A MEETING OF THE
INGHAM COUNTY BUILDING AUTHORITY
WILL BE HELD ON
Friday, February 15, 2019 at 3:00 p.m.

Hilliard Building
Conference Room A
121 E. Maple Rd.
Mason, Michigan

AGENDA

Call to Order
Approval of the February 1, 2019 Minutes
Additions to the Agenda
Limited Public Comment

1. Community Mental Health
   a. DBI Invoice 68169-0
   b. DBI Proposal 2004119-0

2. Animal Control Shelter
   a. Granger Change Order 032
   b. Granger Change Order 035
   c. Granger Change Order 037

Announcements
Public Comment
Adjournment

Next meeting March 1, 2019 at 3:00 p.m.
<table>
<thead>
<tr>
<th>February 15, 2019 Building Authority</th>
<th>Page Numbers</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 1, 2019 Draft Minutes</td>
<td>i-ii</td>
</tr>
<tr>
<td>DBI Invoice 68169-0</td>
<td>1</td>
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<tr>
<td>DBI Proposal 2004119-0</td>
<td>2</td>
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<tr>
<td>Granger Change Order 032</td>
<td>3-4</td>
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<tr>
<td>Granger Change Order 035</td>
<td>5-7</td>
</tr>
<tr>
<td>Granger Change Order 037</td>
<td>8-11</td>
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</tbody>
</table>
Members Present: Eric Schertzing, County Treasurer, Matt Nordfjord, County Corporation Counsel, Tim Dolehanty, County Administrator

Members Absent: None.

Others Present: Facilities Manager Brian Fisher, Granger Construction Representative Ben LeBlanc, Animal Control Director Jodi LeBombard

Call to Order: The Ingham County Building Authority meeting was called to order by Matt Nordfjord at 1:02 p.m., Friday, February 1, 2019 in Conference Room A of the Hilliard Building, 121 E. Maple Rd., Mason, Michigan

Approval of the January 11, 2018 Minutes: MR. SCHERTZING MOVED TO APPROVE THE JANUARY 11, 2019 MEETING MINUTES. MR. DOLEHANTY SUPPORTED THE MOTION.

THE MOTION PASSED UNANIMOUSLY.

Additions to the Agenda: None.

Limited Public Comment: None.

1a. Granger Application for Payment #12

Mr. Fisher stated that upon review of the application for payment, approval of payment is recommended.

MR. SCHERTZING MOVED TO APPROVE PAYMENT OF GRANGER APPLICATION FOR PAYMENT IN THE AMOUNT OF $635,285.80. MR. DOLEHANTY SUPPORTED THE MOTION.

THE MOTION PASSED UNANIMOUSLY.

1b. Granger Change Order 033

Mr. Fisher stated this change order is for the transfer of funds for the Change Order for parking lot extension for additional added parking spots. These funds will cover excavating and asphalt removal as well as electric for an additional light pole.

MR. SCHERTZING MOVED TO APPROVE PAYMENT OF GRANGER APPLICATION FOR PAYMENT IN THE AMOUNT OF $51,686.50. MR. DOLEHANTY SUPPORTED THE MOTION.

THE MOTION PASSED UNANIMOUSLY.
2. Resolution to Proceed with Plans for Constructing, Equipping, and Financing a New combined Justice Complex Facility

This is an informational item.

**Announcements:** Mr. Schertzing stated that the retainment process is still being worked through. It should be a physical movement of funds, but it is still being worked on.

Mr. Nordford asked what the retainage is as far as the parking lot for the Animal Shelter is concerned.

Mr. LeBlanc said it will be burdened the same way as the rest of the work which is 10% in accordance to how much work is done.

Mr. Nordfjord asked whether or not that was enough to cover it in regard to the contingency.

Mr. Leblanc confirmed that it was as the Animal Shelter has only used roughly half of the contingency.

**Public Comment:** None.

The February 1, 2019 Building Authority meeting adjourned at 1:08 p.m.
**DBI**
912 E MICHIGAN AVE
LANSONG, MI 48912
(800) 968-1324

**BILLING ADDRESS**

**SHIPPING ADDRESS**

INGHAM COUNTY BUILDING

COMMUNITY MENTAL HEALTH

AUTHORITY

8112 E JOLLY ROAD

121 E MAPLE

LANSONG MI 48911

MASON MI 48854

CUSTOMER PURCHASE ORDER

PROPOSAL #

ACCOUNT NUMBER/DEPT

TERMS

PO023294-0

68169

1010000

FURN

Upon Receipt

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**SUB-TOTAL**

**TAX**

**Less Deposit**

**TOTAL DUE**

1609.00

1609.00

1609.00
# PRICE QUOTATION

**PROPOSAL NUMBER:** 2004119-0  
**DATE:** 02/01/19  
**PROJECT NUMBER:** DBI18595  
**PROJECT NAME:** CMH EVAC PLAN(S)  
**SALESPERSON:** BETH KNIGHT  
**PAGE:** 1 of 1

## BILLING ADDRESS

COMMUNITY MENTAL HEALTH  
SUITE 310  
812 E JOLLY RD  
LANSING MI 48910

## SHIPPING ADDRESS

COMMUNITY MENTAL HEALTH  
812 E. JOLLY ROAD  
LANSING MI 48910

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## ITEM NUMBER  

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**SUB-TOTAL:** 1044.00  
**TOTAL DUE:** 1044.00

Accepted By: ____________________________
CONTINGENCY TRANSFER REQUEST
Granger Construction Company
1730-00 - Ingham County Animal Control Facility

To: Rick Temill
Ingham County Building Authority
Mason, MI 48854
Phone: 517-676-7310
Fax:
Email: RTemill@ingham.org
CC:

From: Ben LeBlanc
Granger Construction Company
6267 Aurelius Road
Lansing, MI 48911
Phone: 517-204-6346
Fax: 517-204-6346
Email: bleblanc@grangerconstruction.com

Below is the detail for our proposal to complete the following changes in contract work:

Change Order Request: Proposal Request #7 - ADA Changes
Proposed Scope of Work:

The prices below are valid until

<table>
<thead>
<tr>
<th>PCO Item</th>
<th>Status</th>
<th>Change (in Days)</th>
<th>Contract Line</th>
<th>Notes</th>
<th>Amount</th>
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<td>2: GCC OH &amp; P @ 4%</td>
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<td>$33.00</td>
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Total: $817.00

Submitted By: Ben LeBlanc 01/28/2019

Approved By: Nick Scarpone 01/29/2019

Ingham County Building Authority
Hobbs + Black
December 19, 2018

Ingham County Animal Control Shelter

RE: PR

Fur out women's locker room wall and south wall of community room

4 hrs. carpenter foreman @ 66.81/hr. $267.24
4 hrs. carpenter @ 64.99/hr. $259.96
Material $154.76
Sub-Total $681.96
Fee $102.29
Total $784.25 $784.00

Ken Granger
DSI ACOUSTICAL COMPANY
CONTINGENCY TRANSFER REQUEST
Granger Construction Company
1730-00 - Ingham County Animal Control Facility

To:  Rick Temill
     Ingham County Building Authority

Mason, MI 48854
Phone:  517-676-7310
Fax:       
Email:  RTemill@ingham.org
CC:       

From:  Ben Le Blanc
Granger Construction Company
6267 Aurelius Road
Lansing, MI 48911
Phone:  517-204-6346
Fax:  517-204-6346
Email:  bleblanc@grangerconstruction.com

Below is the detail for our proposal to complete the following changes in contract work:

**Change Order Request: Replace 3 LG Fixtures with LGEM for Egress at Canopy**
Proposed Scope of Work:

The prices below are valid until

<table>
<thead>
<tr>
<th>PCO Item</th>
<th>Status</th>
<th>Change (in Days)</th>
<th>Contract Line</th>
<th>Notes</th>
<th>Amount</th>
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<tr>
<td>1: Replace 3 LG Fixtures with LGEM for Egress at Canopy - Superior Electric</td>
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<tr>
<td>2: GCC 0H &amp; P @ 4%</td>
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<td>$30.00</td>
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Total: $1,294.22

Submitted By:  

[Signature]
Ben LeBlanc  04/28/2019

Approved By:  

[Signature]
Ingham County Building Authority  04/28/2019

Nick Scarpone  
Hobbs + Black 
GRANGER
ADVANCE THE ART OF BUILDING

Benjamin LeBlanc | LEED® AP | Project Manager bieblanc@grangerconstruction.com
6267 Aurelius Road | Lansing, MI 48911
p. 517.887.4172 | f. 517.393.1382 | m. 517.204.6346

Change out 3 “LG” fixtures to “LGEM” fixtures not shown but will be required to meet egress requirements

Total cost $1,244.22

Included
Additional #12 thhn because a constant hot feeding the battery
Not Included

General Conditions:

1) All applicable taxes are included in this submission.

2) The Electrical Contractor shall not be held liable for errors or omissions in designs by others, nor inadequacies of materials and equipment specified or supplied by others.

3) Equipment and materials supplied by the contractor are warranted only to the extent that the same are warranted by the manufacturer.

4) The Electrical Contractor shall not be liable for indirect loss or damage.

5) Unless included in this proposal, all bonding and/or special insurance requirements are supplied at additional cost.

6) If a formal contract is required, its conditions must not deviate from this proposal without our permission.

Respectfully,

Michael J. McCrackin, Project Manager

Accepted By,

Authorized Agent

Date

6
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<td>revise asbuilt and or panel directories blue prints etc</td>
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<td>add LGEM to meet egress</td>
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Contingency Transfer Request
Granger Construction Company
1730-00 - Ingham County Animal Control Facility

To:  Rick Temill
     Ingham County Building Authority
     Mason, MI 48854
     Phone:  517-676-7310
     Fax:    
     Email: RTemill@ingham.org
     CC:     

From:  Ben LeBlanc
        Granger Construction Company
        6267 Aurelius Road
        Lansing, MI 48911
        Phone:  517-204-6346
        Fax:    517-204-6346
        Email: bleblanc@grangerconstruction.com

Below is the detail for our proposal to complete the following changes in contract work:

Change Order Request: Fabricate and Install Surgery Light Structural Support at 3
Proposed Scope of Work:

The prices below are valid until

<table>
<thead>
<tr>
<th>PCO Item</th>
<th>Status</th>
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<th>Contract Line</th>
<th>Notes</th>
<th>Amount</th>
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Total: $2,890.10

Submitted By:  

Ben LeBlanc  04/28/2019

Approved By:  

Nick Scarpone  Hobbs + Black  04/28/2019
January 7, 2019

Granger Construction Company
Ben LeBlanc / Project Manager

RE: Ingham Country Animal Control Building

Change Order Request #7; AWA 11548, AWA 11581

Dear Ben:

Per the attached AWA’s Moore Trosper requests the following:

1. AWA 11548 General Cleanup and Temporary Protection.
   a. MTCC Labor 3 hrs: $165

2. AWA 11581 Structural Steel Supports for (3) Surgery Lights
   a. MTCC Labor 30.5 hrs: $2287.5
   b. MTCC Materials: $222.60
   c. MTCC OH&P: $268
   d. Total Cost This Item: $2,943.10

Kindly review and issue a change order if the above is acceptable.

Sincerely

MOORE TROSPER CONSTRUCTION COMPANY

[Signature]
Art Carver
Project Manager
**ADDITIONAL WORK AUTHORIZATION**

Date: 12/30/18  
MTCC Job No.: 18-091  
Job Name: Ingham Co. Animal Control  
Owner:  
ATTN:  

**WORK DESCRIPTION:**  
Install Surgical light structure per plans. (Vet Work ROOM Light)  

**LABOR**  
30.5 hrs total carpenter  

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**MATERIAL PURCHASED**  
- Capital steel  
- Fasteners  

**DESCRIPTION**  
- Steel plates, angle iron  
- Anchors, threaded rod, acc. Constant Drill bits  

**EQUIPMENT RENTAL**  

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<tr>
<th>HRS</th>
<th>DAYS</th>
<th>VENDOR</th>
<th>DESCRIPTION</th>
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Authorized by:  

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409FR017 Rev.1 (5/4/00)
**ADDITIONAL WORK AUTHORIZATION**

**Date:** 12/20/18  
**MTCC Job No.:** 18-091  
**Owner:**  
**Job Name:** Ingham Co. Animal Control  
**ATTN:**  

**WORK DESCRIPTION:**  
- Scrape drywall mud off polished concrete.  
- Sweep floor  
- Install temporary flood protection.  
- Mount 2 fire extinguishers  

**Labor**

| EMPLOYEE  | S | U | M | T | W | TH | F | S | EMPLOYEE | S | U | M | T | W | TH | F | S |
|-----------|---|---|---|---|---|----|---|---|----------|---|---|---|---|---|----|---|---|---|
| Scott Tyler |   |   |   |   |   | 3hr |   |   | Joe Suchr |   |   |   |   |   | 1hr |   |   |   |

**Material Purchased**

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*Authorized by:*  

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*White/Accounting: Yellow/Office: Pink/Authorizer: Gold/Field Copy*  

*409FR017 Rev.1 (5/4/00)*