u>FUNDED AMOUNT</u>	<u>GENERAL FUND</u>	<u>EQUIP. REVOLV. FUND</u>	<u>OTHER</u>	<u>DESCRIPTION OF OTHER</u>
<u>FURNITURE & EQUIPMENT</u>						
<u>ANIMAL CONTROL</u>						
Bullet Proof Vests	1,750	1,190	1,190			
Total:	1,750	1,190	1,190	0	0	
<u>CIRCUIT COURT - GENERAL TRIAL DIVISION</u>						
Third Floor Key Card Access (2 doors)	10,000	10,000			10,000	MMRMA/RAP Grant
Courtroom Gates	12,000	12,000			12,000	MMRMA/RAP Grant
Courtroom Tables	3,000	0				
Wooden Security Panel for Defense Table	2,000	0				
Total:	27,000	22,000	0	0	22,000	
<u>COUNTY CLERK</u>						
Purchase 2 New Electric Embossers	8,000	4,000	4,000			
Total:	8,000	4,000	4,000		0	
<u>DRAIN</u>						
Postage Machine and Meter	10,000	10,000		10,000		
Brush Head Attachment for Large Excavators	30,000	30,000			30,000	Drain Revolving Fund
Hydro Hoe Thumb Attachment	9,000	9,000			9,000	Drain Revolving Fund
Drain Camera Transfer Tractor	20,000	20,000			20,000	Drain Revolving Fund
Total:	69,000	69,000	0	10,000	59,000	
<u>EMERGENCY DISPATCH 9-1-1</u>						
Test Servers for Inform CAD and Mobile	35,323	35,323			35,323	911 Funds
Purchase INFORM CAD API	8,600	8,600			8,600	911 Funds
Training Room Furniture	80,000	80,000			80,000	911 Funds
Purchase INFORM BROWSER	15,200	15,200			15,200	911 Funds
CAD to CAD Interface to Eaton County	110,000	0				
Addition to Internal Hallway Cameras	6,000	0				
Center Uniforms	20,000	0				
Total:	275,123	139,123	0	0	139,123	
<u>FACILITIES</u>						
Seating Replacement - 55th DC	15,000	15,000	15,000			
Road Sign - FCHC	2,300	0				
Lawn Tractor - HSB	37,000	0				
Pump Out Vacuum	3,000	3,000	3,000			
Truck Plow Replacement - Jail	8,500	8,500	8,500			
Kitchen Tray Conveyor Replacement - Jail	20,000	20,000			20,000	Jail Commissary Fund
Lawn Vacuum - HSB	3,900	0				
Electrician's Van - HSB	35,000	0				
Mower Replacement - Zoo	15,000	15,000			15,000	Zoo Millage
Parking Lot Camera - FCHC	2,100	0				
Sewer Auger - FCHC	2,800	0				
New Salt Spreader - HSB	2,800	0				
Total:	147,400	61,500	26,500	0	35,000	
<u>FAMILY DIVISION</u>						
Polycom System for Youth Center	9,000	9,000	9,000			
Upgrade Recording Equipment at Youth Center	8,000	8,000	8,000			
Total:	17,000	17,000	17,000	0	0	
<u>FRIEND OF THE COURT</u>						
Reinforcement of Doors (former public entrance GPB)	12,500	12,500	4,250		8,250	66 % CRP Reimb
Install Card Readers for Referee Entrance/Exit for 3 FOC Hearing Rooms	7,500	7,500	2,550		4,950	66 % CRP Reimb
Replace Court Service Officer Vehicle	15,000	0				
Total	35,000	20,000	6,800	0	13,200	
<u>PROBATE COURT</u>						
Imaging & Microfilming of Old Card Indexes	30,000	0				
Total:	30,000	0	0	0	0	
<u>SHERIFF</u>						
Replacement of Bullet Resistant Vest (20)	11,900	11,900	11,900			
Main-Interior ICSO to ICJ Security Door: Installation of Safety/Security	10,500	10,500			10,500	MMRMA/RAP Grant
Glock Weapon Systems (Handguns & related equipment)	21,456	10,728	10,728			
Dash Mounted Radar Units (3)	6,000	4,000	4,000			
Diver to Surface Communication System	2,100	0				
Scuba Wetsuits	2,250	0				
Axon - Body Worn Cameras (BWC)	181,344	0				
Boat - Boston Whaler	28,900	0				
Total	264,450	37,128	26,628	0	10,500	

2018 CAPITAL BUDGET

DEPARTMENT	DEPARTMENT REQUEST	FUNDED AMOUNT	EQUIP.			DESCRIPTION OF OTHER
			GENERAL FUND	REVOLV. FUND	OTHER	
TOTAL FURNITURE AND EQUIPMENT	844,723	370,941	82,118	10,000	278,823	
MEDICAL CARE FACILITY						
Basement Foundation	40,000	40,000			40,000	MCF Depreciation
Courtyards/Drainage/Concrete	80,000	80,000			80,000	MCF Depreciation
Kitchen Upgrades	20,500	20,500			20,500	MCF Depreciation
Roof Repairs	10,000	10,000			10,000	MCF Depreciation
Therapeutic Activities & Long Term Care Rehab Gyms	225,000	225,000			225,000	MCF Depreciation
Men's Bathroom Renovation	30,000	30,000			30,000	MCF Depreciation
Main Conference Room	22,500	22,500			22,500	MCF Depreciation
Parking Lot Repairs	15,000	15,000			15,000	MCF Depreciation
Medical Equipment	12,240	12,240			12,240	MCF Depreciation
Boiler Replacement	15,000	15,000			15,000	MCF Depreciation
Laundry Equipment	22,000	22,000			22,000	MCF Depreciation
Transport Van	25,000	25,000			25,000	MCF Depreciation
MCF PROJECTS TOTAL	517,240	517,240	0	0	517,240	
PARKS						
Dodge Pickup - Lake Lansing	30,000	30,000		30,000		
JD 4720 Tractor w/ Bucket	50,000	50,000		50,000		
Zero Turn Mower - Hawk Island Park	16,000	0				
Canoes & Kayaks - Burchfield Park	7,500	7,500			7,500	Parks Fund Balance
Sport Utility Vehicle - Hawk Island Park	25,000	0				
Canoe Trailer	4,000	4,000			4,000	Parks Fund Balance
Pedal Boats - All Parks	18,000	0				
Golf Cart - Hawk Island	6,500	0				
Canoe Van - Burchfield	32,000	0				
Dog Park Sidewalk	15,000	15,000			15,000	Parks Fund Balance
Maintnace Bldg. Roof - Hawk Island	55,000	55,000			55,000	Trails & Parks Millage Fund
Splash Pad Features	25,000	25,000			25,000	Trails & Parks Millage Fund
Band Shell Roof - Lake Lansing	25,000	25,000			25,000	Trails & Parks Millage Fund
Concession, Bath House, Restroom Bldg., ADA Parking, Perimeter Fence	1,784,100	0				Trails & Parks Millage Fund & Grants
PARKS PROJECTS TOTAL	2,093,100	211,500	0	80,000	131,500	(1,259,100 from millage over 2 years)
FAIR						
Fair - Building Maintenance and Improvements	50,000	50,000			50,000	Hotel/Motel Fund
Fair - Cement Placement - 4 Horse Barns on South End	90,000	90,000			90,000	Hotel/Motel Fund
Fair - Replace Paved Surfaces on the South End of Fairgrounds to Apex	120,000	120,000			120,000	Hotel/Motel Fund
Fair - Purchase 2 Portable Shower & Restroom, ADA Compliant Trailers	180,000	180,000			180,000	Hotel/Motel Fund
Fair - Replacement of Fair Laptop (Michelle)	4,500	4,500			4,500	Hotel/Motel Fund
FAIR PROJECTS TOTAL	444,500	444,500	0	0	444,500	
ROAD DEPARTMENT						
Tandem Truck Replacements (3)	500,000	500,000			500,000	Road Fund
ROAD PROJECTS TOTAL	500,000	500,000	0	0	500,000	
POTTER PARK ZOO						
Zoo Digital Portable Radios	30,000	30,000			30,000	
ZOO PROJECTS TOTAL	30,000	30,000	0	0	30,000	
MAJOR PROJECTS						
Facilities- Replace Elevator Hydarulic Power Unit	21,000	21,000			21,000	Public Improvements Fund
Facilities- Mason Courthouse Clock Tower Repairs	220,000	220,000			220,000	Public Improvements Fund
Facilities Concrete Repairs HSB	25,000	25,000	3,750		21,250	HSB Operating Fund
Facilities - Chiller Replacement Sheriff's Office	450,000	450,000			450,000	Jail Reserve from Phone Revenue
Facilities - Building Tuck Pointing Youth Center	85,000	85,000			85,000	Public Improvements Fund
Facilities - Restore Historic Murals Mason Courthouse	50,000	0				
Facilities - Parking Lot Repairs HSB	240,000	240,000	36,000		204,000	HSB Operating Fund
Facilities - Boiler Replacement Feline/Primate House	90,000	0				
Facilities - Birdhouse North Exhibit Repairs	50,000	0				
Facilities - Retrofit Light Fixtures Drain	25,000	0				
Facilities - Carpet Replacement	50,000	0				
Facilities - Replace RTU #1 - FCHC	80,000	0				
Facilities - DHHS Lobby Floor HSB	22,000	22,000	3,300		18,700	HSB Operating Fund
Facilities - ICC Carpet Replacement HSB	12,000	0				
Facilities - DHHS Carpet Replacement HSB	230,000	0				
TOTAL MAJOR PROJECTS	1,629,000	1,063,000	43,050	0	1,019,950	
MAINTENANCE & IMPROVEMENTS						
Facilities - Door Replacement HSB	22,000	22,000	3,300		18,700	HSB Operating Fund
Facilities - Replacement of the Pneumatic Compressor Jail	40,000	0				
Facilities - Replacement of A/C Unit DHHS DATA Room	25,000	25,000	3,750		21,250	HSB Operating Fund
Facilities - Drain Repairs FCHC	12,000	12,000			12,000	Public Improvements Fund
Facilities - Penguin Exhibit Filter Replacement	25,000	25,000			25,000	Zoo Millage

2018 CAPITAL BUDGET

<u>DEPARTMENT</u>	<u>DEPARTMENT REQUEST</u>	<u>FUNDED AMOUNT</u>	<u>EQUIP.</u>			<u>DESCRIPTION OF OTHER</u>
			<u>GENERAL FUND</u>	<u>REVOLV. FUND</u>	<u>OTHER</u>	
Facilities - Discovery Center HVAC Controls	10,000	0				
Facilities - New A/C Unit Food Bank ICFC	4,000	4,000			4,000	Public Improvements Fund
Facilities - Summitt Systems Upgrade	20,000	0				
Facilities - Ceiling Tile Replacement -Sheriff's Office/Jail	6,000	0				
Facilities - Parking Lot Light Replacement HSB	14,000	0				
Facilities - Insulate and Heat Garage HSB	12,000	0				
Facilities - Electronic Signage HSB	5,500	0				
TOTAL MAINTENANCE & IMPROVEMENT	195,500	88,000	7,050	0	80,950	
<u>INFORMATION/TECHNOLOGY EQUIPMENT (IT)</u>						
<u>DATA PROCESSING EQUIPMENT (D/P)</u>						
Animal Control - Toughbooks	8,750	8,750	8,750			
Circuit Court - Courtroom Technology Replacements	160,000	160,000	160,000			
Circuit Court - Document Management System	6,200	6,200	6,200			
Circuit Court - E-Filing Case Management Interface	30,000	30,000	30,000			
Circuit Court - Projectors (2)	5,600	0				
County Clerk - Website Design	20,000	0				
County Clerk - Network Segmentation Isolated	10,000	0				
Equalization - Software for Online Mapping	50,000	10,000	10,000			between 10,000 and 50,000
FOC - Replace 4 Multifunctional printer/copier/scanners 2018 Lease Exp	35,000	35,000		35,000		
FOC - Replace Hi Volume Scanner 2018 Service Agreement Exp.	10,000	10,000	3,400		6,600	66 % CRP Reimb
FOC - Replace Backup Mid-Capacity Scanner	5,000					
IT - Network Redesign/Implementation	500,000	500,000			500,000	Network Fund
IT - Network Access Control	25,000	25,000			25,000	Network Fund
IT - E911 Software - Phone System Module	36,000	36,000			36,000	Network Fund
IT - Network Security/Intrusion Detection Scan/Assessment	20,000	20,000			20,000	Network Fund
IT - SAN License	20,000	20,000			20,000	Network Fund
IT - Wireless Upgrade/Additions	35,000	35,000			35,000	Network Fund
IT - Website Consulting	40,000	40,000			40,000	Network Fund
IT - Training Center Refurbish	14,000	14,000			14,000	Network Fund
Probate - Courtroom Upgrades	160,000	80,000	80,000			
Probate - E-Filing Case Management Interface	30,000	0				
Probate - Additional Funding for Large-Screen Laptop Computer	2,000	0				
Pros Atty - Scanner Replacement (3)	18,500	18,500		18,500		
Sheriff - Emergency Operations Center (EOC) Technology Update	40,000					
Veterans Affairs - Resource Center (Technology)	8,200	8,200	8,200			
<u>SCHEDULED EQUIPMENT REPLACEMENT (IT)</u>						
BOC - 2 Laptops and 1 CPU	4,300	4,300		4,300		
Budget - 1 Laptop & 1 Desktop	2,650	2,650		2,650		
Circuit Court - 30 CPU's	30,000	30,000		30,000		
Clerk - 4 CPU's	4,000	4,000		4,000		
Controller - 1 CPU and 1 Laptop	2,650	2,650		2,650		
55th DC - 1 Laptop, 18 CPU's and 3 ipads	22,200	22,200		22,200		
Facilities - 4 CPU's	4,000	4,000		4,000		
Family Division - 2 CPU's and 9 Laptops	16,850	16,850		16,850		
Financial Services - 3 CPU's	3,000	3,000		3,000		
Health Department - 79 CPU's and 41 Laptops	163,500	163,500		163,500		
Human Resources - 4 CPU's	4,000	4,000		4,000		
IT - 2 Laptops and 2 CPU's	6,500	6,500			6,500	IT Fund
Parks - 1 CPU and 4 Laptop	7,600	7,600		7,600		
Potter Park Zoo - 4 CPU's	4,000	4,000			4,000	Zoo Millage
Probate - 6 CPU's	6,000	6,000		6,000		
Prosecutor's Office- 4 CPU's, 7 Laptops and 2 surface pros	22,200	22,200		22,200		
Road - 6 Laptops, 24 Desktops, 5 other PC's Engineers	41,400	41,400		41,400		
Sheriff - 48 CPU's and 2 Laptop	51,300	51,300		51,300		
Treasurer - 4 CPU's	4,000	4,000		4,000		
Veterans Affairs - 2 CPU's and 1 Laptop	3,650	3,650		3,650		
Youth Center - 5 CPU's	5,000	5,000		5,000		
	1,698,050	1,465,450	306,550	451,800	707,100	

DESCRIPTION OF FUNDED PROJECTS

EQUIPMENT & FURNITURE

ANIMAL CONTROL

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
Bullet Proof Vests	Replace safety equipment for the officers	1,190	General Fund	no measureable impact
Total:		1,190		

CIRCUIT COURT - GENERAL TRIAL DIVISION

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
Third Floor Key Card Access (2 doors)	Security Measure	10,000	MMRMA/RAP Grant	no measureable impact
Courtroom Gates	Security Measure	12,000	MMRMA/RAP Grant	no measureable impact
Total:		22,000		

COUNTY CLERK

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
Purchase 2 New Electric Embossers	Used for Certified Copies of legal documents with County Seal	4,000	General Fund	no measureable impact
Total:		4,000		

DRAIN

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
Postage Machine and Meter	Replace existing equipment	10,000	Equipment Revolving Fund	no measureable impact
Brush Head Attachment for Large Excavators	Used for clearing of trees and bushes to help jobs be more efficient and lower costs	30,000	Drain Revolving Fund	no measureable impact
Hydro Hoe Thumb Attachment	Used for efficiency on projects	9,000	Drain Revolving Fund	no measureable impact
Drain Camera Transfer Tractor	Used for areas where human entrance is hazardous	20,000	Drain Revolving Fund	no measureable impact
Total:		69,000		

EMERGENCY DISPATCH 9-1-1

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
Test Servers for Inform CAD and Mobile	Used for more effective training	35,323	911 Funds	no measureable impact
Purchase INFORM CAD API	Used to address issues in dispatch	8,600	911 Funds	no measureable impact
Training Room Furniture	Replace existing training furniture	80,000	911 Funds	no measureable impact
Purchase INFORM BROWSER	Used for more effective information searches	15,200	911 Funds	no measureable impact
Total:		139,123		

FACILITIES

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
Seating Replacement - 55th DC	Replace existing equipment	15,000	General Fund	no measureable impact
Pump Out Vacuum	Replace existing equipment	3,000	General Fund	no measureable impact
Truck Plow Replacement - Jail	Replace existing equipment	8,500	General Fund	no measureable impact
Kitchen Tray Conveyor Replacement - Jail	Replace existing equipment	20,000	Jail Commissary Fund	no measureable impact
Mower Replacement - Zoo	Replace existing equipment	15,000	Zoo Millage	no measureable impact
Total:		61,500		

FAMILY DIVISION

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
Polycom System for Youth Center	Used for remote communication with youth to replace physical transport	9,000	General Fund	no measureable impact
Upgrade Recording Equipment at Youth Center	Upgrade existing equipment	8,000	General Fund	no measureable impact
Total:		17,000		

FRIEND OF THE COURT

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
Reinforcement of Doors (former public entrance GPB)	Security Measure	12,500	General Fund/66% CRP Reimb	no measureable impact
Install Card Readers for Referee Entrance/Exit for 3 FOC Hearing Rooms	Security Measure	7,500	General Fund/66% CRP Reimb	no measureable impact
Total:		20,000		

SHERIFF

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
Bullet Resistant Vests (20)	Part of five year replacement cycle	11,900	General Fund	no measureable impact
Main-Interior ICSO to ICJ Security Door: Installation of Safety/Security	Security Measure	10,500	MMRM/RAP Grant	no measureable impact

DESCRIPTION OF FUNDED PROJECTS

Glock Weapon Systems (Handguns & related equipment)	Replace existing equipment	10,728	General Fund	no measureable impact
Dash Mounted Radar Units (3)	Used for Traffic Unit Patrol vehicles	4,000	General Fund	no measureable impact
Total		37,128		

MEDICAL CARE FACILITY

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
Basement Foundation	Building Improvements	40,000	MCF Depreciation	no measureable impact
Courtyards/Drainage/Concrete	Building Improvements	80,000	MCF Depreciation	no measureable impact
Kitchen Upgrades	Building Improvements	20,500	MCF Depreciation	no measureable impact
Roof Repairs	Building Improvements	10,000	MCF Depreciation	no measureable impact
Therapeutic Activates & Long Term Care Rehab Gym	Building Improvements	225,000	MCF Depreciation	no measureable impact
Men's Bathroom Renovation	Building Improvements	30,000	MCF Depreciation	no measureable impact
Main Conference Room	Building Improvements	22,500	MCF Depreciation	no measureable impact
Parking Lot Repairs	Repair Parking Lot	15,000	MCF Depreciation	no measureable impact
Medical Equipment	Purchase of equipment	12,240	MCF Depreciation	no measureable impact
Boiler Replacement	Replace existing equipment	15,000	MCF Depreciation	no measureable impact
Laundry Equipment	Purchase of equipment	22,000	MCF Depreciation	no measureable impact
Transport Van	Purchase of equipment	25,000	MCF Depreciation	no measureable impact
Total		517,240		

PARKS

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
Dodge Pickup - Lake Lansing	Replace existing equipment	30,000	Equipment Revolving Fund	5 yr replacement - \$6,000
JD 4720 Tractor w/ Bucket	Replace existing equipment	50,000	Equipment Revolving Fund	no measureable impact
Canoes & Kayaks - Burchfield Park	Replace existing equipment	7,500	Parks Fund Balance	no measureable impact
Canoe Trailer	Purchase of equipment	4,000	Parks Fund Balance	no measureable impact
Dog Park Sidewalk	Make existing path more accessible and easier to clean	15,000	Parks Fund Balance	no measureable impact
Maintenance Bldg Roof - Hawk Island	Replace existing roof	55,000	Trails & Parks Millage Fund	no measureable impact
Splash Pad Features	Replace existing equipment	25,000	Trails & Parks Millage Fund	no measureable impact
Band Shell Roof - Lake Lansing	Replace existing roof	25,000	Trails & Parks Millage Fund	no measureable impact
PARKS PROJECTS TOTAL		211,500		

FAIR

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
Building Maintenance & Improvements	Ongoing & scheduled maintenance repairs	50,000	Hotel/Motel Fund	no measureable impact
Cement Placement - 4 Horse Barns South End	Placement in new barns	90,000	Hotel/Motel Fund	no measureable impact
Replace Paved Surfaces on South End to Apex	Replace existing paved surfaces	120,000	Hotel/Motel Fund	no measureable impact
Purchase 2 Portable Shower & Restroom, ADA Compliant Trailers	Purchase of equipment	180,000	Hotel/Motel Fund	no measureable impact
Replace Fair Laptop	Replace existing equipment	4,500	Hotel/Motel Fund	no measureable impact
Total:		444,500		

ROAD DEPARTMENT

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
Tandem Truck Replacements (3)	Replace existing equipment	500,000	Road Fund	no measureable impact
Total:		500,000		

POTTER PARK ZOO

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
Zoo Digital Portable Radios	Replacement of existing equipment	30,000	Zoo Operating Budget	no measureable impact
Total:		30,000		

DESCRIPTION OF FUNDED PROJECTS

MAJOR PROJECTS

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
Facilities - Replace Elevator Hydraulic Power Unit	Replace existing equipment	21,000	Public Improvements Fund	no measureable impact
Facilities - Mason Courthouse Clock Tower Repairs	Repair water damage & reseal glass	220,000	Public Improvements Fund	no measureable impact
Facilities - Concrete Repairs HSB	Repair hazardous areas	25,000	HSB Operating Fund	no measureable impact
Office	Replace existing equipment	450,000	Jail reserve from Phone Revenue	no measureable impact
Facilities - Building Tuck Pointing Youth Center	Repair cracks, chips, & deteriorating mortar; replace sealant	85,000	Public Improvements Fund	no measureable impact
Facilities - Parking Lot Repairs HSB	Continuation of east parking lot replacement	240,000	HSB Operating Fund	no measureable impact
Facilities - DHHS Lobby Floor HSB	Replace existing tiles	22,000	HSB Operating Fund	no measureable impact
TOTAL MAJOR PROJECTS		1,063,000		

MAINTENANCE & IMPROVEMENTS

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
Facilities - Door Replacement HSB	Replace existing doors	22,000	General Fund/HSB Operating Fund	no measureable impact
Facilities - Replacement of A/C Unit DHHS DATA Room	Replace existing equipment	25,000	General Fund/HSB Operating Fund	no measureable impact
Facilities - Drain Repairs FCHC	Re-rout of sewer drain	12,000	Public Improvements Fund	no measureable impact
Replacement	Replace of existing equipment	25,000	Zoo Millage	no measureable impact
Facilities - New A/C Unit Food Bank ICFC	Replace existing equipment	4,000	Public Improvements Fund	no measureable impact
TOTAL MAINTENANCE & IMPROVEMENT		88,000		

**INFORMATION TECHNOLOGY EQUIPMENT (IT)
DATA PROCESSING EQUIPMENT (D/P)**

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
Animal Control - Toughbooks Replacements	Replace existing equipment	8,750	General Fund	5 yr replacement charge \$1,750
Circuit Court - Courtroom Technology Replacements	Upgrade analog to digital for two VMC courtrooms	160,000	General Fund	no measurable impact
Circuit Court - Document Management System	Expanding the scoping of the imaging project	6,200	General Fund	5 yr replacement charge \$1,240
Circuit Court - E-filing Case Management Interface	Work toward digitalizing court's records	30,000	General Fund	no measureable impact
Mapping	Replace existing software	10,000	General Fund	no measureable impact
FOC - Replace Malfunctional printer/copier/scanners 2018 Lease Exp (4)	Replace existing equipment	35,000	Equip. Revolving Fund	5 yr replacement charge \$7,000
FOC - Replace Hi Volume Scanner 2018 Service Agmt Exp	Replace existing equipment	10,000	General Fund/66% CRP Reimb	5 yr replacement charge \$2,000
IT - Network Redesign/Implementation	Security measure	500,000	Network Fund	no measureable impact
IT - Network Access Control	Continuation of all devices connected to our network meet minimum standards	25,000	Network Fund	no measurable impact
IT - E911 Software - Phone System Module	Comply w/current location relay information requirement	36,000	Network Fund	no measurable impact
IT - Network Security/Intrusion Detection Scan/Assessment	Security measure	20,000	Network Fund	no measurable impact
IT - SAN License	Increase data storage space for fail over disaster recovery plan	20,000	Network Fund	no measurable impact
IT - Wireless Upgrade/Additions	Continue to address security needs/increase functionality	35,000	Network Fund	no measurable impact
IT - Website Consulting	Continued revamping of entire website	40,000	Network Fund	no measurable impact
IT - Training Center Refurbish	Replace existing equipment	14,000	Network Fund	no measurable impact
Probate - Courtroom Upgrades	Upgrade existing equipment	80,000	General Fund	no measurable impact
Pros Atty - Scanner Replacement (3)	Replace existing equipment	18,500	Equipment Revolving Fund	5 yr replacement - \$3,700
Veterans Affairs - Resource Center (Technology)	Used to provide technology assistance and teach veterans how to access and use technology	8,200	General Fund	no measurable impact

DESCRIPTION OF FUNDED PROJECTS

SCHEDULED EQUIPMENT REPLACEMENT (IT)

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
BOC - 2 Laptops & 1 CPU	Replacement of existing equipment	4,300	Equip. Revolving Fund	5 yr replacement charge \$860
Budget - 1 Laptop & 1 Desktop	Replacement of existing equipment	2,650	Equip. Revolving Fund	5 yr replacement charge \$530
Circuit Court - 30 CPU's	Replacement of existing equipment	30,000	Equip. Revolving Fund	5 yr replacement charge \$6,000
Clerk - 4 CPU's	Replacement of existing equipment	4,000	Equip. Revolving Fund	5 yr replacement charge \$800
Controller - 1 CPU & 1 Laptop	Replacement of existing equipment	2,650	Equip. Revolving Fund	5 yr replacement charge \$530
District Court - 1 Laptop, 18 CPU's, & 3 iPads	Replacement of existing equipment	22,200	Equip. Revolving Fund	5 yr replacement charge \$4,440
Facilities - 4 CPU's	Replacement of existing equipment	4,000	Equip. Revolving Fund	5 yr replacement charge \$800
Family Division - 2 CPU's and 9 Laptops	Replacement of existing equipment	16,850	Equip. Revolving Fund	5 yr replacement charge \$3,370
Financial Services - 3 CPU's	Replacement of existing equipment	3,000	Equip. Revolving Fund	5 yr replacement charge \$600
Health Department - 79 CPU's and 41 Laptops	Replacement of existing equipment	163,500	Equip. Revolving Fund	5 yr replacement charge \$32,700
Human Resources - 4 CPU's	Replacement of existing equipment	4,000	Equip. Revolving Fund	5 yr replacement charge \$800
IT - 2 Laptops and 2 CPU's	Replacement of existing equipment	6,500	IT Fund	5 yr replacement charge \$1,300
Parks - 1 CPU and 4 Laptops	Replacement of existing equipment	7,600	Equip. Revolving Fund	5 yr replacement charge \$1,520
Potter Park Zoo - 4 CPU's	Replacement of existing equipment	4,000	Zoo Millage	5 yr replacement charge \$800
Probate - 6 CPU's	Replacement of existing equipment	6,000	Equip. Revolving Fund	5 yr replacement charge \$1,200
Prosecutor's Office - 4 CPU's, 7 Laptops, & 2 Surface Pros	Replacement of existing equipment	22,200	Equip. Revolving Fund	5 yr replacement charge \$4,440
Road - 6 Laptops, 24 Desktops, 5 other PC's Engineers	Replacement of existing equipment	41,400	Equip. Revolving Fund	5 yr replacement charge \$8,280
Sheriff - 48 CPU's and 2 Laptops	Replacement of existing equipment	51,300	Equip. Revolving Fund	5 yr replacement charge \$10,260
Treasurer - 4 CPU's	Replacement of existing equipment	4,000	Equip. Revolving Fund	5 yr replacement charge \$800
Veterans Affairs - 2 CPU's & 1 Laptop	Replacement of existing equipment	3,650	Equip. Revolving Fund	5 yr replacement charge \$730
Youth Center - 5 CPU's	Replacement of existing equipment	5,000	Equip. Revolving Fund	5 yr replacement charge \$1,000
TOTAL INFORMATION TECHNOLOGY		1,465,450		