A MEETING OF THE
INGHAM COUNTY BUILDING AUTHORITY
WILL BE HELD ON
Thursday, January 16, 2020 at 3:00 p.m.

Hilliard Building
Conference Room B
121 E. Maple Rd.
Mason, Michigan

AGENDA

Call to Order
Approval of the December 19, 2019 Minutes
Additions to the Agenda
Limited Public Comment

1. Community Mental Health – Hedrick Associates Application for Payment #2

2. Justice Complex
   a. Kramer Management Invoice
   b. BKV Invoice
   c. RFP Summary and Recommendation
   d. Geotechnical Contract Signatures with Wolverine (materials pending)

Announcements
Public Comment
Adjournment

The next meeting is on January 30, 2020 at 3:00 p.m.
<table>
<thead>
<tr>
<th>January 16, 2020 Building Authority</th>
<th>Page Numbers</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 19, 2019 Draft Minutes</td>
<td>i-iii</td>
</tr>
<tr>
<td>Hedrick Associates Application for Payment #2</td>
<td>1-3</td>
</tr>
<tr>
<td>Kramer Management Invoice</td>
<td>4-5</td>
</tr>
<tr>
<td>BKV Invoice</td>
<td>6-23</td>
</tr>
<tr>
<td>RFP Summary and Recommendation</td>
<td>24-26</td>
</tr>
<tr>
<td>Geotechnical Contract Signatures with Wolverine</td>
<td>Additional</td>
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DRAFT MINUTES
December 19, 2019

Members Present: Matt Nordfjord, County Corporation Counsel, Tim Dolehanty, County Administrator, Eric Schertzing, Treasurer

Members Absent: None.

Others Present: Facilities Director Rick Terrill, Sheriff’s Office Deputy Jason Ferguson, Sheriff’s Office Lieutenant Robert Earle, 55th District Court Honorable Judge Boyd, Kramer Management Representative Tom Shanley, BKV Representative Henry Pittner, Granger Representative Ben LeBlanc

Call to Order: The Ingham County Building Authority meeting was called to order by Matt Nordfjord at 3:04 p.m., Thursday, December 19, 2019 in Conference Room C of the Hilliard Building, 121 E. Maple Rd., Mason, Michigan.

Approval of the November 20, 2019 Minutes
MR. SCHERTZING MOVED TO APPROVE THE NOVEMBER 20, 2019 MEETING MINUTES. MR. DOLEHANTY SUPPORTED THE MOTION.

THE MOTION PASSED UNANIMOUSLY.

Additions to the Agenda: 3. Granger Application for Payment #20

Limited Public Comment: None.

1a. Boarman Kroos Vogel Group Invoice

Mr. Terrill stated that stated that this invoice has been reviewed by Mr. Shanley and himself and is consistent with the contract. Approval for payment is recommended.

MR. SCHERTZING MOVED TO APPROVE PAYMENT OF THE BOARMAN KROOS VOGEL GROUP INVOICE IN THE AMOUNT OF $32,364.82. MR. DOLEHANTY SUPPORTED THE MOTION.

THE MOTION PASSED UNANIMOUSLLY.

1b. Kramer Management Invoice

Mr. Terrill stated that there was meticulous scrutiny of this invoice and it was found to be consistent with the contract. Approval for payment is recommended.

MR. SCHERTZING MOVED TO APPROVE PAYMENT OF THE KRAMER MANAGEMENT IN THE AMOUNT OF $12,175.00. MR. DOLEHANTY SUPPORTED THE MOTION.
THE MOTION PASSED UNANIMOUSLY.

1c. Geotechnical Engineering Services Award Recommendation

Mr. Terrill stated that this proposal is for geotechnical services.

Mr. Shanley further explained that they had received 6 proposals all together and interviewed 2. He further stated that Wolverine was not the lowest bidder, in fact there is about a $19,000 difference between Wolverine and the lowest bidder, but Wolverine was offering a lot of extra effort and services the other bidders were not. He stated that it was worth it to spend more and use the local vendor.

MR. SCHERTZING MOVED TO AWARD GEOTECHNICAL ENGINEERING SERVICES TO WOLVERINE ENGINEERS & SURVEYORS, INC. IN THE AMOUNT OF $17,375.00. MR. DOLEHANTY SUPPORTED THE MOTION.

THE MOTION PASSED UNANIMOUSLY.

1d. Conceptual Design Presentation and Recommendation

Mr. Shanley and Mr. Pittner gave a presentation on concept design of the Justice Complex.

Mr. Shanley stated that the concept design is within 5% of the target budget.

Mr. Terrill informed the Building Authority that environmental services will come in after the first of the year for asbestos review.

Judge Boyd arrived at 3:22 p.m.

Judge Boyd asked how people from Jail Release will see the bus coming from the lobby. He asked where the bus would be.

Mr. Pittner stated that they had not yet talked to Capital Area Transportation Authority (CATA) but that they have several options in mind. They would also like to have cameras in the lower lobby so the bus can be seen coming and ideally, the bus would come through the roundabout in front of the jail lobby.

Mr. Schertzing informed Mr. Pittner and Mr. Shanley that they needed to speak to CATA immediately about the bus situation. CATA needed to be spoken to in order to drive the concept for the Complex building. CATA Transportation should be involved and part of the concept itself.

Discussion.

2. Justice Complex - Update

January 16, 2020 at 3:00 p.m.
January 30, 2020 at 3:00 p.m.
February 13, 2020 at 3:00 p.m.
February 27, 2020 at 3:00 p.m.

Future dates will be planned at the February 27, 2020 meeting.
3. **Granger Application for Payment #20**

Mr. Terrill stated that is the final payment for Granger Construction. He further stated that the application has been reviewed, is consistent with the contract, and approval for payment is recommended.

MR. SCHERTZING MOVED TO APPROVE THE GRANGER APPLICATION FOR PAYMENT IN THE AMOUNT OF $$$$ MR. DOLEHANTY SUPPORTED THE MOTION.

THE MOTION PASSED UNANIMOUSLY.

**Announcements:** None.

**Public Comment:** None.

The December 19, 2019 Building Authority meeting adjourned at 4:19 p.m.
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<thead>
<tr>
<th>Bill To</th>
<th>Date</th>
<th>Invoice</th>
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<td>Community Mental Health Authority (Ingham County) Accounts Payable 812 East Jolly Road LANSING, MI 48910</td>
<td>01/02/2020</td>
<td>HA44423DP2</td>
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<th>PO #</th>
<th>Proposal #</th>
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<td>Net 30 days</td>
<td>02/01/2020</td>
<td>Contract executed on 8/8/2019</td>
<td>31483-CMH</td>
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A submitted under Michigan State Contract 121-1800000021133

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<th>Project Name</th>
<th>Billing Type</th>
<th>Contact</th>
<th>Make checks payable to Hedrick Associates</th>
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<td>NEW CMH SERVER ROOM INGHAM COUNTY - LIEBERT EXM UPS &amp; AC SYSTEMS - 31483</td>
<td>Down Payment</td>
<td>John Feltner</td>
<td>$185,481.00</td>
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<th>Sales Tax</th>
<th>Invoice Total</th>
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APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702/CMA

TO OWNER:
Community Mental Health Authority
(Ingham County)

FROM CONTRACTOR:
Hedrick Associates, Inc.

CONTRACT FOR:

APPLICATION NO: 2

PROJECT:
New CMH Server Room - Liebert EXM
UPS & AC Systems

PERIOD TO:

PROJECT NO: 3318

CONTRACT DATE:

VIA CONSTRUCTION MANAGER:

VIA ARCHITECT: Joe Savis, Matrix Consulting

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.

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<th>Description</th>
<th>Amount</th>
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<tr>
<td>ORIGINAL CONTRACT SUM</td>
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<tr>
<td>CONTRACT SUM TO DATE (Line 1 + 2)</td>
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<tr>
<td>TOTAL COMPLETED &amp; STORED TO DATE (Column G on G703)</td>
<td>$463,763.00</td>
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The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: Karl E. Huffman
Date: 1/2/2020

State of Michigan
County of Kent

Certificate for Payment

In accordance with the Contract Documents, based on on-site inspection, and work performed comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

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<td>AMOUNT CERTIFIED</td>
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CONSTRUCTION MANAGER:

By: Joe Savis
Date: 1/3/20

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Users may obtain validation of this document by requesting the license a completed AIA Document D401 - Certification of Document's Authenticity.
## CONTINUATION SHEET

**AIA DOCUMENT G763**

**APPLICATION NO:** 2  
**APPLICATION DATE:** 1/2/2020  
**PERIOD TO:**  
**ARCHITECT'S PROJECT NO:**  
**JOB NO:** 3318

---

**ITEM NO.** | **DESCRIPTION OF WORK** | **SCHEDULED VALUE** | **WORK COMPLETED FROM PREVIOUS APPLICATION (D+E)** | **THIS PERIOD** | **MATERIALS PRESENTLY STORED (NOT IN D OR E)** | **TOTAL COMPLETED AND STORED TO DATE (D+E+F)** | **% (G + C)** | **BALANCE TO FINISH (C-G)** | **RETAINAGE IF VARIABLE RATE**
--- | --- | --- | --- | --- | --- | --- | --- | --- | ---
1 | UPS 100K W | $94,507.00 | $37,838.80 | $37,838.80 | $75,677.60 | 80.00% | $18,919.00
2 | RX SERIES WALL MTD PDU'S | $19,748.00 | $7,899.00 | $7,899.00 | $15,798.00 | 80.00% | $3,950.00
3 | CAREL HUMIDIFIER | $4,940.00 | $1,976.00 | $1,976.00 | $3,952.00 | 80.00% | $988.00
4 | CRV 5 TON IN-ROW AC SYSTEMS | $88,532.00 | $27,412.80 | $27,412.80 | $54,825.60 | 80.00% | $13,706.40
5 | MINIMATE AC RE-USE AND WARRANTY | $4,820.00 | $1,928.00 | $1,928.00 | $3,856.00 | 80.00% | $964.00
6 | COLD AISLE CONTAINMENT SYSTEM | $19,780.00 | $7,912.00 | $7,912.00 | $15,824.00 | 80.00% | $3,956.00
7 | MECHANICAL INSTALLATION | $44,326.00 | $17,730.40 | $17,730.40 | $35,460.80 | 80.00% | $8,865.20
8 | ELECTRICAL INSTALLATION | $185,460.00 | $74,184.00 | $74,184.00 | $148,368.00 | 80.00% | $37,092.00
9 | ELECTRICAL / MECHANICAL DESIGN | $21,500.00 | $8,600.00 | $8,600.00 | $17,200.00 | 80.00% | $4,300.00

**GRAND TOTALS:**  
$463,703.00 | $185,481.00 | $185,481.00 | $370,962.00 | 80.00% | $92,741.00

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Users may obtain validation of this document by requesting the license a completed AIA Document D401 - Certification of Document's Authenticity.
## INVOICE

**Account Number:**

**Invoice Number:** 1617

**Invoice Date:** Dec 30, 2019

**Page:** 1

### Bill To:

Ingham County Building Authority  
Ingham County Courthouse  
PO Box 319  
Mason, MI 48854

### Ship to:

Ingham County Courthouse  
PO Box 319  
Mason, MI 48854

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# Bozman Kroos Vogel Group
## Detail Review of Invoice

### GENERAL INFORMATION
- **Project Name:** Ingham County Justice Complex
- **Today's Date:** 12/26/2019
- **Invoice No:** 31558
- **Revenue:** C. Smith
- **Invoice Date:** 1/17/2018
- **Invoice Amount:** $10,613.74

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### REMARKABLES
- Consulting Services [document preparation]:  
  - Billable: $108.14
- Travel (airfare): $24.47
- Travel (carfare): $71.43
- Travel (lodging): $611.05
- Travel (meals): $104.71
- Total: $1,494.47

**Remarkable Total:** $1,494.47

### EXPENSES

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<td>N/A</td>
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<td>1,409</td>
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**Total** | **N/A**         | **N/A**     | **N/A**               | **In-House** | **1,409** | **1,409** |

---

**Notes:**  
1. $329.00 - Removed not approved (parking in Minnesota)  
2. $35.00 - Removed paid $364.11 to/from $364.11  
3. **$35.00** - Removed paid $564.27 to/final $564.27
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<th>Company</th>
<th>Name</th>
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**Total:** $1,085.35
Kramer Management Group, Inc.
Tom Shanley
1305 S Washington Ave
Suite 101
Lansing, MI 48910

Boorman Kroos Vogel Group, Inc.
222 North 2nd Street
Suite 101
Minneapolis, MN 55401

Invoice number 51558
Date 12/10/2019
Project 2309.01 INGHAM COUNTY-JUSTICE CENTER-MASON-MI

Professional Services Through 12/10/2019:

<table>
<thead>
<tr>
<th>Description</th>
<th>Contract Amount</th>
<th>Percent Complete</th>
<th>Total Billed</th>
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Expense

<table>
<thead>
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<tbody>
<tr>
<td>In House: Color Copies</td>
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<tr>
<td>In House: Letter (8.5 x 11)</td>
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<tr>
<td>In House: Scans</td>
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<td>Consultant Reimb.</td>
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<tr>
<td>Meals</td>
<td>252.07</td>
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<td>Travel-Mileage</td>
<td>524.32</td>
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<td>Travel-Lodging</td>
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<td>Travel-Car Rental Gas</td>
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Expense subtotal            1,853.74

Invoice total               10,853.74
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**Travel-Lodging**

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<tr>
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**Subtotal**

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**Henry F. Pittner**

**Expense Report**

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**Subtotal**

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**Expense total**

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**Phase Status: Active**

**To Bill**

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</thead>
<tbody>
<tr>
<td></td>
<td>1,021.00</td>
<td>1,853.74</td>
</tr>
</tbody>
</table>

---

*5 Kramer Management Group, Inc.*

*5 Invoice number * Draft *

*5 Invoice date 01/07/2020*

*Page 1*
Your upcoming booking

Hotels.com confirmation number: 8055017465020.

Holiday Inn Express & Suites
Okemos - University Area

Exceptional 9.6 179 Hotels.com guest reviews
179 reviews
2350 Jolly Oak Road
Okemos, MI 48864
United States
+15179998700

Change booking
Cancel booking

Confirmation number 8055017465020
Check-in Thursday, October 3, 2019
Check-out Friday, October 4, 2019
Your stay 1 night, 1 room

Keep going, Jack!

Collect 10 nights, get 1 free*

You're 1 night closer to getting a free night
We'll add the nights to your account within 72 hours after your stay.

See activity

How it works
Total amount

$158.15

Your reservation is guaranteed and all paid for.
Any additional charges and fees incurred during your stay will be charged in your hotel's local currency and may be subject to a foreign exchange fee.

Need to make a change? Don't worry, it's easy to change your booking or cancel your booking.

☑ Email to another address

Room details

Your room
Craig Carter
Hotel Room
1 adult
Non-smoking
Queen Bed

Special requests
Please note: Room preferences and special requests cannot be guaranteed. Special requests are subject to availability upon check in and may incur additional charges.

Includes
Continental Breakfast
Free WiFi
Free parking

Cancellation policy
Free cancellation until 6:00 PM, 10/02/19 (GMT-05:00)

If you change or cancel this reservation after 6:00 PM, 10/02/19 (GMT-05:00), you won't be refunded any of the payment.

We're unable to refund any payment for no-shows or early checkout.

Change booking

https://www.hotels.com/customer_care/booking_details.html?id=r4Itp65kOEM-L7ePfuIRDTqL5g12N0Pl5HB4-nK3gvdN819j-1LeuHilHZLFP11CCj7k...
Change booking

Cancel booking

Cancel booking

Payment details

Total amount $158.15

Payment method
AmericanExpress XXXXXXXXXX1187
Lois Nicholas Travel
55401, United States

Print receipt

Your reservation is guaranteed and all paid for.
Any additional charges and fees incurred during your stay will be charged in your hotel's local currency and may be subject to a foreign exchange fee.

We will find you a rental car that suits your travel needs.

Need a rental car?
Compare 1500 suppliers

https://www.hotels.com/customer_care/booking_details.html?id=r4TrR55kOEM-L7aPfuIRDTqL9g1zNOPiHB4-nK3gvdN819jj-tLeuH1ZLFP11CCjt7ki... 3/5
Itinerary Details
Confirmation #: R1688345903

Thanks for choosing Hotel Engine

Holiday Inn Express & Suites Okemos -
University Area
2350 Jolly Oak Road, Okemos, 48864
517-999-8700

View itinerary

Trip Details
Confirmation #: R1688345903
Check-In: Wednesday, October 9, 2019
Check-Out: Friday, October 11, 2019
Nights: 2
Guests: 1
Guest Names: Henry Pitzner
Rooms: 1
Room Type: Standard

Traveler Details
Account: BKV Group
Traveler: Henry Pitzner
Department: Default

Summary of Charges
Billing Name: Lois Travel
Credit Card: XXXXXXX1187
Room Subtotal: $253.92
Taxes and Fees: $52.15
Total Charges: $306.07

Cancellation Policy
Click the button below to cancel your reservation online. Please note that only eligible reservations may be canceled online.

Cancel Reservation

Each room in this reservation is subject to the hotel's cancellation policy which is:
Cancellations before 10/05/2019, 12:00 PM (America/Detroit) are fully refundable.
Bookings cancelled after 10/05/2019, 12:00 PM (America/Detroit) are subject to a fee of 1 night's room and tax. There is no refund for no-shows, early checkouts, or cancellations after 10/09/2019, 10:00 AM (America/Detroit).

Incidental Charges
Payment has been made for the full amount of the reservation; however, the guest must provide a valid credit card upon check in for any incidentals. Please be advised the hotel will place a pre-authorization on this card that will be released
## Your Receipt

Billing Name: Lois Nicholas Travel  
Company details: BKV GROUP  
222 N 2ND STREET, SUITE 101  
MINNEAPOLIS, MN 55401

## Booking Details

<table>
<thead>
<tr>
<th>Details</th>
<th>Information</th>
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<tbody>
<tr>
<td>Guest Name</td>
<td>HENRY PITTNER</td>
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<tr>
<td>Room Type</td>
<td>Standard Room</td>
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<tr>
<td>Check-in</td>
<td>Thursday, October 24, 2019</td>
</tr>
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<td>Check-out</td>
<td>Friday, October 25, 2019</td>
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<tr>
<td>Number of Nights</td>
<td>1</td>
</tr>
<tr>
<td>Number of Rooms</td>
<td>1</td>
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<td>Holiday Inn Express &amp; Suites</td>
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<td></td>
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## Charges

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<td><strong>Sub-total</strong></td>
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<tr>
<td><strong>Tax recovery charges and service fees:</strong></td>
<td>$16.89</td>
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<tr>
<td><strong>Total:</strong></td>
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Amount paid: $146.84  
Amount still due: $0.00  
Payment Method: American Express  
Card number: Xxxxxxxxxx1187

**Cancellation Policy**

Free cancellation until 10/23/19  
- If you change or cancel your booking after 6:00 PM, 10/23/19 (America/New_York) you will be charged for 1 night (including tax)  

We will not be able to refund any payment for no-shows or early check-out.  
You were charged for this booking.
1 Orange Juice 2.95
1 Brewed Iced Tea 3.05
1 w/ House Salad, ONLY TOMATO
1 Pecan Chicken 19.95
1 Chx Ten Platter 15

Sub Total: 43.90
TAX: 2.63
TOTAL: 46.53

Server: KAITLYN S
Rec: 87
09/25/19 00:09, Swiped T: 30 Term: 3

Stillwater- Okemos
( )

CARD TYPE ACCOUNT NUMBER
VISA XHHHXXXXX1855
Name: HENRY PITTNER
DO TRANSACTION APPROVED:
AUTHORIZATION #: 07400C
Reference: 0925010000111
TRANS TYPE: Credit Card SALE

CHECK: 46.53
TIP: 0.02
TOTAL: 46.53

INGHAM
9/25 - 9/26/19

SADDLE BACK BBQ
Saddleback BBQ
1147 S. Washington Ave.
Lansing, MI 48910

Server: Michael M
Check #25
09/25/19 2:31 PM
Henry

1/3lb. Brisket $9.00
Coke Products $2.00

Subtotal $11.50
Tax $0.65
Tip $1.12
Total $13.27

All American Food
A & W #94107
Mason MI 517-576-4344

O114a Table 12 #Party 1
APRIL S SvrChk: 10 12:23 09/26/19

1 #7 3 Tndr&Fry, $9.49
$chil chz fry (1.00)
1 Soup / Chili-Bowl, chilli 2.99
1 Rings-Regular 2.89
1 Dbl Mush 5.19
1 Mini Swirl, oreo 2.59

Sub Total: 23.15
TAX: 1.39
09/26 1:44 TOTAL: 24.54
16

INGRAM
9/20 - 10/4/19

BECKLEY ROAD PS FD M
06611836039-06
6088 B DRIVE NORTH
BATTLE CREEK, MI
08/30/2019 161659874
11:23:15 PM

XXXX XXXX XXXX 1855
VISA

INVOICE 232831
AUTH #6 664756
REF #03806140645

PUMP# 5
REGULAR 13.124G
PRICE/GAL $2.389

FUEL TOTAL $ 31.35

---

Culver's #251
Michigan City, IN
(219) 872-5965

Reg:4 Trn:432473 9/30/2019 8:43:50 PM

*xPark

2 PRTL BTZ 7.98
1 TEMB 4PC 5.29
No Sauce

Subtotal: $13.27
Tax: 40.93
Total: $14.20
Discount Total: 40.00

Visa: $14.20
Change 40.00

Stillwater - Okemos

Michael Griebel

CARD: VISA XXXXXXXXXXXX1855
Name: HENRY PITTNER
00 TRANSACTION APPROVED
AUTHORIZATION #: 0050567
Reference: 10G10100000067
TRANS TYPE: Credit Card SALE

CHECK: 45.47
TIP: 5.00
TOTAL: 54.47

x
Culver’s #311
Birch Run, MI
989-624-3085

Reg: 3 Trn: 1157544  10/2/2019  11:52:49 AM

Dine In

ITEM #1
1 PRTL BTZ
1 TEND 4PC
No Sauce

SRTL: $8.78  TAX: $0.53  TOTL: $9.31
DISC.  TOTL: $0.00

FREE SINGLE DISH OR CAKE CONE WITH YOUR NEXT PURCHASE
1) Visit tellculvers.com within 48 hrs
2) Enter survey code: 54648-003111-1110-0099
3) Take brief survey
4) Write validation code and bring this receipt with you on your next purchase at this location Frequency limitations apply.

Welcome to Delicious
GUEST 36
Dine In

APPLEBEE’S
NEIGHBORHOOD GRILL & BAR
2284 Woodlake Drive
Okemos, MI 48864
517-347-4892

KURT E.  TB#47
DATE: 10-02-19  TIME: 07:55 PM  GUESTS: 1
Check #9846  1386913

1  MTN DEN  2.99
1  CLASSIC BRG  9.49
1  SD BACON 2 SL  1.00

Check TC: 13.48
0.81

VISA:  14.29
Tip/Chg:  0.00
BALANCE:  0.00

Amount:  14.29
Tip:  5.00
Total:  19.29

Cardmember agrees to pay total in accordance with agreement governing use of such card.

Gratuity Examples
15% Tip = $2.02
18% Tip = $2.43
20% Tip = $2.70

** Guest Copy **
**INCHAM**

3/30 - 10/4/19

**PIZZA HOUSE**

51557 Jack B

10/3/19 06:28PM

**DINE IN**

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Price</th>
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<td>ITAL MEATS</td>
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**THANK-YOU FOR HAVING OUR GUEST!**

**Subtotal:** 16.95

**Tax:** 1.02

**07:15PM TOTAL DUE:** 17.97

---

**PIZZA HOUSE**

**Date:** 10/3/19 07:15PM

**Card Type:** Vi

**Acct #:** XXXXXX

**Card Util #:** UK

**Exp Date:** 08

**Check:** /#

**Table:** 121/1

**Server:** 51557 Jack B

**Subtotal:** 17.97

**Tip:** 5.00

**Total:** 22.97

**Signature:**

---

Culver's 647
Lansing, MI
517-555-6695

Reg:4 Trns:415866 10/4/2019 1:51:10 PM

**Park**

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>BACON DBL Bk</td>
<td>1</td>
<td>8.79</td>
</tr>
<tr>
<td>ORNG</td>
<td></td>
<td>1.00</td>
</tr>
<tr>
<td>DR PEPPER NED</td>
<td></td>
<td>1.00</td>
</tr>
<tr>
<td>TEND 4PC</td>
<td></td>
<td>5.19</td>
</tr>
</tbody>
</table>

**Subtotal:** $14.98

**Tax:** $0.90

**Total:** $15.88

**Discount Total:** $0.00

**Visa:** $15.88

**Change:** $0.00

**Welcome to Delicious!**
PIZZA HOUSE

226/1  Chk 50  Gst
Nov07'19 05:31PM

DINE IN
11" DEEP DISH  16.95
HOUSE SPECIAL

THANK-YOU FOR BEING OUR GUEST!

SUBTOTAL 16.95
TAX
8.02
PM TOTAL DUE 17.97

PIZZA HOUSE
Date: Nov07'19 06:12PM
Card Type: VISA
Acct #: XXXXXXXXXX1855
Card Entry: SWiped
Trans Type: PURCHASE
Auth Code: 06345C
Check: 50
Table: 226/1
Server: 51557 Jack B

Subtotal: 17.97
Tip: 4.00
Total: 21.97

Signature: 
I agree to pay above total according to my card issuer agreement.

* * * * Customer Copy * * * *

Ingham
11/7 - 11/8/19

Randy Randy's
3304 N. Cedar St.
Mason, MI
48854

1/08/2019 8889531150
3452:09 PM

PUMP# 3
GLUE 8.698G
PRICE/GAL $2.529

FUEL TOTAL $22.00
CREDIT $22.00

Dixie's 9.39
7666848801
E NORTH AVENUE
GRAND ALAMO, IL
60019

1/08/2019 877621711
4:13:23 PM

XXXXXXXXXXX1855
VISA
INVOICE 072219
AUTH 03143C

PUMP# 2
Regular 8.374G
PRICE/GAL $2.639

FUEL TOTAL $22.10

Total = $22.10
CREDIT $22.10
Customer activated
MILEAGE:
10/9 - CHICAGO to MASON
10/11 - MASON to CHICAGO

10/24 - CHICAGO to MASON
10/25 - MASON to CHICAGO
INVOICE NO: ICJC - 004 (over 2 - expenses)
November 23, 2019

TO: BKV GROUP INC
Attn: Bruce Schwartzman, AIA | Partner / Henry Pittner, AIA, Project Manager
New Ingham County Justice Complex Project
222 North 2nd Street, Suite 101
Minneapolis, MN 55401
Phone: 612.373.9104

FROM: Research Design Solutions LLC
2720 Cherokee Run
New Haven, IN 46774
Phone: (260) 445-5470

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>PHASE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEW INGHAM COUNTY, MICHIGAN, JUSTICE COMPLEX (Invoice ICJC - 004 Expense)</td>
<td>Facility / Operational ogrammin Programming Phase</td>
<td></td>
</tr>
</tbody>
</table>

**REIMBURSABLE EXPENSES**

**PROGRAMMING / SCHEMATIC DESIGN**

<table>
<thead>
<tr>
<th>Trip 16 (10/25) – 185.21</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mileage – 288 Mi @ 0.58 / mi</td>
</tr>
<tr>
<td>Food (all meals for mag)</td>
</tr>
<tr>
<td>Biggby Coffee (Mason MI) (10/25)</td>
</tr>
<tr>
<td>McDonalds (Potterville MI) (10/25)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Trip 17 (11/8) – 183.93</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mileage – 288 Mi @ 0.58 / mi</td>
</tr>
<tr>
<td>Food (all meals for mag)</td>
</tr>
<tr>
<td>McDonalds (Tecosha MI) (11/8)</td>
</tr>
<tr>
<td>Biggby Coffee (Mason MI) (11/8)</td>
</tr>
<tr>
<td>McDonalds (Mason MI) (11/8)</td>
</tr>
</tbody>
</table>

$185.21

$183.93
2020

BIGBAY COFFEE
Thanks for joining us!
661 N Cedar St
Mason, MI

Bannana drive
Order #: 116
10/25/19 8:19 AM

Coffee Refill
$1.41

Subtotal
$1.41

Tax
$0.08

Total
$1.49

Cash
$2.00

Change
$0.51

Tell us how your visit was!
866.444.3909 or feedback@bigbay.com.
Join ZIGGEY Nation and follow us on Facebook and Twitter!
See you again soon.

1353

BUY ONE GET ONE FREE BIG MAC
OR EGG McMUFFIN
Go to www.mcdvoice.com within 7 days
Validation Code:
Expires 30 days after receipt date.
Valid at participating US McDonald's.
Survey Code:
14210-13531-02519-15276-00166-6

McDonald's Restaurant #14210
285 E LANSING RD
POTTERVILLE, MI 48876
TEL# 517 645 0374

KS# 13 10/25/2019 04:27 PM

2 Ranch Snack Wrap-3.98
2 Qtr Pounder Cheese
2 Sausage Burrito
2 No Sauce
1 S Water

Subtotal
15.74

Tax
0.94

Take-Out Total
16.88

Cashless
16.88

Change
0.00

MER# 815737
CARD ISSUER
Amex SALE
ACCOUNT#
TRANSATION AMOUNT
16.88

CHIP READ
AUTHORIZATION CODE - 826169
SEQ# 127375
AID: A0000002501(00)

Thank you for visiting our McDonald's.
McDonald's Restaurant #14045
15286 M60
TEKONSHA, MI 49092
TEL# 517 - 757 - 3518

KS# 13 11/06/2019 08:00 AM Order 24

3 2 Full Strips Bacon $4.77
2 Sausage McMuffin $2.38

Subtotal $7.15
Tax $0.43
Take-Out Total $7.58

Cashless $7.58
Change $0.00

MER# 157003
CARD ISSUER
Amex SALE
TRANSACTION AMOUNT $7.58
CHIP READ STATUS
AUTHORIZATION CODE - 893972
SEQ# 018418
AID: A0000000025010801

McDonald's Restaurant

23
Ingham County Justice Complex - CM RFP Evaluation
Composite Summary

Composite Rating By Criteria
Ordered by Adjusted Overall Cost Ranking (lowest to highest)

<table>
<thead>
<tr>
<th>Owner Selection Criteria</th>
<th>Maximum Points</th>
<th>1</th>
<th>2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Qualifications and Company Profile</td>
<td>15</td>
<td>15</td>
<td>9</td>
</tr>
<tr>
<td>Proposed Project Team</td>
<td>20</td>
<td>16</td>
<td>16</td>
</tr>
<tr>
<td>Project Approach and Work Plan</td>
<td>25</td>
<td>20</td>
<td>20</td>
</tr>
<tr>
<td>Proposed Costs</td>
<td>15</td>
<td>15</td>
<td>15</td>
</tr>
<tr>
<td>Project Challenges</td>
<td>10</td>
<td>8</td>
<td>6</td>
</tr>
<tr>
<td>Terms and Conditions</td>
<td>15</td>
<td>6</td>
<td>9</td>
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<tr>
<td>Total Proposal Evaluation Score</td>
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<td>80</td>
<td>75</td>
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<tr>
<td>Proposal Ranking</td>
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<td>1</td>
<td>2</td>
</tr>
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</table>
# INTERVIEW EVALUATION

**Owner Selection Criteria**

<table>
<thead>
<tr>
<th></th>
<th>Appropriately Team Members Present &amp; Qualified</th>
<th>Approach to CM Services</th>
<th>Approach to Staffing</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>5</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td>2</td>
<td></td>
<td>20</td>
<td>20</td>
</tr>
<tr>
<td>3</td>
<td></td>
<td>15</td>
<td>12</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Confidence in Project Schedule and Articulation of logic</th>
<th>Confidence in scope comprehension</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>10</td>
<td>8</td>
</tr>
<tr>
<td>5</td>
<td></td>
<td>12</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Demonstrated ability for similar successful projects</th>
<th>Responses to Questions</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>15</td>
<td>15</td>
</tr>
<tr>
<td>7</td>
<td></td>
<td>4</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Overall Impression of Firm and their Team</th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td>15</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total Interview Evaluation Score</th>
<th>Interview Ranking</th>
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</thead>
<tbody>
<tr>
<td>100</td>
<td>1</td>
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</table>

<table>
<thead>
<tr>
<th>Overall Score</th>
<th>Overall Final Ranking</th>
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<tbody>
<tr>
<td>200</td>
<td>1</td>
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</table>

Page 2 of 2
January 9, 2020

Richard Terrill
Ingham County Facilities Director
121 E. Maple
Mason, MI 48854

RE: Ingham County Justice Complex
Award Recommendation - Architectural and Engineering Services Request for RFP #196-19

Post-RFP Interviews have been conducted for RFP Package #73-19. As a result, Kramer Management Group is recommending that Granger Construction we awarded the Construction Management Services contract based upon their achievement of the highest overall ranking among the respondents. Granger has provided a draft agreement that is currently under initial review, and award will be predicated on acceptance of the final negotiated terms. The total contract value including reimbursable expenses will be $1,699,465.00.

The deliverable method for this project will be Construction Manager at Risk. Therefore, at such time that the design is developed to enough to provide a Guaranteed Maximum Price for the total cost of work for the project, a contract addendum will be issued to incorporate that scope into this contract.

Of the firms that expressed interest in the project, two submitted formal proposals and both were interviewed by the selection committee. Each interview was scheduled as a 90-minute session to evaluate each firm’s proposed team, project approach, and responses to questions. These sessions were attended by a selection team comprised of representatives from Kramer Management Group and the Ingham County steering committee for the project. The selection team held a debrief session at the conclusion of the interviews to tabulate and record the evaluations as a group, and to determine which firm would be recommended for award. The composite summary reflecting the results of the selection process has been included as an attachment for your review.

Thank you for this opportunity to support your project. Our team looks forward to a discussion with you and the Building Authority on January 16th.

Sincerely,

Tom Shanley
Project Director
Kramer Management Group

Attachment 1: AE RFP Composite Summary (1 page)