THE INGHAM COUNTY BUILDING AUTHORITY WILL MEET ON TUESDAY, MAY 27, 2011 9:30 A.M.
Mason Courthouse First Floor Conference Room
341 S. Jefferson Street, Mason, Michigan

THE MEETING WAS RECESSED AT 9:30 A.M. AND WILL RECONVENE MAY 27, 2011, 1:00 P.M.
Mason Courthouse First Floor Conference Room

AGENDA

Call to Order
Approval of the May 3, 2011 Minutes
Additions to the Agenda
Limited Public Comment

1. 911 Dispatch Center Project - Update

2. Approval of Invoices
   a. Plan Review and Building Permit Checks: Plan Review Fee = $9,891.61;
      Building Permit = $17,984.75 for a Total Amount of $27,984.75
   b. Clark Construction Application No.: 2.00 in the amount of $9,000

3. Next Meeting

4. Other Business

   Announcements

   Public Comment

   Adjournment
INGHAM COUNTY BUILDING AUTHORITY
P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7206 FAX (517) 676-7306

MINUTES – MAY 3, 2011

Members Present: Peter A. Cohl, Mary A. Lannoye, Eric Schertzing

Others Present: John Neilsen, Richard Terrill, Eric Hackman, and Linda Sjolund

Call to Order: The Ingham County Building Authority meeting was called to order by Chairperson Peter Cohl at 9:03 a.m., Tuesday, May 3, 2011, Conference Room A, Hilliard Building, 121 E. Maple St., Mason, Michigan

Approval of the April 22, 2011 Minutes:
MOVED BY SECRETARY LANNOYE, SUPPORTED BY TREASURER SCHERTZING TO APPROVE THE APRIL 12, 2011 BUILDING AUTHORITY MINUTES. MOTION CARRIED UNANIMOUSLY.

Additions to the Agenda: 1c.) Approve Primary Electrical Transformer to be Owned by Ingham County versus Board of Water and Light for a cost not to exceed $35,000.

Limited Public Comment: None.

1. 911 Dispatch Center Project
   a. Review and Approval of the Materials and Color Palettes for the 911 Consolidated Dispatch Center

Mr. Hackman reviewed the materials and color palettes for the 911 Center and stated that these have also been reviewed with the Project Team and one color adjustment had been made. Acoustical fabric panels and acoustical ceiling tile will be used in the Call Center to reduce noise.

Mr. Schertzing questioned if there has been any problems with the storm water due to the recent rain fall. Mr. Hackman stated that DLZ has talked with the management group – water will be collected from the surface and moved to a swale catch basin in the southeast corner of the property.

Ms. Lannoye asked about the cost and longevity of the carpet. Mr. Hackman responded that it is an institutional grade carpet but the wear ability depends on the amount of foot traffic. Mr. Terrill stated that the carpet probably has a 15-20 year wear, and the carpet is made for office use and wear. Budgeted at this time is $30 a square yard and the final cost will depend on installer costs; the cost will probably be less than the $30 per square yard. The installer cost will be based on low bid and local preference. Mr. Terrill reported that the 911 Directors have had 5-6 meetings with representatives of Ingham County to review the conceptual and interior/color design and they are in agreement with the selections made.
Ms. Lannoye asked how much does the brick cost. Mr. Hackman replied the brick is budgeted at $26 per square foot based on Clark’s numbers and they have identified three brick vendors. There was a discussion regarding the brick – it is inherently porous; the brick for the Center will allow water to get thru the brick, hit the cavity space, drain and weep out of the base of the building. Mr. Terrill stated that masonry will deteriorate over time (30 years) and some of the County’s buildings have had tuck pointing renovations. Mr. Hackman stated that the design calls for a northern climate brick which is not as susceptible to absorbing water thereby preventing freezing and damages.

Ms. Lannoye asked for a clarification for ‘Out to Bid for Construction’; does this include bids for everything? Mr. Terrill responded the bids include everything and the Construction Manager will review the bids and make their recommendation as part of the total package.

MOVED BY TREASURER SCHERTZING, SUPPORTED BY SECRETARY LANNOYE TO APPROVE THE MATERIAL AND COLOR PALETTES FOR THE 911 CONSOLIDATED DISPATCH CENTER. MOTION CARRIED UNANIMOUSLY.

b. Information Item – Board of Commissioners Adopted Resolution #11-141 – Resolution to Approve Final Design Plans and Authorizing the Ingham County Building Authority to Proceed with Bid Documents for the Ingham County Consolidated 911 Dispatch Center Project. This was a communication item.

4. Approve Primary Electrical Transformer to be Owned by Ingham County versus Board of Water and Light for a cost not to exceed $35,000.

Mr. Terrill is recommending that the County own the primary electrical transformer and switch gear as opposed to the Board of Water and Light; this would be a projected $35,000 increase in the cost of the 911 Consolidate Center project with a pay back in 11 ½ years. The County would save approximately $3,000 annually by owning the transformer and switch due to lower secondary electrical rates. Mr. Cohl questioned the cost of repairs. Mr. Terrill stated that the Facilities Department has a Master Electrician on staff and currently maintains several transformers for the County. The life expectancy of the transformer is 30 – 40 years. Mr. Terrill also stated that his department would facilitate the annual maintenance for the transformer/switch. Mr. Terrill will check if the transformer was included in Clark’s construction management budget and if it would/would not come out of the contingency budget. Mr. Hackman stated that the transformer/switch is often included in major construction projects and it is T/P standard recommendation for municipalities/schools to own their transformer. The equipment is in a secured area and the County would be able to respond faster for emergency repairs if they own the transformer rather than the BWL.

MOVED BY TREASURER SCHERTZING, SUPPORTED BY SECRETARY LANNOYE TO APPROVE A PRIMARY ELECTRICAL TRANSFORMER AND SWITCH TO BE OWNED BY INGHAM COUNTY FOR A COST NOT TO EXCEED $40,000. MOTION CARRIED UNANIMOUSLY.

2. Approval of Invoices: There were no invoices to be approved.
3. Next Meeting: Secretary Lannoye will contact the Building Authority to schedule the next meeting.

4. Other Business: None.

Announcements: None.

Public Comment: None

The meeting was adjourned at 9:28 a.m.

Respectfully Submitted,

Mary A. Lannoye
Secretary, Ingham County Building Authority
From: Chad Riehl <criehl@clarkcc.com>
To: Richard Terrill <rterll@ingham.org>
Date: 5/23/2011 4:18 PM
Subject: Building permit checks

Rick,

I need to get a check from the County for the Plan Review and Building Permit. The Plan review fee is $9,891.61 and the permit is $17,984.75 for a total of $27,876.36.

I would like to get this in for review as soon as possible, so let me know when you can get a check issued. Thanks.


Chad Riehl, Project Director
3535 Moores River Drive, PO Box 40067, Lansing, MI 48901
Direct - 517.346.5130 | Fax - 517.372.0668 | Cell - 517.881.6887

[green logo]Please consider the environment...only print this email if necessary!
## Agenda Item #2c

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**Contractor:**

- Date: 5/12/2011
- Application No.: 200

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**Memorandum:**

Form: P.O. Box 319, Morgan, IL 62861

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**Agenda Item:**

- Title: Application for Payment
- Date: 5/12/2011
- Location:

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**Contact:**

- Name: [Contact Name]
- Phone: [Contact Phone]
- Email: [Contact Email]