A MEETING OF THE
INGHAM COUNTY BUILDING AUTHORITY
WILL BE HELD ON
Thursday, December 19, 2019 at 3:00 p.m.

Hilliard Building
Conference Room C
121 E. Maple Rd.
Mason, Michigan

AGENDA

Call to Order
Approval of the November 20, 2019 Minutes
Additions to the Agenda
Limited Public Comment

1. Justice Complex
   a. Boarman Kroos Vogel Group Invoice
   b. Kramer Management Invoice
   c. Geotechnical Engineering Services Award Recommendation
   d. Conceptual Design Presentation and Recommendation

2. Building Authority Meeting Schedule for 2020

Announcements
Public Comment
Adjournment

There are no other meetings scheduled at this time
<table>
<thead>
<tr>
<th>December 19, 2019 Building Authority</th>
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<tbody>
<tr>
<td>November 20, 2019 Draft Minutes</td>
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<tr>
<td>Boarman Kroos Vogel Group Invoice</td>
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<td>Kramer Management Invoice</td>
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<td>Geotechnical Engineering Services Award Recommendation</td>
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<td>Conceptual Design Presentation and Recommendation</td>
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Members Present: Matt Nordfjord, County Corporation Counsel, Tim Dolehanty, County Administrator, Eric Schertzing, Treasurer

Members Absent: None.

Others Present: Facilities Director Rick Terrill, Facilities Manager Brian Fisher, CMH Representative John Peiffer, Granger Representative Ben LeBlanc

Call to Order: The Ingham County Building Authority meeting was called to order by Matt Nordfjord at 3:00 p.m., Thursday, November 20, 2019 in Conference Room B of the Hilliard Building, 121 E. Maple Rd., Mason, Michigan.

Approval of the November 7, 2019 Minutes
MR. SCHERTZING MOVED TO APPROVE THE NOVEMBER 7, 2019 MEETING MINUTES. MR. DOLEHANTY SUPPORTED THE MOTION.

THE MOTION PASSED UNANIMOUSLY.

Additions to the Agenda:
3a Change Order #069
3b Consumers Energy Business Efficiency Program

Limited Public Comment: None.

1a. Centennial Electric Invoice

Mr. Terrill stated that the invoice has been reviewed and approved and payment of the invoice is recommended.

Mr. Peiffer stated this is the final invoice from Centennial for Phase II.

MR. SCHERTZING MOVED TO APPROVE PAYMENT OF THE CENTENNIAL ELECTRIC INVOICE IN THE AMOUNT OF $66,694.00. MR. DOLEHANTY SUPPORTED THE MOTION.

THE MOTION PASSED UNANIMOUSLY.

1b. Server Room Change Order

Mr. Terrill stated that the change order is needed.

Mr. Peiffer stated that the power distribution units that are in-rack mounted and hardwired back into the system. They are basically smart plugs, they have software attached to them so that IT can control
individual strips or individual plugs where they are able to monitor not only the power usage but can shut down the power within a rack if they need to for maintenance from the software or remotely form home. They were not originally included in the package.

Mr. Schertzing questioned why this was not in the original proposal.

Mr. Peiffer stated that they had talked about seeing if they could pick those up as a side and did not realize they had to be hardwired into the system.

Mr. Nordfjord asked if they have performed and been paid.

Mr. Peiffer stated that they have approved 40% on their payment agreement. He further stated that he had indicated he had to wait for Building Authority approval and could sign further payment on Friday, for which he was told there would be a 3-4 week wait time but that he does not see this creating any issue with completion of the project. CMH is a week or two behind because of lead time on some other items, but are still looking to complete by mid-January. Mr. Peiffer also confirmed that the funding source would be through the Building Maintenance Fund.

Mr. Nordfjord asked where CMH is on the balance in the Building Maintenance Fund.

Mr. Terrill stated that it is going very well. He further explained that the last time he presented to the Building Authority the fund had $400,000 and the County submits an invoice monthly and CMH has been making those payments. Mr. Terrill explained that he will have to check with Financial Services as to whether or not the most recent invoice has been submitted due to changes in the office, but he is confident that we are in very good condition.

MR. SCHERTZING MOVED TO APPROVE PAYMENT OF THE CHANGE ORDER IN THE AMOUNT OF $65,664.00. MR. DOLEHANTY SUPPORTED THE MOTION.

THE MOTION PASSED UNANIMOUSLY.

1c. Lansing Tile & Mosaic Invoice

Mr. Peiffer stated this invoice is for a proposal originally brought in May before the Building Authority where CMH had asked to re-carpet the hallways in the main portion of the building through the Building Maintenance Fund.

Mr. Terrill recommended approval of invoice.

MR. SCHERTZING MOVED TO APPROVE PAYMENT OF THE LANSING TILE & MOSAIC INVOICE IN THE AMOUNT OF $38,066.00. MR. DOLEHANTY SUPPORTED THE MOTION.

THE MOTION PASSED UNANIMOUSLY.

1d. Storm Water Drain/Dual Pump Cost Summary Proposal

Mr. Peiffer stated this was put out to bid and three bids were received, the best bid was from Myers Plumbing & Heating, Inc. This will replace the single pump that is on the outside of the atrium and the storm water basin with two pumps so that if one fails, the second will be there as back-up.
Mr. Terrill stated this went through the County’s purchasing procedure.

Discussion.

MR. SCHERTZING MOVED TO APPROVE THE PROPOSAL FROM MYERS PLUMBING & HEATING INC. IN THE AMOUNT OF $32,250.00 MR. DOLEHANTY SUPPORTED THE MOTION.

THE MOTION PASSED UNANIMOUSLY

2. **Justice Complex - Update**

Mr. Terrill Stated that up to this point most of the programming, finished primarily the design concept and are very close to having a preliminary design to present to the Building Authority. The plan was to do it today, but there was some more programming that needed to be done and the square footage had to be reduced to meet the fiscal responsibility. Mr. Terrill further stated that some of the programming issues have been working with what the Departments would like to have and the adjacencies in which they would like to have them. It looks like they will be able to work through that and come to a consensus.

Mr. Terrill then when over the handout and explained the layout. He further explained that because of the footprint of the facility and because of the staging challenges in keeping everything operational, it was impossible to building around the kitchen of the jail as well as because for the cost for infrastructure updates that would be required in the kitchen.

Discussion.

Mr. Nordfjord asked what the breakdown for the number of courtrooms and the number of beds is.

Mr. Terrill stated they are still in the middle of programming to determine the size of some of those areas and the adjacency of where they are at, subject to change, but it will incorporate everything they have now plus more. Mr. Terrill further explained that the Circuit Court has decided they do not want a courtroom in the new building by order of the Chief Judge, so there will be nothing there for Circuit Court except for Pre-Trial Services.

Mr. Nordfjord asked what is in the training facilities.

Mr. Terrill explained that training facilities are the Sheriff’s. He further explained that there will be rooms for programming, assembly, and a shooting range.

Discussion.

Mr. Schertzing asked if we are spending one penny extra or making one compromise for there to be a space that sets the future housing.

Mr. Terrill stated no, not that he is aware of.

Discussion.
Mr. Terrill went through more of the handout with the Building Authority and the breakdown of how the facility will operate.

3a. **Change Order 069**

Mr. Terrill stated the change order is for the asbestos abatement and hazardous material removal from the existing building. He further explained that when they had someone come in for an assessment and report that information was not available to Granger at the time it was put out to bid so it was not part of the original proposal. Approval for payment is recommended.

Mr. LeBlanc stated that Granger took their mark off of the Change Order because it is so late in the project.

Discussion.

Mr. Schertzing asked what we paid to take down the building.

Mr. LeBlanc explained that it was roughly $43,000-$46,000. He further explained that as Mr. Terrill has mentioned the original Fibertec Report came out two days after they got the original bids. The report came out and stated that there were some areas they should assume was asbestos because they could not test them without doing destructive testing. Granger waited until the building was unoccupied and had Fibertec come back to do the destructive testing. A lot of those materials came back as non-asbestos, so this would have been a lot more if they had done this before.

**MR. SCHERTZING MOVED TO APPROVE THE CHANGE ORDER IN THE AMOUNT OF $5,390.00 MR. DOLEHANTY SUPPORTED THE MOTION.**

**THE MOTION PASSED UNANIMOUSLY**

3b. **Consumer Energy Business Efficiency Program**

Mr. Terrill thanked the Building Authority for their leadership and support for these projects. He also thanked Granger Representative Ben LeBlanc for his support of the Animal Shelter and his involvement to pursue the rebate through the incentive program with Consumer’s Energy. Mr. Terrill stated that the County will be receiving a check of $5,588.60 in about 4-6 weeks as they have reviewed our final application and approved the incentive payment. Mr. Terrill asked that the Building Authority give approval to accept the check or asked if he should bring it to the next meeting.

Mr. Nordfjord stated that it is his understanding that this will be paid to the County and therefore should go through the County’s procedures.

**Announcements:** Mr. Terrill stated that he will come with future meeting dates at the next meeting.

**Public Comment:** None.

The November 20, 2019 Building Authority meeting adjourned at 3:30 p.m.
## General Information

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<th>Percent Complete</th>
<th>Total Billed</th>
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In House: Letter (8.5 x 11)
In House: 11 x 17 Copy Paper
Consultant Reimb.
Meals
Travel-Airfare
Travel-Lodging
Travel-Car Rental
Travel-Car Rental Gas

**Expense subtotal**

**Invoice total**

Reviewed by T. Shanley
12/6/19
050-1200-00 $27,000.00
050-1201-00 $5,364.82
### Reimbursables

#### WIP - Bill As Time & Expense

**Billing Type: Time & Expense**

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**24.35**
TO: BKV GROUP INC  
Attn: Bruce Schwartzman, AIA | Partner / Henry Pittner, AIA, Project Manager  
New Ingham County Justice Complex Project  
222 North 2nd Street, Suite 101  
Minneapolis, MN 55401  
Phone: 612.373.9104

FROM: Research Design Solutions LLC  
2720 Cherokee Run  
New Haven, IN 46774  
Phone: (260) 445-5470

<table>
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| NEW INGHAM COUNTY, MICHIGAN, JUSTICE COMPLEX Consulting Services thru 10/24/19 | Facility / Operational Programming Phase | 75% Complete  
30% this invoice | $27,000.00 |
| Consulting Services (prog/planning) | 30% this invoice | TOTAL THIS INVOICE | $27,000.00 (FEE) |
| REIMBURSABLE EXPENSES | 3 trips (see p. 2) | $1,232.15 (EXPENSES) |
| TOTAL THIS INVOICE | FEE & EXPENSES | $28,232.15 |
| TOTAL FEE | | $90,000.00 |

Per C401-2017 RDS LLC 190822

INVOICED TO DATE
- Inv 1 $13,500.00 (15%)
- Inv 2 $27,000.00 (30%)
- Inv 3 $27,000.00 (30%)

REMAINING FEE
- $22,500.00 (25%) (FEE)
TO: BKV GROUP INC  
Attn: Bruce Schwartzman, AIA | Partner / Henry Pittner, AIA, Project Manager
New Ingham County Justice Complex Project
222 North 2nd Street, Suite 101
Minneapolis, MN 55401
Phone: 612.373.9104

FROM: Research Design Solutions LLC
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Phone: (260) 445-5470

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Subway#18840-0 Phone 517-787-3246
15452 W 60
Tekonsha, MI, 49092
Served by: E9 9/26/2019 6:36:12 pm
Term ID: Trans# 2/A-147059

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Subtotal                  | 16.97
Sales Tax (6%)            | 1.02
Total (Eat In)            | 17.99
Credit Card               | 17.99
Change                    | 0.00

Approval No: B09936
Reference No: 926622394154
Card Issuer: Amex
Account No: ***********5005
Acquired: Contact_PHV
Amount: $17.99
Application: AMERICAN EXPRESS
AID: A00000000025010801
TIN: 0000000000
TSS: E800
Date/Time: 9/26/2019 6:36:12 PM

CUSTOMER COPY

Host Order ID: 621-477-745110

Lettuce know how we did today at global.subway.com and we'll send you a sweet offer.
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Thank you for staying with us! Qualifying points for this stay will automatically be credited to your account. Please tell us about your stay by writing a review here - www.ihgRewardsClub.com/review. We look forward to welcoming you back soon.

Total: 152.51
Balance: 0.00

Guest Signature:

I have received the goods and / or services in the amount shown herein. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.
1319

Buy One Get One Free
Any Large Sandwich
Go To www.mcdvoice.com
and tell us about your visit.

Validation Code:
33632-13191-00119-12006-00031-6

Survey Code:

McDonald’s Restaurant #33632
730 N. CEDAR
MASON, MI 48854
TEL: 517-676-1080

Item 13: 10/01/2019 12:00 PM
Order: 19

2 Sausage Burrito
2 No Sauce

Subtotal: $2.98
Tax: $0.18
Take-Out Total: $3.16
Cashless: $3.16
Change: $0.00

Thank you for joining us!

Thanks for Joining us!

Go to 6th St.

Sincerely,

MASON, MI

10/01/19
12:53 PM
$2.32

10 of 10

10/01/2019
10:15:28 AM
Order: 204939

Cashier: Jessica M

$2.00

Subtotal: $2.00
Tax: $0.24
Total: $2.24

Thank you for visiting Huddle’s #1503588
STARBUCKS Store #2481
3552 Meridian Crossing Drive
Okemos, MI (517) 361-6350

CHK 79635
10/02/2019 07:07 AM
2773115 Drawer: 1 Reg: 3

Vt Pike Place 2.65
With Cream 0.00
Double Cup 0.00
Gr Cup Of Water 0.00

Amex 2.81
X00000X00000005005
Card Entry: QUICK CHIP
Trans Type: PURCHASE
Reference #: 00000011
Auth #: 879362
AID: A0000000005010801
TVR: 0000000800
TSI: E800

Subtotal $2.65
Tax 6% - Food & Beverage $0.16
Total $2.81

Change Due $0.00

Check Closed 10/02/2019 07:07 AM

Let us know you're highly satisfied.
Get a free sundae!!
Go to www.mcdvoice.com within 7 days
and tell us about your visit.
Validation Code:
Expires 30 days after receipt date.
Valid at participating US McDonald's.
Survey Code:
10729-13051-00019-07129-00047-1

McDonald's Restaurant #10729
3477 N OKemos
OKemos, MI 48864-3323
Tel: # 517 349 4581

KS#: 13 10/02/2019 07:10 AM
Order: 05

1 Sausage Burrito 1.49
1 Mild Picante 1 Sausage Egg McMuffin 3.00
1 SUB Bacon Well Done

Subtotal 4.49
Tax 0.27
Take-Out Total 4.76
Cashless 4.76
Change 0.00

Join our loyalty program
Starbucks Rewards®
Sign up for promotional emails
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<td>*Room Charge</td>
<td>125.96</td>
<td></td>
</tr>
<tr>
<td>10-09-19</td>
<td>State Tax</td>
<td>7.56</td>
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<td>10-09-19</td>
<td>Accommodation Tax</td>
<td>8.82</td>
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<td>10-10-19</td>
<td>*Room Charge</td>
<td>116.96</td>
<td></td>
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<tr>
<td>10-10-19</td>
<td>State Tax</td>
<td>7.02</td>
<td></td>
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<tr>
<td>10-10-19</td>
<td>Accommodation Tax</td>
<td>8.19</td>
<td></td>
</tr>
<tr>
<td>10-11-19</td>
<td>American Express</td>
<td></td>
<td>274.51</td>
</tr>
</tbody>
</table>

Total 274.51 274.51

Thank you for staying with us! Qualifying points for this stay will automatically be credited to your account. Please tell us about your stay by writing a review here - www.ihgrewardeclub.com/review. We look forward to welcoming you back soon.

Balance 0.00

Guest Signature: ___________________________________________

I have received the goods and / or services in the amount shown herein. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder’s agreement with the issuer.
1396

Buy One Get One Free
Any Large Sandwich
Go To www.acfvoice.com
and tell us about your visit.
Validation Code:
Survey Code:
33632-13961-01019-08276-00049-5

McDonald’s Restaurant #33632
730 N. CEDAR
MASON, MI 48854
TEL: 517-675-1080

KSW 13
10/10/2019 08:27 AM
Order 98

1 L Coffee 1.69
ADD 3 Cream
2 Sausage Burrito 2.96
2 Mild Picante

Subtotal 4.67
Tax 0.28
Take-Out Total 4.95

Cashless 4.95
Change 0.00

MER# 607863
CARD ISSUER ACCOUNT#
Amex SALE 5005
TRANSACTION AMOUNT 4.95
CHIP READ
AUTHORIZATION CODE - 807040
SEQ# 113907
AID: A0000000025670907
BUY ONE GET ONE FREE ANY SANDWICH
Go to www.mcdvoice.com within 7 days
and tell us about your visit.
Validation Code:____________
Expires 30 days after receipt date.
Valid at participating US McDonald's.
Survey Code:
14045-13451-01119-12586-00152-2

McDonald's Restaurant #14045
15286 M60
TEKONSHA, MI 49092
TEL: 517-757-3513

KS# 13  10/11/2019  12:58 PM
2nd  Order 45

1 Spicy BBQ Chicken  4.79
2 Tenders 4pc  7.98
4 No Sauce  0.00
1 McDouble  1.59
1 S Water  0.00

Subtotal  14.36
Tax  0.86
Take-Out Total  15.22

Cashless  15.22
Change  0.00

MER# 157003
CARD ISSUER ACCOUNT#
Amex SALE ####5005
TRANSACTION AMOUNT  15.22
CHIP READ
AUTHORIZATION CODE - 336763
SEG# 011878
AID: A000000025010801

McDonald's Restaurant
TAILWIND CONCESSIONS
5235 Portage Road, Room 216
Kalamazoo, MI 49002

#159

Opened: 09/18/2019 3:40 pm
Closed: 09/18/2019 3:41 pm
Order: 190067
Order Type: AZO-Post
Name: Quick Sale
Server: Kayonna

1 Mountain Dew Diet 2.99
1 Unsalted Cashews 3.00oz 5.98

Subtotal 8.98
Sales Tax 0.00
Total 8.98

Amex 1054 (804749)
Balance Due

""
Cereal City Grill
Battle Creek, MI 49014
269-979-0500

52 Beverly
Tbl 31/1 Chk 1189 Gst 1
Sep18’19 07:52AM

2 Complete @ 9.95 18.90
1 WATER 0.00
1 Apple Juice 3.00

Subtotal 22.90
Tax 1.57
08:43AM Total 24.27

BRING THIS RECEIPT BACK WITHIN 24 HOURS AND RECEIVE 25% OFF YOUR NEXT MEAL!!!!!!!

TIP

TOTAL

ROOM #

Signature

I agree to pay above total according to my card issuer agreement.

***** Customer Copy ****

2309.01

16
Thank you for choosing United

Once we’ve finished processing your reservation, you’ll receive a second email containing your eTicket itinerary so that you can request additional insights, export to your calendar, check-in, cancel, upgrade, email or print your itinerary. This may take up to 24 hours.

We’re processing your reservation and will send you an eTicket itinerary and Receipt email once completed. This process usually takes less than an hour, but in rare cases it could take longer. If you don’t receive an eTicket itinerary and Receipt email within 24 hours, please call the United Customer Contact Center.

Confirmation number: 2309.01

PMELTC

Purchase summary

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Adult (18-04)</td>
<td>$254.48</td>
</tr>
<tr>
<td></td>
<td>Taxes and fees</td>
<td>$33.42</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>$288.30</td>
</tr>
</tbody>
</table>

Total payment: $288.30 (American Express™)

Trip summary

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thu, Oct 03, 2019</td>
<td>9:16 pm</td>
<td>Chicago, IL (ORD)</td>
</tr>
<tr>
<td></td>
<td>11:26 pm</td>
<td>Lansing, MI (LAN)</td>
</tr>
</tbody>
</table>

Travelers

Name: Greg Carter

Additional trip planning tools

Baggage Policy: View current baggage acceptance allowances.

Passport and Visa Information: International Travel Documentation requirements

Carry-on baggage allowed

United accepts the following items, per customer to be carried on the aircraft at no charge:

One carry-on bag no more than 45 linear inches or 114 linear centimeters
One personal item (such as a shoulder or laptop bag)

Due to FAA regulations, operating carriers may have different carry-on requirements. Please check with the operating carrier for more information or go to united.com/baggage.
Hello, Bruce Robert Schwartzman
#6989323834 | Silver Medallion

Your Trip Confirmation #: HWS55G

You're all set. If you need to adjust your itinerary, you can make standard changes to your flight on delta.com including time, date and destination. Explore all of your options here.

YOUR PRE-TRIP CHECKLIST FOR EASIER TRAVEL:

DOWNLOAD THE FLY DELTA APP – book a flight, upgrade or change your seats, speed through security, receive flight status notifications, track your bags and more. Download now >>

VISIT OUR NEED HELP PAGE – get all your travel questions answered with information on self-service tools, baggage, SkyMiles, and more. >>

Have a great trip, and thank you for choosing Delta.

<table>
<thead>
<tr>
<th>Tue, 17SEP</th>
<th>DEPART</th>
<th>ARRIVE</th>
</tr>
</thead>
<tbody>
<tr>
<td>DELTA 1669 Main Cabin (H)</td>
<td>MPLS-ST PAUL 6:14pm</td>
<td>DETROIT 9:02pm</td>
</tr>
<tr>
<td>DELTA 3535* Main Cabin (H)</td>
<td>DETROIT 10:20pm</td>
<td>KALAMAZOO, MI 11:07pm</td>
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</table>

<table>
<thead>
<tr>
<th>Wed, 18SEP</th>
<th>DEPART</th>
<th>ARRIVE</th>
</tr>
</thead>
</table>
MANAGE MY TRIP>

RESTRICTED HAZARDOUS ITEMS

To ensure the safety of our customers and employees, Delta does not accept smart bags. Smart bags with non-removable lithium-ion batteries will not be permitted as carry-on or checked baggage on any Delta mainline or Delta Connection flight. For more information, please visit our News Hub.

All damaged, defective or recalled lithium batteries, including lithium powered self-balancing transportation devices are not permitted as carry-on or checked baggage.

Spare batteries for other devices, fuel cells, and e-cigarettes are permitted in carry-on baggage only. If your carry-on bag contains these items and is gate checked, they must be removed and carried in the cabin. Further information and specific guidelines regarding restricted items can be found here.

TSA REMINDER - ARRIVE EARLY

TSA checkpoints at Minneapolis-Saint Paul International Airport (MSP) are expected to have longer wait times this summer, particularly during morning hours. We strongly encourage you to arrive at least two hours prior to departure when traveling domestically (within the U.S) and at least three hours prior to departure when traveling internationally. We also encourage passengers to check in online at delta.com or via the Fly Delta app to help avoid delays.
Many airports are experiencing a high volume of travelers this summer. Please plan to arrive at the airport at least two hours prior to your departure when traveling domestically (within the U.S) and at least three hours prior to your departure when traveling internationally. We also encourage passengers to check in online at delta.com or via the Fly Delta app to help avoid delays.

Passenger Info

Name: BRUCE ROBERT SCHWARTZMAN
SkyMiles #6989323834
Silver

<table>
<thead>
<tr>
<th>FLIGHT</th>
<th>SEAT</th>
</tr>
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<tbody>
<tr>
<td>DELTA 1669</td>
<td>33F</td>
</tr>
<tr>
<td>DELTA 3535</td>
<td>06D</td>
</tr>
<tr>
<td>DELTA 3808</td>
<td>07A</td>
</tr>
<tr>
<td>DELTA 1611</td>
<td>21B</td>
</tr>
</tbody>
</table>

Visit delta.com or use the Fly Delta app to view, select or change your seat. If you purchased a Delta Comfort+™ seat or a Trip Extra, please visit My Trips to access a receipt of your purchase.

Flight Receipt

Ticket #: 0062388060986
Place of Issue: Delta.com
Issue Date: 11SEP19
Expiration Date: 11SEP20

<table>
<thead>
<tr>
<th>METHOD OF PAYMENT</th>
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<tbody>
<tr>
<td>AX**********1054</td>
<td>$1039.00 USD</td>
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</table>

CHARGES
### Air Transportation Charges

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Base Fare</td>
<td>$923.73 USD</td>
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<tr>
<td><strong>Taxes, Fees and Charges</strong></td>
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</tr>
<tr>
<td>United States - September 11th Security Fee (Passenger Civil Aviation</td>
<td>$11.20 USD</td>
</tr>
<tr>
<td>Security Service Fee) (AY)</td>
<td></td>
</tr>
<tr>
<td>United States - Transportation Tax (US)</td>
<td>$69.27 USD</td>
</tr>
<tr>
<td>United States - Passenger Facility Charge (XF)</td>
<td>$18.00 USD</td>
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<tr>
<td>United States - Flight Segment Tax (ZP)</td>
<td>$16.80 USD</td>
</tr>
<tr>
<td><strong>TICKET AMOUNT</strong></td>
<td><strong>$1039.00 USD</strong></td>
</tr>
</tbody>
</table>

**NONREF/PENALTY APPLIES**

This ticket is non-refundable unless the original ticket was issued at a fully refundable fare. Some fares may not allow changes. If allowed, any change to your itinerary may require payment of a change fee and increased fare. Failure to appear for any flight without notice to Delta will result in cancellation of your remaining reservation.

Note: When using certain vouchers to purchase tickets, remaining credits may not be refunded. Additional charges and/or credits may apply.

*Fare Details: MSP DL X/DTT DL AZO380.47HA0QA0MQ DL X/DTT DL MSP543.26Y0 USD923.73END ZP MSPDTWAZ0DTPX XF MSP4.5DTW4.5AZO4.5DTW4.5*

### Checked Bag Allowance

The fees below are based on your original ticket purchase. **If you qualify for free or discounted checked baggage**, this will be taken into account when you check in.

**Tue 17 Sep 2019**

**DELTA: MSP DTW**
Itinerary Details
Confirmation #: 255-2410470

Thanks for choosing Hotel Engine

Courtyard Battle Creek
2861 Harper Village Dr, Battle Creek, MI, 49014
269-975-2900

View itinerary

Trip Details
Confirmation #: 255-2410470
Check-In: Tuesday, September 17, 2019
Check-Out: Wednesday, September 18, 2019
Nights: 1
Guests: 1
Guest Names: Bruce Schwartzman
Rooms: 1
Room Type: One King Size Bed | Room Only

Traveler Details
Account: BKV Group
Traveler: Bruce Schwartzman
Department: Default

Summary of Charges
Billing Name: Bruce Schwartzman
Credit Card: XXXX1054
Room Subtotal: $201.56
Taxes and Fees: $38.66
Total Charges: $240.24

Cancellation Policy
Click the button below to cancel your reservation online. Please note that only eligible reservations may be canceled online.

Cancel Reservation

For the room type you've selected, you can cancel your reservation up until 11:59 PM Sunday, September 15th (local hotel time) for a full refund. Bookings cancelled after 11:59 PM Sunday, September 15th (local hotel time) are subject to a fee of $222.94. Please contact support@hotelengine.com for assistance.

Incidental Charges
Payment has been made for the full amount of the reservation; however, the guest must provide a valid credit card upon check in for any incidentals. Please be advised the hotel will place a pre-authorization on this card that will be released upon check-out.

Need Assistance?
Your upcoming booking

Hotels.com confirmation number: 8081955210631.

Holiday Inn Express & Suites
Okemos - University Area

Exceptional 9.6  179 Hotels.com guest reviews
179 reviews
2350 Jolly Oak Road
Okemos, MI 48864
United States
+151799998700

Change booking
Cancel booking

Confirmation number  8081955210631
Check-in  Tuesday, September 24, 2019
Check-out  Thursday, September 26, 2019
Your stay  2 nights, 1 room

Keep going, Jack!

Collect 10 nights, get 1 free
✓ You're 2 nights closer to getting a free night
We'll add the nights to your account within 72 hours after your stay.

See activity
How it works
Total amount

$338.88

Your reservation is guaranteed and all paid for.

Any additional charges and fees incurred during your stay will be charged in your hotel's local currency and may be subject to a foreign exchange fee.

Need to make a change? Don't worry, it's easy to change your booking or cancel your booking.

Email to another address

Room details

Your room
Henry Pittner

Hotel Room
1 adult
Non-smoking
King Bed

Special requests
Please note: Room preferences and special requests cannot be guaranteed. Special requests are subject to availability upon check in and may incur additional charges.

Includes

Continental Breakfast

Free WiFi

Free parking

Cancellation policy

Free cancellation until 6:00 PM, 09/23/19 (GMT-05:00)

If you change or cancel this reservation after 6:00 PM, 09/23/19 (GMT-05:00), you'll be charged for 1 night (including tax).

We're unable to refund any payment for no-shows or early checkout.

Change booking

https://www.hotels.com/customer_care/booking_details.html?id=41TtR65kOEM-L7aPfuIRGqjY3_VcNRESH9xuUjI/GllHdN819ji-tLeuHlHZLFP11CCjt7k...
Your Receipt

Billing Name: Lois Nicholas Travel

Company details:
BKV GROUP
222 N 2ND STREET, SUITE 101
MINNEAPOLIS, MN 55401

Booking Details

Guest Name: HENRY PITTNER

Room Type: Standard Room

Check-in: Tuesday, September 17, 2019

Check-out: Wednesday, September 18, 2019

Hotel Details:
Holiday Inn Battle Creek
12812 Harper Village Dr
Battle Creek
MI
+12699790500

Number of Nights: 1
Number of Rooms: 1

Charges: USD $

Tuesday, September 17, 2019: $139.99

Discount applied: $0.00

Sub-total: $139.99

Tax recovery charges and service fees: $15.40

Total: $155.39

Amount paid: $155.39

Amount still due: $0.00

Payment Method: American Express

Card number: XXXXXXXX1187

Cancellation Policy

Free cancellation until 09/16/19
- If you change or cancel your booking after 6:00 PM, 09/16/19 (America/New_York) you will be charged for 1 night (including tax)

We will not be able to refund any payment for no-shows or early check-out.

You were charged for this booking.
Hotels.com Confirmation Number: 8128798504268
Booked: Online - Friday, September 13, 2019 12:52:43 PM Mountain Standard Time

Your Receipt
Billing Name: Lois Nicholas Travel
Company details:
BKV GROUP
222 N 2ND STREET, SUITE 101
MINNEAPOLIS, MN 55401

Booking Details
Guest Name: HENRY PITTNER
Room Type: Standard Room
Check-in: Sunday, September 15, 2019
Check-out: Tuesday, September 17, 2019
Number of Nights: 2
Number of Rooms: 1
Hotel Details:
Holiday Inn Express & Suites
Okemos - University Area
2350 Jolly Oak Road
Okemos
US
+15179998700

Charges:
Sunday, September 15, 2019: $119.95
Monday, September 16, 2019: $159.95
Discount applied: $0.00
Sub-total: $259.90
Tax recovery charges and service fees: $33.80
Total: $293.70

Cancellation Policy
Free cancellation until 09/14/19
• If you change or cancel your booking after 6:00 PM, 09/14/19 (America/New_York) you will be charged for 1 night (including tax)
We will not be able to refund any payment for no-shows or early check-out.
Hotels.com

Hotels.com Confirmation Number: 8152578256347

Your Receipt
Billing Name: Lois Nicholes Travel
Company details:
BKV GROUP
222 N 2ND STREET, SUITE 101
MINNEAPOLIS, MN 55401

Booking Details
Guest Name: BRIAN REISING
Room Type: Standard Room

Check-in: Tuesday, September 17, 2019
Check-out: Wednesday, September 18, 2019
Number of Nights: 1
Number of Rooms: 1

Hotel Details:
Holiday Inn Battle Creek
12812 Harper Village Dr
Battle Creek
US
+12699780800

Charges: USD $
Tuesday, September 17, 2019: $139.99
Discount applied: $0.00
Sub-total: $139.99
Tax recovery charges and service fees:
Total: $155.39

Amount paid: $155.39
Amount still due: $0.00
Payment Method: AmericanExpress
Card number: X0X0X0X0X0X0X011B7

Cancellation Policy
Free cancellation until 09/16/19
• If you change or cancel your booking after 6:00 PM, 09/16/19 (America/New_York) you will be charged for 1 night (including tax)
We will not be able to refund any payment for no-shows or early check-out.
You were charged for this booking.
Hotels.com

Hotels.com Confirmation Number: 8102437211023
Booked: Online - Tuesday, September 17, 2019 6:48:21 AM Mountain Standard Time

Your Receipt
Billing Name: Lois Nicholas Travel
Company details:
BKV GROUP
222 N 2ND STREET, SUITE 101
MINNEAPOLIS, MN 55401

Booking Details
Guest Name: ALEXANDER GRIEBEL
Room Type: Standard Room
Check-in: Tuesday, September 17, 2019
Check-out: Wednesday, September 18, 2019
Number of Nights: 1
Number of Rooms: 1

Hotel Details:
Holiday Inn Battle Creek
12812 Harper Village Dr
Battle Creek
+12699790500

Charges:
Tuesday, September 17, 2019: $139.99
Discount applied: $0.00
Sub-total: $139.99
Tax recovery charges and service fees: $15.40
Total: $155.39

Amount paid:
Amount still due: $0.00
Payment Method: AmericanExpress
Card number: XXXXXXXXXX1187

Cancellation Policy
Free cancellation until 09/16/19
• If you change or cancel your booking after 6:00 PM, 09/16/19 (America/New_York) you will be charged for 1 night (including tax)

We will not be able to refund any payment for no-shows or early check-out.
You were charged for this booking.
## Booking Details

**Guest Name:** Henry Pittner  
**Check-in:** Monday, September 9, 2019  
**Check-out:** Friday, September 13, 2019  
**Number of Nights:** 4  
**Number of Rooms:** 1  
**Room Type:** Standard Room  
**Hotel Details:** Holiday Inn Express & Suites Okemos - University Area  
2350 Jolly Oak Road  
Okemos  
US  
+15179998700

### Charges:

- **Monday, September 9, 2019:** $139.95  
- **Tuesday, September 10, 2019:** $139.95  
- **Wednesday, September 11, 2019:** $139.95  
- **Thursday, September 12, 2019:** $139.95  
- **Discount applied:** $0.00

**Sub-total:** $559.80  
**Tax recovery charges and service fees:** $72.80  
**Total:** $632.60

---

**Payment Method:**  
**Card number:** XXXXXXXXXX1187  
**Amount paid:** $632.60  
**Amount still due:** $0.00  
**Payment Method:** AmericanExpress  
**Card number:** XXXXXXXXXX1187
**Enterprise**

371 N GARY AVE
CAROL STREAM, IL 60188-1821

**$142.74 to 2309.01**

---

**BILL TO**

BKV GROUP
222 N 2ND ST
MINNEAPOLIS, MN - 55401-1492

---

**RENTAL INFORMATION**

Date/Time Out: 09/23/2019 03:38 PM
Date/Time In: 09/27/2019 07:24 AM

Renter: PITTER, HENRY

---

**RENTAL VEHICLES**

<table>
<thead>
<tr>
<th>Color</th>
<th>License</th>
<th>Model</th>
<th>Unit</th>
<th>Miles/Kms Out/In</th>
</tr>
</thead>
<tbody>
<tr>
<td>GRAY LT</td>
<td>4D2YVZ</td>
<td>ELAN 7RWF4</td>
<td>27,081/27,776</td>
<td></td>
</tr>
</tbody>
</table>

VIN: KMHH35LEBU9299557

---

**CLAIM INFORMATION**

Claim# / PO# / RO#: Insured

Date of Loss: Type of Loss: Type of Vehicle: Repair Shop

---

**BILLING DETAIL**

<table>
<thead>
<tr>
<th>Description</th>
<th>Qty/Per</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>TIME &amp; DISTANCE</td>
<td>4 DAY</td>
<td>56.99</td>
<td>227.96</td>
</tr>
<tr>
<td>TOLL PASS WAIVER</td>
<td>4 DAY</td>
<td>7.99</td>
<td>31.96</td>
</tr>
</tbody>
</table>

Subtotal: 259.92

| AUTO RENTAL TAX | VLRPF | 6.00  | 16.16 |
|                 |       | 2.35  | 9.40  |

Total Charges (USD): 285.48

**PAYMENTS**

Payment: American Express

Total Payments (USD): -285.48

---

**Amount Due (USD): 0.00**

For Billing Inquiries / Payment Terms:

Tel#: +1 9184018600
ARADMIN@EH.COM

Payments are due immediately.
Late payments are subject to a finance charge.

---

Thank You For Choosing Enterprise

---

Please Return This Portion With Remittance

Remit To:
EAN SERVICES, LLC
PO BOX 402283
ATLANTA, GA 30384-2383

Amount Due (USD): 0.00

Paid By:
BOARMAN KROOS VOGEL GROUP
222 N 2ND ST
MINNEAPOLIS, MN 55401-1492

Fed Tax Id: 450724835

Account #: XZ19734
Rental Agreement #: 74YYDJ
Amount: 0.00
GPBR: 18AJ
RESERVATION CONFIRMED
Confirmation Number: 1859647256

PICK-UP
Sep 17, 2019
11:00 PM
Kalamazoo-battle Creek Intl. Airport
5239 Portage Rd
Portage, MI 49002
+1 269-226-4488

RETURN
Sep 18, 2019
5:30 PM
Kalamazoo-battle Creek Intl. Airport
5239 Portage Rd
Portage, MI 49002
+1 269-226-4488

Directions from Terminal
THIS OFFICE IS SERVICED BY OUR ALLIANCE BRAND NATIONAL CAR RENTAL. NO SHUTTLE IS REQUIRED. PLEASE WALK TO THE NATIONAL READY/RETURN LOT LOCATED IN FRONT OF THE TERMINAL.

Rental Details
RENTER
Driver Name: BRUCE SCHWARTZMAN
Email Address: p.....@bkvgroup.com
Phone Number: ....7605
Age: 25+

ACCOUNT
Account Number: BKV GROUP
Trip Purpose: BUSINESS

VEHICLE
Vehicle Class: Compact Car

Rental Checklist
Familiarize yourself with your Pick-Up and Return location(s).

Bring a valid driving license for each driver.

Provide an acceptable method of payment in the renter's name. See your pick-up location's policies for details.

For additional policy or deposit information, please refer to the Rental Policies section below, or within your email confirmation.
- Nissan Versa or similar
- Automatic

Time & Distance: 1.0 Day(s) @ $47.08 / Day $47.08

Vehicle Mileage: Unlimited Mileage Included

EXTRAS

9 Additional Drivers: Included
1 Day(s) @ $0.00 / Day

TAXES & FEES

CONCESSION RECOUPMENT FEE 11.11 PCT (11.11%) $5.33
VEH LIC COST RECOVERY FEE .85/DAY $0.85
MICHIGAN SALES TAX (6.0%) $3.20

ESTIMATED TOTAL

Estimated Total due at the counter $56.46

CUSTOM RATE
**BILLING DETAIL**

<table>
<thead>
<tr>
<th>Description</th>
<th>Qty/Per</th>
<th>Rate</th>
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<td>TIME &amp; DISTANCE</td>
<td>2</td>
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<td>102.33</td>
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<tr>
<td>Subtotal</td>
<td></td>
<td></td>
<td>102.33</td>
</tr>
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**PAYMENTS**

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**RENTAL VEHICLES**

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<tr>
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<th>License</th>
<th>Model</th>
<th>Unit</th>
<th>Miles/Kms Out</th>
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**CLAIM INFORMATION**

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<tr>
<th>Claim# / PO# / RO#</th>
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<tbody>
<tr>
<td>Date of Loss</td>
<td>Type of Loss</td>
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</table>

**For Billing Inquiries / Payment Terms:**

Tel#: +1 9184016000
ARADMIN@EH.COM
Payments are due immediately.
Late payments are subject to a finance charge.

---

**Thank You For Choosing Enterprise**

**Please Return This Portion With Remittance**

<table>
<thead>
<tr>
<th>Remit To:</th>
<th>Amount Due (USD)</th>
<th>0.00</th>
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</thead>
<tbody>
<tr>
<td>EAN SERVICES, LLC</td>
<td>Paid By:</td>
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<tr>
<td>PO BOX 4072383</td>
<td>BOARMAN KROOS VOGEL GROUP</td>
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<tr>
<td>ATLANTA, GA 30384-2383</td>
<td>222 N 2ND ST</td>
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<td></td>
<td>MINNEAPOLIS, MN 55401-1492</td>
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Fed Tax Id: 430724835
Account #: XZ19734
Rental Agreement #: 730MM7
Amount: 0.00
GPBR: 15N9
# Enterprise Rental Agreement

**371 N GARY AVE**
**CAROL STREAM, IL 60188-1821**

---

**BILLYS**
**34**

---

**BILL TO**
BKV GROUP
222 N 2ND ST
MINNEAPOLIS, MN - 55401-1492

---

**RENTAL INFORMATION**
**Date/Time Out** 09/10/2019 07:45 AM
**Date/Time In** 09/13/2019 07:18 AM

---

**HENTER**
PITTER, HENRY

---

**RENTAL VEHICLES**
**Color** GRAY
**License** 5AS1262
**Model** ROGU
**Unit** 7Q7YTL
**Miles/Kms** Out 33,944 34,082

---

**CLAIM INFORMATION**
**Claim# / PO# / RO#**
**Insured**
**Date of Loss**
**Type of Loss**
**Type of Vehicle**
**Repair Shop**

---

**BILLING DETAIL**
**Description**
TIME & DISTANCE 3 DAY 31.52 94.56
TOLL PASS WAIVER 3 DAY 7.99 23.97

**PAYOUTS**
**Payment** American Express
**Amount Due (USD)** 0.00

---

**RENTAL AGREEMENT #:** 70JVRB
**Bill Ref #:** 7000-3684-9520
**Invoice Date:** 09/13/2019
**Account #:** XZ19734

---

**For Billing Inquiries / Payment Terms:**
Tel#: +1 9184016000
ARADMIN@EIH.COM
Payments are due immediately.
Late payments are subject to a finance charge.

---

**Thank You For Choosing Enterprise**

---

**Please Return This Portion With Remittance**
**Remit To:** EAN SERVICES, LLC
**PO BOX 402383**
**ATLANTA, GA 30384-2383**

---

**Amount Due (USD)** 0.00
**Paid By:**
BOARMAN KROOS VOGEL GROUP
222 N 2ND ST
MINNEAPOLIS, MN 55401-1492

---

**Fed Tax Id:** 430724835
**Account #** XZ19734
**Rental Agreement #** 70JVRB
**Amount Due (USD)** 0.00
**GPBR** 15AJ
**BILL TO**

BKV GROUP  
222 N 2ND ST  
MINNEAPOLIS, MN - 55401-1492

**RENTAL INFORMATION**

**Date/Time Out** 06/28/2019 08:06 AM  
**Date/Time In** 06/30/2019 07:16 AM  
**Renter** PITTER, HENRY

**RENTAL VEHICLES**

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**BILLING DETAIL**

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<tr>
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<td>TOLL PASS WAIVER</td>
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**Subtotal** 79.21

**PAYMENTS**

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</table>

**Total Charges (USD)** 87.25

**American Express** 87.25

**Total Payments (USD)** -87.25

**Amount Due (USD)** 0.00

For Billing Inquiries / Payment Terms:

Tel#: 1 9184016000  
ARADMIN@EHL.COM  
Payments are due immediately.  
Late payments are subject to a finance charge.

Thank You For Choosing Enterprise

Please Return This Portion With Remittance  
Remit To: EAN SERVICES, LLC  
PO BOX 402383  
ATLANTA, GA 30384-2383

Fed Tax Id: 430724835  
Account # XZ19734  
Rental Agreement # 6WLVD7  
Amount 0.00  
GPBR 15AJ

Page 1 of 1
Kramer Management Group, Inc.
1305 S. Washington Ave.,
Suite 101
Lansing, MI 48910

Voice: 517-999-9200
Fax: 517-999-9292

Bill To:
Ingham County Building Authority
Ingham County Courthouse
PO Box 319
Mason, MI 48854

Ship to:
Ingham County Courthouse
PO Box 319
Mason, MI 48854

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<thead>
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<td>52.00</td>
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<td>Labor-CT</td>
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Subtotal 12,175.00
Sales Tax
Total Invoice Amount 12,175.00
Payment/Credit Applied
TOTAL 12,175.00
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For the Period From Oct 27, 2019 to Nov 23, 2019

Filter Criteria includes: 1) Job IDs: 18-229. Report order is by Ticket Date.

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<th>Job Description</th>
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<td>SME</td>
<td>MTC</td>
<td>NTH</td>
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**RFP Formatting Requirements Met?**
- Y: Yes  N: No
- 1: Pending  2: Closed

- V: Yes  N: No
- 1: Pending  2: Closed

- Y: Yes  N: No
- 1: Pending  2: Closed

- Y: Yes  N: No
- 1: Pending  2: Closed

- Y: Yes  N: No
- 1: Pending  2: Closed

- Y: Yes  N: No
- 1: Pending  2: Closed

- Y: Yes  N: No
- 1: Pending  2: Closed

- Y: Yes  N: No
- 1: Pending  2: Closed

- Y: Yes  N: No
- 1: Pending  2: Closed

- Y: Yes  N: No
- 1: Pending  2: Closed

**Recommended for Interview:**
- Y: Yes  N: No

**Recommended for Award:**
- Y: Yes  N: No

---

**Ingham County Justice Complex**

**Cost Budgeted for this Scope of Work:** $20,000.00

**RFP for Geotechnical Services Packet #207-19**

**Proposal Cost Analysis**

39
December 12th, 2019

Richard Terrill  
Ingham County Facilities Director  
121 E. Maple  
Mason, MI 48854

RE: Ingham County Justice Complex  
   Award Recommendation - Geotechnical Engineering Services Request for Proposal #207-19

Post-RFP Interviews have been conducted for RFP Packet #207-19. As a result, Kramer Management Group is recommending Wolverine Engineers & Surveyors, Inc. be awarded the Geotechnical Engineering Services based upon their achievement of the highest overall ranking among the six respondents. The total contract value will be $17,375.00 which is inclusive of a $1,400.00 allowance for an ATV drilling rig, if required.

The evaluation method employed for this selection was a two-part process: First, all proposals received from the six respondents were evaluated based on the outlined evaluation criteria to narrow the field of respondents to only those that would be selected for an interview. Second, a 30-minute scheduled interview session was held with two of the selected respondents to evaluate each firm’s proposed team, project approach, and responses to questions. The selection team held a debrief session at the conclusion of the interviews to tabulate and record the evaluations as a group, and to determine which firm would be recommended for award. While Wolverine was not the lowest cost proposal received, they had clearly demonstrated the best value to the County through their local presence and knowledge, professional services included - such as surveying and foundation recommendations, and superior project approach - in particular with the site restoration methods proposed.

Thank you for this opportunity to support your project. Our team looks forward to a discussion with you and the Building Authority on December 19th.

Sincerely,

Tom Shanley  
Project Director  
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Attachment 1: Geotechnical RFP Composite Summary (1 page)