

CAPITAL EXPENDITURE PLAN AND BUDGET

This section contains the proposed 2019 Capital Expenditure Plan and Budget as adopted by the Board of Commissioners for funding equipment and major projects for 2019.

THE CAPITAL BUDGET PROCESS

Departments submit a list of their capital expenditure needs along with their operating budget request. These requests are reviewed by the directors of Innovation & Technology, Facilities, Purchasing, the Controller, and the budget staff. The recommendations for funding department requests are derived from the review process of this ad hoc committee.

The primary review responsibility for the capital expenditure budget rests with the County Services Committee. The other Liaison Committees may propose changes to the County Services Committee regarding the recommended capital budget. Once the final recommendations are made by the County Services Committee, the budget is then reviewed by the Finance Committee and incorporated into the Finance Recommended Budget. The capital improvements plan is made a part of the budget adopted by the Board of Commissioners' appropriations resolution.

OVERVIEW OF THE 2019 CAPITAL BUDGET

The items in this plan come from requests submitted by the various departments and recommendations by the Innovation & Technology Department, Facilities, Purchasing and the Controller, concerning the identified needs. The resulting list is prioritized based on policies established by the Board in previous years. The plan authorizes new expenditures for 2019 and reappropriates funds for multi-year projects or purchases which had been authorized but not completed in previous years.

The 2019 budget contains appropriations totaling \$8,999,386 for debt obligations and capital expenditures. This includes debt service payments of \$645,838 for the new 2017 Community Mental Health Building renovation and \$186,775 for the jail renovation project. Also included is \$843,115 to continue debt service payments on the Grady Porter Building renovation and \$267,785 for debt service payments for the Ingham County 911 Dispatch Center. The remaining obligations include, \$1,107,750 for final year debt service for the Veterans Memorial Courthouse, \$1,626,250 for debt services to be paid by drainage districts, \$4,321,873 for various capital expenditures including the general County, Medical Care Facility, Fairgrounds, and Parks Department.

The General Fund portion of the debt and capital expenditures totals \$1,710,158. The County's share of the Grady Porter Building debt is \$843,115 and Jail Minimum Security debt is \$186,775. The general fund also includes \$680,268 for various capital expenditures.

MAJOR PROJECTS

Serveral major projects are proposed for 2019, the largest are replacement of DHHS Carpet at the Human Services Building (\$240,000), the Combi Oven Replacements Jail (\$165,000) and the repair of the HSB Parking Lot (\$130,000).

MAINTENANCE AND IMPROVEMENTS

Capital improvements in this category include building or office improvements. Six projects totaling \$40,400 are funded in this category for 2019.

EQUIPMENT AND FURNITURE

A total of \$474,605 is recommended for the purchase of furniture and equipment in 2019. The General Fund portion of this total is \$115,705. Some funding will also come from the 911 Millage, the Drain Revolving Fund, the Jail Commissary Fund, Juvenile Justice Millage, and the Humans Services Building Operating Fund.

INFORMATION/TECHNOLOGY EQUIPMENT

The 2019 capital budget includes \$1,341,888 for the purchase of new computers, the upgrade of computers, and the purchase of other information and technology equipment. Departments are charged for the operating and replacement costs associated with information and technology services based on the number of employees in the department. Funds created from these chargebacks are used for the purchase of new equipment as well as the upgrade of existing equipment. In addition to the replacement and upgrade of existing equipment, some major projects in this category include funding for Information and Technology's network redesign and implementation (\$340,000), IT SAN Backup Storage (150,000), courtroom technology replacements for Circuit Court (\$100,000), Probate Courtroom updates (\$80,000), and 17 other projects.

OTHER COUNTY EXPENDITURES

\$250,000 is authorized for improvements at the Ingham County Fairgrounds, which are funded by the Hotel/Motel Fund. The Fair Board receives 10 percent of the tax for Fairgrounds improvements. The largest Fair project for 2019 is finishing the South Side Barns on the south end (\$200,000).

A total of \$529,500 is recommended for capital expenditures to improve County Parks, \$137,000 from the Equipment Revolving Fund, \$95,000 from Public Improvement Fund and \$282,500 from the Trails and Parks millage. These funds are primarily for building repair, equipment maintenance, and equipment purchases.

\$422,900 is authorized from the Medical Care Facility Depreciation Fund for building improvements, roof repairs and Therapeutic Activities and Long Term Care Rehab Gyms. This fund allows for the continued maintenance and improvements at the facility, as well as equipment purchases. The depreciation fund balance is committed toward repayment of loaned proceeds for major renovations and additions to the facility.

The Road Department is also being recommended to purchase two Tandem Trucks to replace older trucks (\$397,678) from the Road Fund.

EFFECT ON THE OPERATING BUDGET

This capital budget is primarily made up of replacement and new equipment and repair to existing buildings. There are two main effects on the operating budget. First, a lump sum appropriation is set aside in general fund monies of \$680,268 to assist in the payment of equipment and repairs. Second, depreciation charges are billed back to departments for equipment purchases to make available replacement funds when the equipment's useful life is over. In the "Description Funded Projects" at the end of this section, there is a column that details each project's effect on the operating budget. Where the effect is quantifiable, the dollar amounts are noted with a brief description. Other projects are not expected to affect the operating budget, and are identified as having "no measurable impact."

FORMAT OF THE PROPOSED 2019 CAPITAL BUDGET

The next several pages present the 2019 budget portion of the capital budget plan and include all of the requested projects for 2019 and identify the sources of funding.

POLICY STATEMENT FOR CAPITAL IMPROVEMENTS

Adequate County facilities and major equipment play an essential role in enabling County Departments to perform their functions efficiently and effectively and deliver their services.

The development and adoption of a multi-year plan that addresses the acquisition, improvement, and disposition of facilities and major equipment needs enhances the provision of County services while avoiding unanticipated expenditures in these areas.

To arrive at a plan which best serves the County's needs, the following objectives should be incorporated:

1. Existing County facilities will not be allowed to deteriorate (i.e., major deficiencies that negatively impact the condition of existing facilities should be corrected.)
2. Normal maintenance needs will be scheduled and accomplished in a timely and ongoing basis (i.e., roofs approaching their anticipated life expectancy should be scheduled for replacement.)
3. The ongoing operational and maintenance costs of existing facilities, as well as any proposed major improvements, will be evaluated against the cost of acquiring replacement facilities (i.e., the cost of making the Hilliard Building totally usable for office space - including the installation of an elevator - should be evaluated against the cost of disposing of that building and replacing it with a new one.)
4. Maintenance or improvements to County facilities will incorporate applicable energy conservation measures necessary to contain and reduce energy usage.
5. Maintenance or improvements to County facilities will incorporate applicable measures to assure that the facilities become accessible to the handicapped as required by State and Federal law and regulations.
6. The needs of County Departments for improved office space will be evaluated in terms of the following criteria:
 - a. The effect of such change on the efficiency and effectiveness of the department's and County's operation.
 - b. The cost of modifying existing and available space.
 - c. The cost of acquiring a new facility, and the cost/benefit analysis of owning versus renting will be evaluated.

d. The ongoing operational and maintenance costs.

7. Replacement of County office equipment will be based on an evaluation of the equipment's operational and life cycle cost, annual maintenance cost versus replacement cost, frequency of use, anticipated life of equipment, state of technology, and effect upon the efficiency and effectiveness of the Department's operations. Requests for equipment or improved technology will be evaluated in terms of the impact on the ability of the Departments to perform their functions more effectively and efficiently.
8. The County Budget will annually include the appropriation necessary for daily operation and maintenance needs. In addition, consideration will be given annually to appropriating the equivalent of 1/10th of a mill from the General Fund for major maintenance and capital improvement needs.
9. Ingham County maintenance and improvements to historic buildings will be done whenever feasible in a way that preserves significant architectural and artistic features.
10. To the extent feasible all Ingham County Capital Improvements projects will be implemented in a way that minimizes permanent adverse impact on surrounding uses and neighbors.
11. Adequate records, plans, and blueprints of all County facilities and properties will be maintained by the Purchasing Director to facilitate proper planning and maintenance.

GUIDELINES FOR COMPUTER AUTOMATION

The County Innovation and Technology Department, under the direction of the County Services Committee of the Ingham County Board of Commissioners is committed to providing electronic data processing services, programming and operational support, training, and maintenance to all County departments. Priority of these services is based upon, but not limited to, the following criteria:

1. The development and operation costs of any proposed data processing projects will be compared with the potential savings in departmental resources used to carry out those functions.
2. Proposed projects will be generally prioritized as to whether the project is for automation of a current department function, major enhancement of a currently automated function, or development of a new function.
3. New systems will be designed to enhance the capability of the local department to manage its own data and generate its own reports to the extent appropriate.
4. Selection of equipment and software for proposed projects will be determined based on consistency and compatibility with equipment currently in use in the County.

2019 CAPITAL BUDGET

<u>DEPARTMENT</u>	<u>DEPARTMENT REQUEST</u>	<u>FUNDED AMOUNT</u>	<u>GENERAL FUND</u>	<u>EQUIP. REVOLV. FUND</u>	<u>OTHER</u>
<u>DEPARTMENT</u>	<u>REQUEST</u>	<u>AMOUNT</u>	<u>FUND</u>	<u>FUND</u>	<u>OTHER</u>
EQUIPMENT & FURNITURE	1,878,825	474,605	204,705	0	269,900
FAIR PROJECTS	320,000	250,000	0	0	250,000
MCF PROJECTS	422,900	422,900	0	0	422,900
PARKS PROJECTS	1,002,000	529,500	227,285	0	302,215
ZOO PROJECTS	40,000	40,000	0	0	40,000
MAJOR PROJECTS	1,567,580	1,222,580	108,625	0	1,113,955
MAINTENANCE & IMPROVEMENT	45,200	40,400	0	0	40,400
DATA PROCESSING	1,341,888	1,341,888	139,653	426,260	775,975
TOTAL BUDGET	<u>\$6,618,393</u>	<u>\$4,321,873</u>	<u>\$680,268</u>	<u>\$426,260</u>	<u>\$3,215,345</u>

2019 CAPITAL BUDGET

<u>DEPARTMENT</u>	<u>DEPARTMENT REQUEST</u>	<u>FUNDED AMOUNT</u>	<u>GENERAL FUND</u>	<u>EQUIP. REVOLV. FUND</u>	<u>OTHER</u>	<u>DESCRIPTION OF OTHER</u>
<u>FURNITURE & EQUIPMENT</u>						
<u>ANIMAL CONTROL</u>						
Bullet Proof Vests	1,785	1,785	1,785	0	0	
Total:	1,785	1,785	1,785	0	0	
<u>CIRCUIT COURT - GENERAL TRIAL DIVISION</u>						
Confidential Attorney Client/Meeting Area for Mason	2,200	2,200	2,200			
Chair for Bench Judge Jamo	1,000	1,000	1,000			
Meeting Center Panels, Dry Erase, Projection Screen Jury Delib. Rms	2,800	2,800	2,800			
Paper Folding Machine	3,500	3,500	3,500			
Courtroom Tables (3)	2,000					
Wooden Security Skirts (1)	2,000	2,000	2,000			
Full Size Refrigerator	1,000					
Total:	14,500	11,500	11,500	0	0	
<u>DRAIN</u>						
Apple Computer Replacement (Not Part of IT)	20,000	20,000			20,000	Drain Revolving Fund
Total:	20,000	20,000	0	0	20,000	
<u>EMERGENCY DISPATCH 9-1-1</u>						
Office Remodeling	90,000	90,000			90,000	911 Funds
Curb and Gutter for Parking Area	50,000	50,000			50,000	911 Funds
Center Uniforms	20,000	20,000			20,000	911 Funds
Training Meeting Room Addition	1,200,000					911 Funds
Total:	1,360,000	160,000	0	0	160,000	
<u>FACILITIES</u>						
County Wide Fall Protection	25,000	25,000	25,000			
Washing Machine Replacement Jail	38,000	38,000			38,000	Inmate Stores F595
Salt Trailer Replacement HSB	6,000	6,000	900		5,100	HSB Operating
Conference Room Tables Hilliard	28,600					
Mason CH Client Room Tables and Storage	8,000	8,000	8,000			
Lawn Mower Replacement Mason CH	4,700					
New Lawn Tractor HSB	37,000					
Lawn Vacuum HSB	4,500					
Sewer Auger - FCHC	3,000					
New Salt Spreader - HSB	2,800					
911 Central Vacuum	5,000	5,000			5,000	911 Millage
Parking Lot Camera FCHC	2,300					
Electronic Bldg. Signage - HSB	5,500					
Total:	170,400	82,000	33,900	0	48,100	
<u>FAMILY DIVISION</u>						
Family Center Security Updates	42,000	42,000			42,000	Juvenile Justice Fund
Total:	42,000	42,000	0	0	42,000	
<u>FRIEND OF THE COURT</u>						
Replace Court Service Officer Vehicle	15,000	15,000	5,100		9,900	66 % CRP Reimb
Total	15,000	15,000	5,100	0	9,900	
<u>Health Department</u>						
Swipe Card Readers on Doors in HSB	22,500	22,500	22,500			
EH Conference Room Door and Furniture	1,000	1,000	1,000			
Request an Immunization refrigerator	2,500	2,500	2,500			
Redo cabinets in Team 1 Forest	13,500	13,500	13,500			
Total	39,500	39,500	39,500	0	0	
<u>PROBATE COURT</u>						
Imaging & Microfilming of Old Card Indexes	30,000	30,000	30,000			
Total:	30,000	30,000	30,000	0	0	
<u>SHERIFF</u>						
Replacement of Bullet Resistant Vest (15)	8,320	8,320	8,320			
Delhi Division Office Chairs (36)	11,000	11,000	11,000			
1st Aid Kits for First Responder Vehicles (35)	3,500	3,500	3,500			
Simunition Training Firearms (15)	8,000		0			
Redman Use of Force Training Suits (2)	3,500		0			
Boat - Boston Whaler	31,320		0			
Directional Sirens (3) for notifying public in an emergency	70,000		0			
Total	135,640	22,820	22,820	0	0	
<u>VETERANS AFFAIRS</u>						
VAMC Transportation Vehicle	55,000	55,000	55,000	0		
Total:	55,000	55,000	55,000	0	0	

2019 CAPITAL BUDGET

<u>DEPARTMENT</u>	<u>DEPARTMENT REQUEST</u>	<u>FUNDED AMOUNT</u>	<u>EQUIP.</u>		<u>OTHER</u>	<u>DESCRIPTION OF OTHER</u>
			<u>GENERAL FUND</u>	<u>REVOLV. FUND</u>		
TOTAL FURNITURE AND EQUIPMENT	1,878,825	474,605	204,705	0	269,900	
<u>MEDICAL CARE FACILITY</u>						
Education Room	10,000	10,000			10,000	MCF Depreciation
Facility Painting	15,000	15,000			15,000	MCF Depreciation
Kitchen Equipment	24,000	24,000			24,000	MCF Depreciation
Roof Repairs	46,000	46,000			46,000	MCF Depreciation
Social Services Office Renovation	20,000	20,000			20,000	MCF Depreciation
Bathroom Renovations	66,500	66,500			66,500	MCF Depreciation
Nursing Office Ventilation	8,000	8,000			8,000	MCF Depreciation
Parking Lot Repairs	15,000	15,000			15,000	MCF Depreciation
Medical Equipment	23,000	23,000			23,000	MCF Depreciation
Boiler Replacement	45,000	45,000			45,000	MCF Depreciation
Laundry Equipment	22,000	22,000			22,000	MCF Depreciation
Transport Van	25,000	25,000			25,000	MCF Depreciation
Payroll Software	50,400	50,400			50,400	MCF Depreciation
Security Cameras	18,000	18,000			18,000	MCF Depreciation
Copy Machine	10,000	10,000			10,000	MCF Depreciation
Information Technology	25,000	25,000			25,000	MCF Depreciation
MCF PROJECTS TOTAL	422,900	422,900	0	0	422,900	
<u>PARKS</u>						
Gator - LL	18,500	18,500	18,500			
Golf Cart (Equipment) - Hawk	10,000	10,000	10,000			
Golf Cart (Equipment & Accessories) - LL	11,000	11,000	11,000			
Zero Turn Mower - Hawk	21,500	21,500	21,500			
Truck - Hawk	45,000	45,000	45,000			
Truck - Burchfield	31,000	31,000	31,000			
Roof Peregrine - Hawk	40,000	40,000	40,000			
Roof Kestrel - Hawk	25,000	25,000	20,285		4,715	Public Improvement Fund
Roof Sandhill - LL North	30,000	30,000	30,000			
Jeep Liberty - Hawk	30,000					
Disc Golf Course Improvements - Burchfield	5,000					
Sealer for all Playgrounds	7,500					
Beach Sand (all beaches)	10,000					
Fish Stocking - Hawk	10,000					
Dock for No-Leash Dog Park - Hawk/Soldan	20,000					
Roof Pine Knoll Shelter - Burchfield	30,000					
Roof South Ridge Shelter - Burchfield	30,000					
Splash Pad Vault - Hawk	25,000					
Roof North Main Shelter - LL North	40,000					
Roof Lakeview Shelter - LL South	30,000					
Roof Maintenance Bldg. - LL South	75,000					
Roof Snell Restroom Bldg. - LL North	50,000					
Roof Oak Knoll Shelter - LL North	30,000					
TOPO Survey (MDNR Grant/Match) LL South	15,000	15,000			15,000	P&T Millage/Grant
Path Replacement to all Facilities - Hawk	70,000	70,000			70,000	P&T Millage
Passenger Van 15 - Burchfield	35,000	35,000			35,000	P&T Millage
Crack Seal All Entry Road Asphalt - Lake Lansing (all)	25,000	25,000			25,000	P&T Millage
Retaining Wall/Sidewalk/Access - Lake Lansing South	11,500	11,500			11,500	P&T Millage
Drinking Fountains - Hawk/River Trail	20,000	20,000			20,000	P&T Millage
Canoe/Kayak(s)- Burchfield	5,000	5,000			5,000	P&T Millage
Kayaks/Life Jackets - Hawk	7,500	7,500			7,500	P&T Millage
Secondary Boat Dock (25") - Lake Lansing	12,000	12,000			12,000	P&T Millage
Snowmobile and Track Setter - LL North	11,500	11,500			11,500	P&T Millage
Tractor 3320 - Hawk	40,000					P&T Millage
Roof Winter Sports - Burchfield	30,000	30,000			30,000	P&T Millage
Roof Red Tail Shelter 1/2 - Hawk	20,000	20,000			20,000	P&T Millage
Roof Boat House Rentals - Hawk	20,000	20,000			20,000	P&T Millage
Roof Boat House Rentals - LL South	15,000	15,000			15,000	P&T Millage
Parking Lot Gravel - LL South	10,000					P&T Millage
Parking Lot Gravel - Burchfield	5,000					P&T Millage
Pedal Boats	25,000					P&T Millage
PARKS PROJECTS TOTAL	1,002,000	529,500	227,285	0	302,215	
<u>FAIR</u>						
Fair - Building Maintenance and Improvements	50,000	50,000			50,000	Hotel/Motel Fund
Fair - Finish South Side Barns - 4 Horse Barns on South End	150,000	200,000			200,000	Hotel/Motel Fund
Fair - Replace Paved Surfaces South End	120,000					
FAIR PROJECTS TOTAL	320,000	250,000	0	0	250,000	
<u>ROAD DEPARTMENT</u>						
Tandem Truck Replacements (2)	397,678	397,678			397,678	Road Fund
ROAD PROJECTS TOTAL	397,678	397,678	0	0	397,678	

2019 CAPITAL BUDGET

DEPARTMENT	DEPARTMENT REQUEST	FUNDED AMOUNT	EQUIP.			DESCRIPTION OF OTHER
			GENERAL FUND	REVOLV. FUND	OTHER	
POTTER PARK ZOO						
Consultant Zoo Pathways	20,000	20,000			20,000	Zoo Millage
Consultant Feline Primate Boiler Replacement	20,000	20,000			20,000	Zoo Millage
ZOO PROJECTS TOTAL	40,000	40,000	0	0	40,000	
MAJOR PROJECTS						
Facilities- Mason Courthouse UPS Replacement	40,000	40,000	40,000			
Facilities- Concrete Replacement Mason CH, 55th DC and Jail	50,000	50,000			50,000	Public Improvement
Facilities - Roof Replacement HSB	35,000	35,000			35,000	Public Improvement
Facilities - HSB New Blower Shaft for AHU #5	12,500	12,500	1,875		10,625	HSB Operating
Facilities - FCHC Replacement of RTU #3	90,000	90,000			90,000	Public Improvement
Facilities - ICSO Co-Gen Heating	35,000	35,000			35,000	Public Improvement
Facilities - Shower Floor Refinishing Jail	58,000	58,000			58,000	Public Improvement
Facilities - Compressor Replacement Jail	35,000	35,000			35,000	Public Improvement
Facilities - Combi Oven Replacements jail	165,000	165,000			165,000	Public Improvement
Facilities - VMC Visitor Parking Lot Replacement	64,000	64,000			64,000	Public Improvement
Facilities - Tuck Pointing Repairs Terrance Hilliard	80,000	80,000			80,000	Public Improvement
Facilities - HSB Parking Lot Repair	130,000	130,000	19,500		110,500	HSB Operating
Facilities - Drinking Fountain Replacement HSB	15,000	15,000	2,250		12,750	HSB Operating
Facilities - Pole Barn Roof Replacement - Drain	13,500	13,500			13,500	Public Improvement
Facilities - Officer Work Station Split Units Jail	32,580	32,580			32,580	Public Improvement
Facilities - Front Lobby Remodel Sheriff's Office	30,000					
Facilities - Carpet Replacement HSB	25,000	25,000	3,750		21,250	HSB Operating
Facilities - Building Carpet Hilliard	50,000					
Facilities - Carpet Replacement Mason CH	70,000					
Facilities - DHHS Carpet Replacement HSB	240,000	240,000	36,000		204,000	HSB Operating
Facilities - New Carpet for Courtrooms VMC	75,000					
Facilities - Summit Systems Upgrade VMC	20,000					
Facilities - 911 Center Condensing Unit Repalcement	40,000	40,000			40,000	911 Millage
Facilities - Parking Lot Light Replacement HSB	15,000	15,000	2,250		12,750	HSB Operating
Facilities - Renovated Office Space in HSB	12,000	12,000	0		12,000	HSB Operating
Facilities - Enclose 3 Office Spaces HSB	15,000	15,000	0		15,000	HSB Operating
Facilities - Carpet Repalcement HSB-CHPP Area	20,000	20,000	3,000		17,000	HSB Operating
Facilities - Replace 20 Cubicle Workstations	100,000					
TOTAL MAJOR PROJECTS	1,567,580	1,222,580	108,625	0	1,113,955	
MAINTENANCE & IMPROVEMENTS						
Facilities - Sewer Ejector Pump Replacement GPB	12,000	12,000			12,000	Public Improvement
Facilities - HRB Humidifier Replacement Copy Center	8,500	8,500			8,500	Public Improvement
Facilities - JA Electronic Door Access CC	2,500	2,500			2,500	Public Improvement
Facilities - Replacement Gate Opener 911	8,000	8,000			8,000	911 Millage
Facilities - Receiving Split System Jail	7,000	7,000			7,000	Public Improvement
Facilities - Display Case Lighting ROD	2,400	2,400			2,400	Public Improvement
Facilities - Window Blind Replacement ROD	4,800	0				
TOTAL MAINTENANCE & IMPROVEMENT	45,200	40,400	0	0	40,400	
INFORMATION/TECHNOLOGY EQUIPMENT (IT)						
DATA PROCESSING EQUIPMENT (D/P)						
55th DC - Backup Audio Recording System	7,210	7,210		7,210		
Animal Control - New Shelter 7 more desktops	7,700	7,700		7,700		
Circuit Court - Courtroom Technology Replacements	100,000	100,000		100,000		
Circuit Court - Document Management System Phase 2	50,000	50,000	50,000			
Circuit Court - Projectors Jury Assembly Room	5,000	5,000		5,000		
Circuit Court - New CPU Mason Judge VMC & Laptop/Dock for Intern	2,000	2,000		2,000		
Clerk - Electronic Document Management & Indexing for Contracts	30,000	30,000	30,000			
FOC - Replace Backup High Volume Scanner	7,500	7,500	2,550		4,950	66 % CRP Reirmb
IT- Network Redesign/Implementation	340,000	340,000			340,000	Network Fund
IT - SAN Backup Storage	150,000	150,000			150,000	Network Fund
IT - Vmware Hosts	75,000	75,000			75,000	Network Fund
IT - Network Security/Intrusion Detection Scan/Assessment	40,000	40,000			40,000	Network Fund
IT - Network Security Software	30,000	30,000			30,000	Network Fund
IT - Additional Microsoft Licensing	70,000	70,000			70,000	Network Fund
IT- Vmware Software Module	30,000	30,000			30,000	Network Fund
Probate - Courtroom Upgrades	80,000	80,000		80,000		
Probate - E-Filing Case Management Interface	30,000	30,000	30,000			
Probate - Additional Funding for Large-Screen Laptop Computer	2,000	2,000	2,000			
Probate - Scanner Replacement (10)	10,000	10,000	10,000			
Pros Atty - Juvenile Imaging Subpoenas	9,250	9,250	9,250			
Pros Atty - Scanner & License for Appellate Unit	5,853	5,853	5,853			
SCHEDULED EQUIPMENT REPLACEMENT (IT)						
911 - 2 Laptops and 12 CPU	16,500	16,500			16,500	911 Fund
Animal Control - 1 Laptop and 2 CPU	3,850	3,850		3,850		
Circuit Court - 1 CPU	1,100	1,100		1,100		
Community Corrections - 1 CPU	1,100	1,100		1,100		
Controller - 1 Laptop	1,650	1,650		1,650		
55th DC - 1 CPU	1,100	1,100		1,100		
Facilities - 1 Laptop	1,650	1,650		1,650		
Fair - 1 Laptop	1,650	1,650			1,650	Hotel/Motel
Family Center - 3 Laptops and 31 CPU's	34,100	34,100		34,100		

2019 CAPITAL BUDGET

<u>DEPARTMENT</u>	<u>DEPARTMENT REQUEST</u>	<u>FUNDED AMOUNT</u>	<u>EQUIP.</u>		<u>OTHER</u>	<u>DESCRIPTION OF OTHER</u>
			<u>GENERAL FUND</u>	<u>REVOLV. FUND</u>		
Family Division - 4 CPU's and 3 Laptops	9,350	9,350		9,350		
Friend of the Court - 1 Laptop	1,650	1,650		1,650		
Financial Services - 3 CPU's	6,600	6,600		6,600		
Health Dept. - 30 Laptops and 8 Desktops	93,300	93,300		93,300		
IT - 5 Laptops	12,375	12,375			12,375	IT Fund
Parks - 2 CPU's and 3 Laptops	7,150	7,150		7,150		
Potter Park Zoo - 2 CPU's and 2 Laptops	5,500	5,500			5,500	Zoo Millage
Probate - 1 CPU	1,100	1,100		1,100		
Prosecutor's Office- 31 Laptops + DVD for each	51,850	51,850		51,850		
Purchasing - 1 Laptop	1,650	1,650		1,650		
Sheriff - 2 CPU's and 1 Laptop	3,850	3,850		3,850		
Treasurer - 2 CPU's	2,200	2,200		2,200		
Veterans Affairs - 1 CPU	1,100	1,100		1,100		
	<u>1,341,888</u>	<u>1,341,888</u>	<u>139,653</u>	<u>426,260</u>	<u>775,975</u>	

DESCRIPTION OF FUNDED PROJECTS

EQUIPMENT & FURNITURE

ANIMAL CONTROL

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
Bullet Proof Vests	Replace safety equipment for the officers	1,785	General Fund	no measurable impact
Total:		1,785		

CIRCUIT COURT - GENERAL TRIAL DIVISION

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
Confidential Attorney client/Meeting Area for Mason	Convert existing room according to MIDC	2,200	General Fund	no measurable impact
Chair for Bench Judge Jamo	Replace chair for judicial bench	1,000	General Fund	no measurable impact
Meeting Center Panels, Dry Erase, Projection Screen, Jury Delib. Rms.	Provide dry erase & projection screens for North & South jury deliberation	2,800	General Fund	no measurable impact
Paper Folding Machine	Replace handfolding by Clerk	3,500	General Fund	no measurable impact
Wooden Security Skirts (1)	Shields defense table when defense shackled	2,000	General Fund	no measurable impact
Total:		11,500		

DRAIN

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
Apple Computer Replacement (Not Part of IT)	Replacement of existing equipment	20,000	Drain Revolving Fund	5 yr. replacement \$4000
Total:		20,000		

EMERGENCY DISPATCH 9-1-1

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
Office Remodeling	Create 3 additional offices for more workspace	90,000	911 Fund	no measurable impact
Curb and Gutter for Parking Area	Fix erosion and waterflow issues	50,000	911 Fund	no measurable impact
Center Uniforms	Provide shirt/jackets for staff for morale	20,000	911 Fund	no measurable impact
Total:		160,000		

FACILITIES

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
County Wide Fall Protection	Install railings tie off points per OSHA	25,000	General Fund	no measurable impact
Washing Machine Replacement Jail	Replace failing washing machines	38,000	Inmate Store Fund	no measurable impact
Mason CH Client Room Tables and Storage	Replacement of existing tables	8,000	General Fund	no measurable impact
Salt Trailer Replacement HSB	Replace rusting salt trailer	6,000	HSB Operating Fund	no measurable impact
911 Central Vacuum	Install cenral vacuum canister for noise reduction	5,000	911 Millage Fund	no measurable impact
Total:		82,000		

FAMILY DIVISION

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
Family Center Security Updates	Security updates to system	42,000	Juvenile Justice Fund	no measurable impact
Total:		42,000		

FRIEND OF THE COURT

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
Replace County service Officer Vehicle	Replace oldest Court Service Officer vehicle	15,000	General Fund/66% CRP Reimbursement	5 yr replacement \$3000
Total:		15,000		

Health Department

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
Swipe Card Readers on Doors in HSB	Additional for Security Purposes	22,500	General Fund	no measurable impact
EH Conference Room Door and Furniture	Upgrades to existing	1,000	General Fund	no measurable impact
Request an Immunization Refrigerator	Keep medication safe	2,500	General Fund	no measurable impact
Redo Cabinets in Team 1 Forest	Upgrades to existing cabinets	13,500	General Fund	no measurable impact
Total		39,500		

Medical Care Facility

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
Education Room	Routine Improvements	10,000	MCF Depreciation Fund	no measurable impact
Facility Painting	Routine Improvements	15,000	MCF Depreciation Fund	no measurable impact
Kitchen Equipment	Routine Improvements	24,000	MCF Depreciation Fund	no measurable impact
Roof Repairs	Routine Improvements	46,000	MCF Depreciation Fund	no measurable impact
Social Services Office Renovation	Routine Improvements	20,000	MCF Depreciation Fund	no measurable impact
Bathroom Renovations	Routine Improvements	66,500	MCF Depreciation Fund	no measurable impact
Nursing Office Ventilation	Routine Improvements	8,000	MCF Depreciation Fund	no measurable impact
Parking Lot Repairs	Routine Improvements	15,000	MCF Depreciation Fund	no measurable impact
Medical Equipment	Routine Improvements	23,000	MCF Depreciation Fund	no measurable impact
Boiler Replacement	Routine Improvements	45,000	MCF Depreciation Fund	no measurable impact

DESCRIPTION OF FUNDED PROJECTS

Laundry Equipment	Replace Existing	22,000	MCF Depreciation Fund	no measurable impact
Transport Van	Replace Existing	25,000	MCF Depreciation Fund	no measurable impact
Payroll Software	Replace Existing	50,400	MCF Depreciation Fund	no measurable impact
Security Cameras	Replace Existing	18,000	MCF Depreciation Fund	no measurable impact
Copy Machine	Replace Existing	10,000	MCF Depreciation Fund	no measurable impact
Information Technology	Upgrade Technology	25,000	MCF Depreciation Fund	no measurable impact
Total		422,900		

PROBATE COURT

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
Imaging & Microfiling of Old Card Indexes	File electronically for more efficiency	30,000	General Fund	no measurable impact
Total		30,000		

SHERIFF

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
Bullet Resistant Vests (15)	Part of five year replacement cycle	8,320	General Fund	no measurable impact
Delhi Division Office Chairs (36)	Replace worn/unserviceable office chairs	11,000	General Fund	no measurable impact
1st Aid Kits for First Responder Vehicles (35)	Provide and re-stock fleet vehicles	3,500	General Fund	no measurable impact
Total		22,820		

VETERANS AFFAIRS

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
VAMC Transportation Vehicle	Renew VA medical appointment transport vehicle	55,000	General Fund	5 yr replacement \$11000
Total		55,000		

PARKS

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
Gator - LL	To help maintain 5 1/2 miles of nature trails	18,500	CIP General Fund	5 yr replacement \$3700
Golf Cart (Equipment) - Hawk	Replacement of existing equipment	10,000	Trails & Parks Millage Fund	5 yr replacement \$2000
Golf Cart (equipment & Accessories) - LL	To help during grounds maintenance and special events	11,000	Trails & Parks Millage Fund	5 yr replacement \$2200
Zero Turn Mower - Hawk	Replacement of existing equipment	21,500	Trails & Parks Millage Fund	5 yr replacement \$4300
Truck - Hawk	Replacement of existing equipment	45,000	General Fund	5 yr replacement \$9000
Truck - Burchfield	Replacement of existing equipment	31,000	General Fund	5 yr replacement \$6200
Roof Peregrine - Hawk	Replace with metal roof for increased lifespan	40,000	General Fund	no measureable impact
Roof Kestrel - Hawk	Replace with metal roof for increased lifespan	25,000	General Fund	no measureable impact
Roof Sandhill - LL North	Scheduled roof replacement	30,000	General Fund	no measureable impact
TOPO Survey (MDNR Grant/Match) LL South	Part of local grant match not included in MDNR Grant	15,000	Trails & Parks Millage Fund	no measureable impact
Path Replacement to all Facilities - Hawk	Replce deteriorating pathways with ADA compliant concrete	70,000	Trails & Parks Millage Fund	no measureable impact
Passenger van 15 - Burchfield	Replacement of existing equipment	35,000	General Fund	no measureable impact
Crack Seal All Entry Road Asphalt - Lake Lansing (all)	Seal and preserve cracking of parking lot and entrances	25,000	Trails & Parks Millage Fund	no measureable impact
Retaining Wall/Sidewalk/Access - Lake Lansing South	Repair wall/sidewalk/beach access	11,500	Trails & Parks Millage Fund	no measureable impact
Drinking Fountains - Hawk/River Trail	Install drinking fountains along Lake Lansing River Trail	20,000	Trails & Parks Millage Fund	no measureable impact
Canoe/Kayak(s) - Burchfield	Replacement of existing equipment	5,000	Trails & Parks Millage Fund	no measureable impact
Kayaks/Life Jackets - Hawk	Replace lifejackets and purchase add'l kayaks	7,500	Trails & Parks Millage Fund	no measureable impact
Secondary Boat Dock (25") - Lake Lansing	Replace broken dock	12,000	Trails & Parks Millage Fund	no measureable impact
Snowmobile and Track Setter - LL North	Replacement of existing equipment	11,500	Trails & Parks Millage Fund	no measureable impact
Roof Winter Sports - Burchfield	Replace deteriorating roof	30,000	General Fund	no measureable impact
Roof Red Tail Shelter 1/2 - Hawk	Replace second half of roof	20,000	General Fund	no measureable impact
Roof Boat House Rentals - Hawk	Replace with metal roof for increased lifespan	20,000	General Fund	no measureable impact
Roof Boat House Rentals - LL South	Replacce deteriorating roof	15,000	General Fund	no measureable impact
PARKS PROJECTS TOTAL		529,500		

FAIR

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
Building Maintenance & Improvements	Ongoing & scheduled maintenance repairs	50,000	Hotel/Motel Fund	no measurable impact
Finish South Side Barns - 4 Horse Barn on South End	Replace ventilation & waterflow; install stables	200,000	Hotel/Motel Fund	no measurable impact
Total:		250,000		

ROAD DEPARTMENT

DESCRIPTION OF FUNDED PROJECTS

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
Tandem Truck Replacements (2)	Replace existing equipment	397,678	Road Fund	5 yr replacement
Total:		397,678		

POTTER PARK ZOO

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
Consultant Zoo Pathways	Hire consultant to survey, prioritize, & provide RFP specifications	20,000	Zoo Millage	no measurable impact
Consultant Feline Primate Boiler Replacement	Hire consultant to evaluate heating system & provide RFP specifications	20,000	Zoo Millage	no measurable impact
Total:		40,000		

MAJOR PROJECTS

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
Facilities - Mason Courthouse UPS Replacement	Replace outdated ups system	40,000	General Fund	no measurable impact
Facilities - Concrete Replacement Mason CH, 55th DC and Jail	Replace deteriorating sidewalks	50,000	Public Improvement Fund	no measurable impact
Facilities - Roof Replacement HSB	Replace deteriorating roof and insulation	35,000	Public Improvement Fund	no measurable impact
Facilities - HSB new Blower Shaft for AHU #5	Replace worn out unit	12,500	HSB Operating	no measurable impact
Facilities - FCHC Replacement of RTU #3	Replace roof beyond life expectancy	90,000	Public Improvement Fund	no measurable impact
Facilities - ICSO Co-Gen Heating	Replace kerosene heaters	35,000	Public Improvement Fund	no measurable impact
Facilities - Shower Floor Refinishing Jail	Resurface worn floors	58,000	Public Improvement Fund	no measurable impact
Facilities - Compressor replacement Jail	Replace aging compressor	35,000	Public Improvement Fund	no measurable impact
Facilities - Combi Oven replacement Jail	Replace old and difficult-to-repair ovens	165,000	Public Improvement Fund	no measurable impact
Facilities - VMC Visitor Parking Lot Replacement	Replace failing parking lot	64,000	Public Improvement Fund	no measurable impact
Facilities - Tuck Pointing Repairs Terrance Hilliard	Repair deterioration to building terrace	80,000	Public Improvement Fund	no measurable impact
Facilities - HSB Parking Lot Repair	Finish Parking Lot repair	130,000	HSB Operating	no measurable impact
Facilities Drinking Fountain Replacement HSB	Replace drinking fountains with ADA compliance	15,000	HSB Operating	no measurable impact
Facilities - Pole Barn Roof replacement - Drain	Replace worn out roof	13,500	Public Improvement Fund	no measurable impact
Facilities - Officer Work Station Split Units Jail	Replace failing AC units at Posts 1, 2, 3, 5, 8, 9	32,580	Public Improvement Fund	no measurable impact
Facilities - Carpet Replacement HSB	Replace carpeting	25,000	HSB Operating	no measurable impact
Facilities - DHHS Carpet Replacement HSB	Replace DHHS carpeting	240,000	HSB Operating	no measurable impact
Facilities - 911 Center Condensing Unit Replacement	Replacement of existing equipment	40,000	911 Millage Fund	no measurable impact
Facilities - Parking Lot Light Replacement HSB	Replacement of existing equipment	15,000	HSB Operating	no measurable impact
Facilities - Renovated Office Space in HSB	Upgrade existing spaces	12,000	HSB Operating	no measurable impact
Facilities - Enclose 3 Office Spaces HSB	Upgrade for privacy purposes	15,000	HSB Operating	no measurable impact
Facilities - Carpet Replacement HSB-CHPP Area	Replace existing carpet	20,000	HSB Operating	no measurable impact
TOTAL MAJOR PROJECTS		1,222,580		

MAINTENANCE & IMPROVEMENTS

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
Facilities - Sewer Ejector Pump Replacement GPB	Replacement of existing equipment	12,000	Public Improvement Fund	no measurable impact
Facilities - HRB Humidifier replacement Copy Center	Replacement of existing equipment	8,500	Public Improvement Fund	no measurable impact
Facilities - JA Electronic Door Access CC	Install electronic access to JA offices in Mason courthouse	2,500	Public Improvement Fund	no measurable impact
Facilities - Replacement Gate Opener 911	Replacement of existing equipment	8,000	911 Millage	no measurable impact
Facilities - Receiving Split System Jail	Install split system to control caged area temperature	7,000	Public Improvement Fund	no measurable impact
Facilities - Display Case Lighting ROD	Install electric run over with LED to light case better	2,400	Public Improvement Fund	no measurable impact
TOTAL MAINTENANCE & IMPROVEMENT		40,400		

INFORMATION TECHNOLOGY EQUIPMENT (IT)

DATA PROCESSING EQUIPMENT (D/P)

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
55th DC - Backup Audio Recording System	Replacement of existing equipment	7,210	Equipment Revolving Fund	no measurable impact
Animal Control - New Shelter 7 more desktops	Provide desktops for 7 more work stations in new shelter	7,700	Equipment Revolving Fund	no measurable impact
Circuit Court - Courtroom Technology Replacements	Upgrade technology in Mason courthouse	100,000	Equipment Revolving Fund	no measurable impact
Circuit Court - Document Management System Phase 2	Phase II of auto-docketing & case initiation functionality	50,000	General Fund	no measurable impact
Circuit Court - Projectors Jury Assembly Room	Replacement of existing equipment	5,000	Equipment Revolving Fund	no measurable impact
Circuit Court - New CPU Mason Judge VMC & Laptop/Dock for Intern	New PC/Monitor for VMC workstation; Upgrade for intern	2,000	Equipment Revolving Fund	no measurable impact

DESCRIPTION OF FUNDED PROJECTS

Clerk - Electronic Document Management & Indexing for Contracts	Design & implement electronic document management system	30,000	General Fund	no measurable impact
FOC - Replace Backup high Volume Scanner	Replacement of existing equipment	7,500	General fund/66% CRP Reimbursement	no measurable impact
IT - Network redesign/Implementation	Continuation of 3 year project	340,000	Network Fund	no measurable impact
IT - SAN Backup Storage	Change hardware, software, & methodology for offline storage backup	150,000	Network Fund	no measurable impact
IT - VMWare Hosts	Install additional resources to server cluster	75,000	Network Fund	no measurable impact
IT - Network Security/Intrusion Detection Scan/Assessment	Test vulnerabilities & make recommendations for best utilization	40,000	Network Fund	no measurable impact
IT - Network Security Software	Allow for most efficient network security and users	30,000	Network Fund	no measurable impact
IT - Additional Microsoft Licensing	Update servers and install new licenses	70,000	Network Fund	no measurable impact
IT - VMWare Software Module	Install software to optimize environment and efficiently utilize resources	30,000	Network Fund	no measurable impact
Probate - Courtroom Upgrades	Update aging technology	80,000	Equipment Revolving Fund	no measurable impact
Probate - E-filing Case Management Interface	Install technology to allow paperless case management	30,000	General Fund	no measurable impact
Probate - Additional Funding for Large-Screen Laptop Computer	Install large screen laptop with dockign station for paperless operations	2,000	General Fund	no measurable impact
Probate - Scanner Replacement (10)	Continuation of planned replacement	10,000	General Fund	5 yr replacement \$1000
Pros Atty - Juvenile Imaging Subpoenas	Install imaging system for better efficiency and self-reliance	9,250	General Fund	no measurable impact
Pros Atty - Scanner & License for Apellate Unit	Purchase for faster, more efficient appellate cases	5,853	General Fund	no measurable impact

SCHEDULED EQUIPMENT REPLACEMENT (IT)

PROJECT NAME	DESCRIPTION	COST	FUNDING SOURCE	OPERATING IMPACT
911 - 2 Laptops and 12 CPU	Replacement of existing equipment	16,500	Equip. Revolving Fund	no measureable impact
Animal Control - 1 Laptop and 2 CPU	Replacement of existing equipment	3,850	Equip. Revolving Fund	5 yr replacement \$770
Circuit Court - 1 CPU	Replacement of existing equipment	1,100	Equip. Revolving Fund	5 yr replacement \$220
Community Corrections - 1 CPU	Replacement of existing equipment	1,100	Equip. Revolving Fund	5 yr replacement \$220
Controller - 1 Laptop	Replacement of existing equipment	1,650	Equip. Revolving Fund	5 yr replacement \$330
55th DC - 1 CPU	Replacement of existing equipment	1,100	Equip. Revolving Fund	5 yr replacement \$220
Facilities - 1 Laptop	Replacement of existing equipment	1,650	Equip. Revolving Fund	5 yr replacement \$330
Fair - 1 Laptop	Replacement of existing equipment	1,650	Equip. Revolving Fund	no measureable impact
Family Center - 3 laptops and 31 CPUs	Replacement of existing equipment	34,100	Equip. Revolving Fund	5 yr replacement \$6820
Family Division - 4 CPUs and 3 Laptops	Replacement of existing equipment	9,350	Equip. Revolving Fund	5 yr replacement \$1870
Friend of the Court - 1 Laptop	Replacement of existing equipment	1,650	Equip. Revolving Fund	5 yr replacement \$330
Financial Services - 3 CPUs	Replacement of existing equipment	6,600	Equip. Revolving Fund	5 yr replacement \$1320
Health Dept. - 30 Laptops and 8 Desktops	Replacement of existing equipment	93,300	Equip. Revolving Fund	5 yr replacement \$18660
IT - 5 Laptops	Replacement of existing equipment	12,375	IT Fund	5 yr replacement \$2475
Parks - 2 CPUs and 3 Laptops	Replacement of existing equipment	7,150	Equip. Revolving Fund	5 yr replacement \$1430
Potter Park Zoo - 2 CPUs and 2 Laptops	Replacement of existing equipment	5,500	Zoo Millage	no measureable impact
Probate - 1 CPU	Replacement of existing equipment	1,100	Equip. Revolving Fund	5 yr replacement \$220
Prosecutor's Office - 31 Laptops + DVD for each	Replacement of existing equipment	51,850	Equip. Revolving Fund	5 yr replacement \$10370
Purchasing - 1 Laptop	Replacement of existing equipment	1,650	Equip. Revolving Fund	5 yr replacement \$330
Sheriff - 2 CPUs and 1 Laptop	Replacement of existing equipment	3,850	Equip. Revolving Fund	5 yr replacement \$770
Treasurer - 2 CPUs	Replacement of existing equipment	2,200	Equip. Revolving Fund	5 yr replacement \$440
Veterans Affairs - 1 CPU	Replacement of existing equipment	1,100	Equip. Revolving Fund	5 yr replacement \$220
TOTAL INFORMATION TECHNOLOGY		1,341,888		